

# Internal Quality Assurance Cell

## ANNUAL REPORT (2009-2010)

**Name of the Institution** : LALA LAJPAT RAI COLLEGE OF  
COMMERCE & ECONOMICS  
MAHALAXMI, MUMBAI - 400 034.

**Year of Report** : 2009-10

### Part A :

- For proper functioning of the institution and to increase the efficiency of the system, committees were formed. A coordinator leads each committee and in certain committees, co-coordinators were also appointed.
- The academic planner shows the functioning of the institute round the year. The planner shows the curricular, co-curricular and the extra curricular activities, which is attached with the prospectus of the college.
- The students were encouraged to participate in various academic, co curricular and extra curricular activities conducted by Universities and other Organizations/Institutions
- Faculty members have attended / presented papers / presented posters in National/ Workshops / Seminars/ Symposia/ Refresher courses etc.

### Part B:

- 1) The role reversal techniques and V.I.P. treatment (Validation Involvement and Participation) are of paramount interest to meet the objectives of the College. The College organizes and encourages the teachers to participate in Seminars, Workshops, Guest Lectures, Orientation / Refresher courses. The students participate equally in such activities in addition to assignments, tutorials projects etc. Industrial / Field visits give major exposure to students and open the gate for information with industries. Achievements of placement cell stand testimony.
- 2) A new optional subject has been offered to the TYBMM students.

- 3) For an affiliated college, there is a limited scope for different design and innovation / revision of curriculum by virtue of being member of Board of Studies. Indirectly teachers are involved in such activity by participation and conducting workshops.
- 4) Courses offered in the previous years are being continued successfully.
- 5) Introduction of masking of the answer sheets was started this year so as to make the examination system more efficient and fool proof.
- 6) All professors are qualified.
- 7) Four professors have attended Refresher courses, five attended Workshops and Seminars and they have presented papers in different colleges under the auspices of UGC, Mumbai University & other bodies / institutions.
- 8) Seven college level Seminars were held and one National Level Seminar was conducted in the college for which grant was received from ICSSR. Seminars were organized by BBI, BAF, BMS, BMM, B.Sc.I.T., B.Sc.C.S. and B.Com. in the college premises in the fields of banking, insurance and stock market. 5 seminars were organized under the symposium, where eminent personalities spoke about their respective fields.
- 9) One minor Research Project was undertaken and completed in the year on "Emerging Trends In Aviation Industries" by Dr. S. V. Lasune.
- 10) Dr. S. V. Lasune, Prof. Arun Poojari and Prof. Ashok Mahadik have written a book on the subject of Marketing and Finance. Dr. Lasune also wrote a book on Management. Prof. Ms. Archana Suryavanshi has written nine books in the area of computers and Information Technology.
- 11) No collaborative research programmes were conducted.
- 12) Dr. S. V. Lasune received Grant of Rs.10,000 for Minor Research project from Mumbai University.
- 13) Prof. Ms. Mohana Bandhkar (Head of the Dept of Economics) is doing research on "Micro Finance in Small and Medium Enterprises". She has been granted FIP leave for two years to complete her research work.
- 14) No.
- 15) No awards / honours have been received by the faculty.
- 16) Funds for various programmes are raised through Corporate Sponsorships and also the resources have been raised by conduction of various academic programmes.
- 17) No department has got SAP, COSIST, DST / FIST etc. assistance / recognition.

- 18) Community Services under taken by :
- A) NSS -
- 1) Rallies & Marches
  - 2) Inter & Intracollegiate competitions (participation)
  - 3) Each One Teach One Programme.
  - 4) Right to Information (RTI) awareness programme.
  - 5) Red Ribbon Club (RRC) activities.
  - 6) Participation and conduction of workshops & seminars.
  - 7) Seven days Special Rural Residential Camp at Vangani, Badlapur.
  - 8) Blood Donation Drive.
  - 9) Eye - checkup camp.
- B) NATURE CLUB ( GAARVA) -  
NATURE CLUB. In collaboration with WWF and registered with Nature Clubs of India (NCI ) Organized a Seminar on Electronic Waste jointly with the “Clean – Sweep” Forum.
- Fun and Fair Activity for handicapped and crippled children was organized on 20th Feb., 2010. Many stalls were put up to provide variety of entertainment and gifts were distributed to the children.
- C) Donation was collected for blind & handicapped children.
- 19) The following qualified teachers were appointed.
- 1) Dr. Divya Nigam (Business Economic).
  - 2) Prof . Nimesh Punjani (Computer Applications).
  - 3) Dr. Ambili Madhu (Business Economics) on Leave Vacancy for 2 years).
- 20) Teaching Non - teaching Ratio : 1:1.47
- 21) Improvements in the Library Services:
- 1) Library is automated with SOUL software. This year it is upgraded to soul 2.0 Library is interconnected with intranet connectivity. Therefore library catalogue (OPAC) can be accessed through all terminals in college campus.
  - 2) Under institutional Digital Archive proess, library is digitizing Syllabus, Question papers, Annual Reports and College Memorial Lectures etc. The digitizatin of Syllabus and Question paper is completed.Question papers (05 years – recent told) and latest syllabus can be accessed through the library website on intranet.
  - 3) Library gives new addition alert services through e-mail. Library members can also browse the new addition booklet available in library.
  - 4) Library has been imparting the basic Computer Literacy and Online Information Accessing skills to the students. It also teaches how to digitize the documents.
  - 5) This academic year library is establishing UGC Network Resource Centre in library premises.

22) New books / journals subscribed and their value

Sr. No.	Item	Books purchased/ Journals Subscribed in Number	Amount spent in Rs.
1.	Books	2400	8,75,104/-
2.	Journals	73	76,844/-

23) Students feed back about teachers is obtained in all the courses of the Degree college. All the teachers are informed about the areas of improvement, in accordance with which necessary steps are taken to make the teaching - learning process more meaningful.

24) Unit cost of Education = Rs. 9,909/-

25) Administration and the examination process is computerised.

26) The college building is well maintained. The necessary infrastructure is available. There is no further scope for expansion in infrastructure facilities. Wide spread renovation work undertaken last year has been completed in the current year.

27) The college is well equipped with adequate number of computers .Five new printers were purchased last year.

28) Free internet facility is made accessible to staff and students during the college hours. Computer awareness programmes are organised frequently for both teaching & non - teaching staff to upgrade their computer skills.

29) Govt. of India, Govt. of Maharashtra, university scholarships are made available effectively. Management pays travelling expenses by reimbursing the rail / bus pass and also waiving fees of poor and needy students.

30) Alumni Association plays an active role in the college activities.

31) Frequent parent-teacher meetings are arranged to inform the parents about the attendance and academic performance of their wards. Suggestions are invited from the parents to improve the attendance and academic performance of the students.

32) Qualified Medical Practitioner visits our college regularly. The staff and students get the benefit of this visit.

The college has a well furnished Gym, which is used by the students and staff to maintain their physical fitness.

33) Performances in Sports :

The Cricket team of our College reached the Pre-quarter finals in the Inter-collegiate cricket Tournament and also played quarter final tournament organized by D. Y. Patil College. The team achieved second position in FIFTEEN Cricket Tournament organised by Air India. Our college came second in Rotract Premier League Organized by SIES College, Nerul. The students of our college have cleared the quarter final round of S.P group tournament. The volleyball team of our college played till pre-quarter final round in Inter-collegiate volleyball tournament organised by Mumbai University. The college team played the quarter final round in volleyball tournament organized by Burhani College. The college team also reached the semi final round in tournament organized by K.G. Somaiya College and YMCA club. The team secured second position in this tournament. The team secured first position in volleyball tournament organized by H.R. College. The Annual Athletic meet of the college was held on 14<sup>th</sup> Dec., 2009 at University Fort Pavilion, Marine Lines, in which 400 students participated. Prize distribution was held on the ground.

34) Several incentives are given to the outstanding sports students along with medals, trophies, certificates and financial assistance. T.A-D.A is given of them in time.

35) All India inter university kho-kho champion, Mr. Tejas Amin has been selected for inter railways as well as Indian Railways Kho-Kho tournament. Our college student Asmita Nayak has been appointed a coach in junior group National Tournament. The college team was awarded with team work for drama competition organised by Indian National Theatre. The college was awarded a winner prize (Second prize) for skit competition organized by Sophia college in Maharashtra Utsav. Our college was also selected for the finals of drama competition organized by Sakal News paper.

Mr. Himanshu Sonthalia got the award of the best bowler in the FIFTEEN Cricket tournament organised by Air India. He got the award of the best bowler in the Rotaract Premier League organised by the SIES College, Nerul. Our Student Mr. Tejas Shiraskar was selected for state & National level University Kho-Kho tournament and was also selected in Mumbai Kho-Kho team for open club tournament.

36) College has a full-fledged counselling centre headed by qualified Counsellor, Mrs. Asha Agarwal. Students approaching with problems ranging from personal to career options. Patient hearing is given to the problems of the students and efforts are made to solve them. Along with this the college has a Women's Development cell to look into the grievances of female students and female staff. A workshop on "Diet and Nutrition for women" was organized.

37) The college has a full-fledged placement cell under the guidance of Placement Officer, Mrs. Asha Agarwal. Eminent companies Like TCS, Edelweiss Capital, Bloomberg, KPMG, HDFC visited the campus and offered placements with good take home salary to our students from various streams such as B.Com., BMS, BBI, BAF, BMM, B.Sc.IT. & B.Sc. Computer Science.

- 38) Special lectures and workshops were organized to upgrade the computer skills of the Non-Teaching Staff. They were sent to MKCL training Centers for computer training.
- 39) Staff Academy meetings are conducted frequently where the teaching staff presents papers on various issues. Staff members are felicitated on superannuation.
- 40) The Nature Club of our College - GAARVA was formed during the year in collaboration with WWF & registered with the Nature Club of India (NCI) under which various activities were undertaken to create awareness among students about a 'Clean and Green Environment'.
- 41) Prof. D. L. Phadke has been elected as the Chairman of the Board of Studies in Accountancy of the University of Mumbai. In this capacity he also became a member of the Academic Council, RCC. He has delivered lectures in Branches and Study circles of WIRCA on topics such as VAT, Co-operative Societies. He also gave guidance lectures for T.Y.B.Com students in various colleges. He was also a resource person in the Refresher programmes organized for lecturers. He was Chief guest in Saraswati Mandir Jr. College. He was also VC Nominee and Management Nominee in selecting Committee of many colleges.

Industrial visits were organized for the students of the college. Three Industrial visits were organized to Jaipur, Jodhpur and Jaisalmer for BMM, BMS, BAF and BBI students. Three days' Industrial visit was organized for BSc-IT and BSc-CS Students to Bangaluru. One day Industrial visit was organized for all the students of B.COM. in the vicinity of Thane.

The BMS organized an Intercollegiate festival Tsunami which is well appreciated. BMS students won first prize. BMS, BMM students have won awards at Intercollegiate festival in singing, dancing, management game and fashion show held at Jaihind College, K.C. College and MMK College.

**Part C :**

**Detailed plan for 2010-11 :**

- 1) To install cc cameras in the college.
- 2) To promote Research.
- 3) To buy additional computers with new software and upgradation of the old ones.
- 4) Special attention to academically weak students, socially backward students through Remedial teaching, provision of books and study materials.
- 5) Reform in examination system and administration.
- 6) To appoint more qualified persons in the self-financing courses-both teaching and non-teaching.
- 7) To conduct Work shops, staff academy programmes jointly with various authorities and organizations.
- 8) To spend the grant received under various schemes.

*Nau*  
CO-ORDINATOR

*Nau*  
I/C PRINCIPAL