



LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

Accredited 'A' Grade by NAAC

Lala Lajpatrai Marg, Mahalaxmi, Mumbai – 400034. Tel. No. 23548240/ 23548241 Fax: 23532896

E-mail: llcolcom@mtnl.in | principal.llc@gmail.com | website: www.lalacollege.edu.in

POLICY DOCUMENT

Admission Policy at Lala Lajpatrai College of Commerce & Economics

Admission Policy is for the application and admission of students into different program offered by Lala Lajpatrai College, hereinafter referred to as **LLC**.

LLC College is a Linguistic Punjabi Minority College, administered under the provisions of the Indian Constitution, to promote the welfare of the Minority community.

As per the Judgement dated 12th October 2017 of the Honourable Bombay High Court vide Writ Petition No. 1726 of 2001, Minority Colleges do not need to set aside seats for Backward Classes. This is reiterated by the University of Mumbai Circular (No.Aff./Recog.I/Admission/(2018-19)/10/of 2018), dated 30th May 2018.

This Judgement renders null & void the Directives regarding Reservation of Seats given by the

University of Mumbai vide Circular No. Spl. Cell / (68) / 218 / 2005 dated 3rd June, 2005 [i.e., SC (13%) / ST (7%) / DT(A) (3%) / NT(B) (2.5%) / NT(C) (3.5%) / NT(D) (2%) / OBC (19%) / SBC (2%)

General Principles:

- 1) The policy and procedures provide equal opportunities to students and fulfil the educational needs of the differently-abled
- 2) Students are given unbiased guidance and advice.
- 3) College has the right to cancel any admission (if any), in accordance with its rules and regulations.



N.S.
Principal
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Formation of Admission Committee:

The Principal shall appoint committees at the beginning of the year as required by rules.

The functions & responsibilities of the admission committee will be as follows:

- Shall conduct meetings and maintain appropriate records
- Government and University rules related to admission shall be followed
- Admission to optional subject shall be given as per merit and student's preference
- Appropriate documents shall be collected and verified from each student at the time of admission
- Report of admission shall be submitted to the Principal on a daily basis. At the end of the admission process, a final report, as per the given format, shall be submitted to the University/ Joint Director
- All records shall be maintained as under- 1. Circular File, 2. Working file, 3. Any other

Admission Procedure:

- Mumbai University issues Admission schedule every year for the admission to all first year courses
- As per the schedule, the college issues application forms for admissions and the prospective students intending to secure admission in the college, duly fill out the application forms either in offline or online mode as the case may be
- The admission committee scrutinizes all applications that are received and the merit list is put up for students who have been selected for the intake
- For the F.Y.B.Com course, all in-house students who have cleared their higher secondary certificate exam and who apply for admission to the college for the said course, are given admission irrespective of their merit
- The vacant seats are filled based on applications received & merit



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- 6) The admission committee is involved in the entire admission process and ensures that the entire process is carried out smoothly and fairly and all rules and regulations are adhered to



N. S. G.

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