Date: 01/10/2014

To
The Director
National Assessment And Accreditation Council,
Nagarbhavi,
Bengaluru, 560072.

Dear Sir,

Sub: - Uploading on website and Submission of Self-Study Report.

This refers to our LOI dated 24/05/2014 and NAAC’s letter No. NAAC/WR-GH/MH-422/Gen 3rd cycle/2013-14 dated 9th June, 2014. As desired, it is a great pleasure in submitting Self Study Report (3rd Cycle) as per requirements.

The Self-Study Report shall be uploaded on the Institute website on or before 9th October, 2014 and subsequently, five copies of SSR as hard copies to NAAC will be submitted.

I look forward to receive the NAAC Peer Team at the earliest.

Kind Regards,

Yours faithfully,

[Signature]
Principal

Encls:
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NAAC Peer Team Report
The NAAC Peer Team Report

- The NAAC Peer Team in its final report recommended the following incorporated for further quality enhancement:
  - Gender related sensitization programme or courses may be initiated in the college.
  - Library may have an archives section in the area of its studies.
  - Evaluation of courses needs to be done by peers / business.
  - The college may provide the facilities of a language laboratory to sharpen the communication skill of the students.
  - The college should regularly organize seminars, workshops, conferences for the benefit of the faculty and the students.
  - Courses of studies need to be given in modular form by the University.
  - Teachers may send proposals to minor research projects to the UGC, AICTE etc. for funding. Teachers need to be encouraged to attend and participate in conferences, seminars and workshops. These research efforts would provide strong base for teaching in the college. More and more teachers be enrolled for Faculty Development Programmes.
  - Women Study Center, may be thought of with UGC assistance.
  - At least one NCC unit may be raised in the college.
  - Student’s feedback of their campus experiences and teaching-learning experience, in a more detailed manner, as suggested by NAAC may be obtained for better academic planning, accountability and progression of the students.
  - Experts from University and other professional bodies be invited for extension lectures for interaction and updation of knowledge.
  - Further efforts need to be initiated to forge linkages with industry, business, GOs and NGOs, for teaching, research training and extension activities for mutual benefits.
  - Extra efforts are required to strengthen NSS, sports and cultural activities of the college. The college needs to have regular interaction and consultation with the local community so as to focus on the felt needs of the civil society.
  - It would be worthwhile if the affiliating university conducts academic audit of the college at proper intervals.
  - The mission, vision and objectives of the college should be enshrined in the prospectus and constitution of the college.
* Grievance redressal cell has to be more activated with the presentation of all the constituents of the college.
* The college may take necessary steps for soliciting the opinion and consultation of Alumni Association to seek quality improvement in the existing teaching learning process.
* Laboratories for Commerce and Management may be set up to gain practical knowledge.
* The college may appoint qualified and competent person to supervise sports activities of the students.
* Competent faculty may be encouraged to do counseling to enhance extension activities and the college would do well to publicize the expertise of the teachers.
* Plan to start evening courses like post-graduate diplomas, coaching for competitive exams, courses like CCNA and HCSE etc. may be launched as evening courses.
* B.Com. students are required to give extra practical knowledge to meet the requirement of business and industrial world.
* The college may maintain proper record of its outgoing students who qualify and various competitive examinations and win laurels in other fields.

The Peer Team concluded their Accreditation report with a note of gratitude for all the co-operation assistance extended to them along with a high hope that the college will reap benefit from the Peer Team visit and will attain progressive transformation to achieve its mission and goals.
EXECUTIVE SUMMARY
EXECUTIVE SUMMARY

- Named after the great freedom fighter and martyr – the Lion of Punjab, who was equally a great Academic and Social Reformer, the Lala Lajpatrai College of Commerce and Economics at Haji Ali, Mahalaxmi was established in 1972, to perpetuate the memory of the great patriot i.e. Lala Lajpatrai with a vision.

- **VISION**
  “To provide comprehensive education which will train our students to be globally competitive and socially responsible citizens.”

To accomplish the following mission:

- **MISSION**
  To provide education and training to students in the field of commerce, trade, management and in Information and Technology.
  To make them fit and ready for the Industry.
  To collaborate Academia with Industry for equipping our students with relevant knowledge, skill and attitude.
  And above all, to make our graduates socially sensitive with high sense of civility.

With an objective to develop holistic approach towards education and encourage research and allied activities.

All these three (i.e. vision, mission and objectives) are communicated to the students, teachers and non-teaching staff along with the other stakeholders through college prospectus, display and floor Notice Boards, at Canteen Foyer, College Website, Class rooms and even the Staff’s Common Room.

- **Genesis of the College :**
  * An interesting story is associated behind the inception of the Lala Lajpatrai College of Commerce and Economics at Haji Ali, Mahalaxmi in 1972.

  * This College was the result of an encounter of Late Shri Ram Prasad Gupta (founder Trustee) with the Late Prime Minister Mr. Lal Bahadur Shastri.
As it is fondly cherished and narrated – the year was 1959, Late Mr. Gupta had met Mr. Lal Bahadur Shastri then the Union Industries Minister, at his residence in Bombay (Mumbai), Mr. Shastri then asked the Late Industrialist as what he had done for the Punjabi Community of Bombay, Mr. Shastri even advised him that he could set up a Trust after his mentor, Lala Lajpatrai. Consequently, a Memorial Trust was formed in 1959 to perpetuate the memory of great patriot – the Lion of Punjab, who was a great academic in himself.

Finally, the contribution to the community resulted in the form of Lala Lajpatrai College of Commerce and Economics, which has the honour of producing thousands of graduate and post-graduates who have excelled in their respective fields and are now rendering valuable services to the society.

Lala Lajpatrai College of Commerce and Economics is today’s one of the leading Commerce College of Commerce and Economics Colleges in Mumbai.

- Established in the year 1972 June, as the Punjabi Linguistic Minority our College (Lala Lajpatrai College of Commerce and Economics) is affiliated to Mumbai University and recognized by UGC under Section 2(f) of 16th July, 1972 and 12(B0 of 16th July, 1972 of the UGC Act with Urban Location of 1.25 acre of land with built up area of 77137 Square Feet.

- We have a team of highly qualified and dedicated Teachers who take extreme efforts through their teaching and guidance to uplift and upgrade the all round development of our students both through their character formation and academic involvements. Apart from mentoring students our Teachers contribute their papers in the National and International Seminars and Conference along with research based articles and write ups in various reputed Journals.

- In total there are 15 Teaching Staff and two visiting (on lecture basis) in the Aided Section of which three (03) are Associate Professors while the remaining are all Assistant Professors in the Stage I, ii and in iii. We have 07 Ph.D. awarded Teachers (including the Librarian) and 04 M.Phil. qualified Teachers.
In Self-Financing Courses we have altogether 10 permanent Teachers and 76 Visiting Faculties – 12 for BMS, 18 for BMM, 14 for BAF, 17 for BBI, 07 for B.Sc.IT and 08 for B.Sc. Computers. Among them there are 03 Ph.D. awarded and 03 M.Phil. qualified Teachers.

The total number of students on Roll as per the last four years’ record is –

* In 2010-2011, total no. of 1143 students were enrolled of which 429 were female and 714 were male students. Among them 29 were from Scheduled Caste, 01 from Scheduled Tribe, 46 from OBC and 1067 were from General Category.

* In 2011-2012, 1253 students were enrolled of which 777 were girls and 478 boys. 24 belonged to SC, 01 belonged to ST, 47 belonged to OBC and 1181 belonged to General Category.

* In 2012-2013, In total 1252 students were enrolled of which 476 were female and 774 were males. Among them 17 were from SC, 01 from ST, 41 from OBC and 1193 were from General Category.

* In year 2013-2014 too in total no. of 1181 students were enrolled, of which 505 were female and remaining 676 were Males. Among them 14 from SC, 02 from ST, 61 from OBC and 1104 were from General Category.

Under Teaching Learning Pedagogy, Students are given additional coaching apart from the regular lectures.

Remedial lectures are specially designed for those who are under privileged, belong to weaker section or even those who miss their lectures on various grounds. Tutorial lectures in a batch of 25 to 30 students are conducted in Mathematics and English to provide individual attention to each student. Practical sessions in the subject of Computer Programming are conducted regularly in batches of 25-30 students. Practical coaching is also provided to students in vocational courses. Even slow learners and differently abled students are identified first and then these students are given special attention. They are provided with readers, writers and extra time and 20% grace marks are given to students in addition to other concession on case to case basis. They are motivated
to participate in various academic and extracurricular activities and take up challenges.

- The various important and active Associations like Women Development Cell, National Service Scheme (NSS), Life Long Learning (DLLE) and Nature Club, Marathi Vangmay Mandal, Student Council, Cultural Committee, book bank, research cell, co-curricular committee conducts regular seminars, workshops, awareness campaigns and many more activities to take up Gender, Environment and Inclusion issues. We have computer training programmes for those students who are not well versed with handling computers.

- Students are continuously evaluated by collecting their academic performance through the internal and the external assessments. Preparation of lectures is primarily based on students’ need and demand. Their feedbacks too are included in the evaluation of Teachers’ Performance in the classroom.

- Teachers have been given the due liberty to think out of the box and go beyond their subject specific to make their teaching meaningful and result oriented where learning is not only for earning but also for the character formation and all round development of the learner.

- Frequent class tests are conducted to assess and evaluate the learners’ pace of understanding and based on the outcome of the results remedial lectures are engaged.

- Apart from the curricular teaching and learning the all-round development of our students are emphasized by sensitizing them on the social and community issues through NSS, DLLE and WDC lectures, workshops and activities; field work knowledge through Industrial visits and excursions and developing team work, leadership qualities and organizing skills through their active participation and independent involvement in organizing various Inter Collegiate Festivals on large scale and above all on environmental issues through the Green Ganesha Project, Sparrow houses, Nature club, green garden, electronic wastage and control on using plastic bags.

- Debates on the current issues and affairs along with elocution and extempore speeches are the regular features of our lectures as well as the Literary
Competitions and activities through which attempt is made to develop and inculcate critical and in depth thinking abilities among the students, the various issues of national and international importance.

- Our college has an independent and active Research Cell to promote the Research Culture and Scientific temper not only among the faculties but also for the students. Six Minor Research and one Major Research have been successfully completed by the faculties of our college.

- Our faculties regularly participate in the various – national, international seminars, conferences and workshops with their research papers. A good number of articles have been published with the ISBN No. and in various reputed national and international journals as well.

- The college sanctions Duty Leaves and required funds from time to time to achieve their Research Endeavour. There is a separate UGC Resource Network Centre to provide latest updated information to the researchers on various research projects.

- Research workshops, seminars, conferences and guidance lectures are organized every now and then to bridge academics and industry together and there by to promote research culture among teachers and students on wide range of issues.

- Our college also provides facility for study leave for those faculties willing to pursue their Doctoral degree under Faculty Improvement Programme. Whereby complete two years’ leave with full pay is sanctioned for the same.

With the same pace and quality that we have been imparting knowledge to our students we look forward to add many more feathers to it. In the process of creating, sustaining and maintaining quality education programme we have realized that our strength is in having –

* Highly qualified staff.
* Very good infrastructure.
* High moral support from the management.
* Well established and resourceful Library and a good Auditorium.

While we lack (our weaknesses) in
* Having a proper sports ground.
* College does not have the space for further extension of the building.

Despite our weaknesses we have the golden opportunities for –
* Introducing new courses as per the current demands from students.
* Collaborating academia with industries at National and International level.

At the same time we cannot underestimate the threats from the issues associated with –
* Less autonomy to develop curriculum and examination regulations.
* Increasing demand for self-financing courses compared to traditional commerce courses.
* Increasing importance of coaching classes which has disturbed the Teacher-Taught ratio and rapport besides affecting the regular attendance of the students in the college in general and in the lectures in particular.

Lala Lajpatrai College of Commerce and Economics, at Haji Ali, Mahalaxmi, Mumbai-34, volunteered to be assessed for Re-Accreditation by the National Assessment and Accreditation Council (NAAC) in February 2006 and accordingly the NAAC peer team consisting of Professor L.N. Dahiya, former pro-vice-chancellor, M.D. University, Rohtak, as chairperson, Professor Ashok Aima, Professor of Management Studies, University of Jammu, Jammu and Kashmir as Member Convenor and Dr. P.A. Bhat, former Principal, Dr. A.V. Baliga College, Kumata, Karnataka as the member of the peer team, visited the institution for three days on 26th, 27th and 28th of March, 2007. Mr. Uday Sathaye, Chartered Accountant, Mumbai accompanied the peer team as an Observer for the first two days and also attended the preliminary meeting held on 25th March, 2007. While Shri Ganesh Hegde, Assistant Advisor, NAAC, Bangalore, acted as coordinating officer for the visit.

The Peer Team very carefully pursued and analysed the SSR submitted by the college. During their visit to the institute, the team went through all the relevant documents, teaching departments and the support services. They interacted at length, with the various constituent of the college from Principal to Vice-Principal, to Members of IQAC, Teaching Staff, Management, Non-teaching staff, Students, Alumni and even the parents. The team also interacted with the Director of Board of Colleges, Mumbai University’s Department and the Joint Director of Higher Education, Mumbai region.
The team also evaluated co-curricular teaching learning, research and extension activities of the college and validated the relevant available information, records and documents. Based on all the available testimonies and exercise on all the seven criteria the NAAC team assessed the quality parameters for impartial and thorough judgement finally gave their Report based on their Analysis that – the college had made steady progress in translating its mission and goals into practice after the first accreditation in February 2000. The college had striven hard to integrate core values in its functioning. These initiatives had during the accredited period. A good number of such initiatives were commended by the peer team and suggested these very initiatives as a milestone for further excellence and quality enhancement of the institution.

**Institutional SWOC Analysis:**

**Strengths**
1. State of art infrastructure
2. All courses promote employment
3. Well trained faculty
4. Rich library resources

**Weakness**
1. Demography limits for expansion
2. Collaborative linkages for Research to be enhanced
3. Limited scope for syllabus up gradation

**Opportunity**
1. Situated in the economic capital
2. Develop innovative practices to improve teaching, learning and evaluation
3. Attract corporate to develop and strengthen linkages.

**Challenges**
1. Changes in the choice of courses by students every year
2. Maintain cadre and student teacher ratio
3. Timely up gradation of syllabus and introduction of practical training on live projects
SECTION B
PREPARATION OF SELF-STUDY REPORT
SECTION B : PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated/Constituent College

1. Name and Address of the College:

<table>
<thead>
<tr>
<th>Name</th>
<th>Lala Lajpatrai College of Commerce &amp; Economics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Lala Lajpatrai Marg, Mahalaxmi, Mumbai</td>
</tr>
<tr>
<td>City</td>
<td>Pin : 400 034 State : Maharashtra</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www">www</a>. lalacollege.edu.in / <a href="mailto:principal.llc@gmail.com">principal.llc@gmail.com</a></td>
</tr>
</tbody>
</table>

2. For Communication:

<table>
<thead>
<tr>
<th>Designation</th>
<th>Name</th>
<th>Telephone with STD code</th>
<th>Mobile</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Dr. Neelam Arora</td>
<td>O:022-23544707</td>
<td>9869140130</td>
<td>23532896</td>
<td><a href="mailto:principal.llc@gmail.com">principal.llc@gmail.com</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>R:022-25822505</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice Principal</td>
<td>Prof. Vidya Bhide</td>
<td>O:022-23544707</td>
<td>9819514236</td>
<td></td>
<td><a href="mailto:vidya1962@yahoo.co.uk">vidya1962@yahoo.co.uk</a></td>
</tr>
<tr>
<td>Steering Committee Co-ordinator</td>
<td>Dr. J.H. Kadli</td>
<td>O:022-23544707</td>
<td></td>
<td></td>
<td><a href="mailto:jhkadli@gmail.com">jhkadli@gmail.com</a></td>
</tr>
</tbody>
</table>

3. Status of the Institution:

Affiliated College ✔
Constituent College
Any other (specify)

4. Type of Institution:

a. By Gender
   i. For Men
ii. For Women

iii. Co-education

b. By Shift
   i. Regular
   ii. Day
   iii. Evening

5. It is a recognized minority institution?

Yes [✓]
No

If yes specify the minority status (Religious / linguistic / any other) and provide documentary evidence. Linguistic - Punjabi Linguistic Minority

6. Sources of funding:

Government
Grant-in-aid [✓]
Self-financing [✓]
Any other

7. a. Date of establishment of the college: 1972 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college): Mumbai University

c. Details of UGC recognition:

<table>
<thead>
<tr>
<th>Under Section</th>
<th>Date, Month &amp; Year (dd-mm-yyyy)</th>
<th>Remarks (If any)</th>
</tr>
</thead>
<tbody>
<tr>
<td>i. 2 (f)</td>
<td>16 July, 1972</td>
<td>--</td>
</tr>
<tr>
<td>ii. 12 (B)</td>
<td>16 July, 1972</td>
<td>--</td>
</tr>
</tbody>
</table>

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the
UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

<table>
<thead>
<tr>
<th>Under Section/ clause</th>
<th>Recognition/Approval details</th>
<th>Day, Month and Year (dd-mm-yyyy)</th>
<th>Validity</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
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<tr>
<td>ii.</td>
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<tr>
<td>iii.</td>
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<tr>
<td>iv.</td>
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(Enclose the recognition/approval letter)

It is an affiliated Institute recognized by University of Mumbai and Education Department, Govt. of Maharashtra.

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☑ No ☐

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☑

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☑

If yes, date of recognition: …………………… (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☑
If yes, Name of the agency …………………… and

Date of recognition: ……………………. (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

<table>
<thead>
<tr>
<th>Location *</th>
<th>Urban</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus area in sq. mts.</td>
<td>1.25 acre</td>
</tr>
<tr>
<td>Built up area in sq.</td>
<td>771737 Sq.Ft.</td>
</tr>
</tbody>
</table>

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities

- Sports facilities
  * play ground
  * swimming pool
  * gymnasium

- Hostel
  * Boys’ hostel
    i. Number of hostels
    ii. Number of inmates
    iii. Facilities (mention available facilities)

  * Girls’ hostel
    i. Number of hostels
    ii. Number of inmates
iii. Facilities (mention available facilities) --

* Working women’s hostel
  i. Number of inmates --
  ii. Facilities (mention available facilities) --

- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise)

- Cafeteria –

- Health centre –
  First aid, Inpatient, Outpatient, Emergency care facility, Ambulance……..

- Health centre staff –

<table>
<thead>
<tr>
<th>Qualified Doctor</th>
<th>Full time</th>
<th>Part-time</th>
<th>01</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualified Nurse</td>
<td>Full time</td>
<td>Part-time</td>
<td></td>
</tr>
</tbody>
</table>

- Facilities like banking, post office, book shops ✓

- Transport facilities to cater to the needs of students and staff ✓

- Animal house --

- Biological waste disposal --

- Generator or other facility for management/regulation of electricity and voltage ✓

- Solid waste management facility ✓

- Waste water management ✓
12. Details of programmes offered by the college (Give data for current academic year)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Programme Level</th>
<th>Programme / Course</th>
<th>Dur.</th>
<th>Entry Qualification</th>
<th>Medium of Instruction</th>
<th>Sanctioned / approved Student</th>
<th>No. of students admitted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Under-Graduate</td>
<td>B.COM BMM BMS BSc(Com. Sci) BBI BAF BSc.IT</td>
<td>3 yrs</td>
<td>12th Std</td>
<td>English</td>
<td>552 77 219 60</td>
<td>514 76 219 Nil</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Post-Graduate</td>
<td>M.Com</td>
<td>2 yrs</td>
<td>Graduation</td>
<td>English</td>
<td>Mgmt 80 A/Cs 60</td>
<td>72 45</td>
</tr>
<tr>
<td></td>
<td>Integrated Programmes PG</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td>Ph.D.</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td>M.Phil.</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td>Ph.D</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td>Certificate courses</td>
<td>Vocational Course</td>
<td>03 yrs</td>
<td>12th Std Graduation</td>
<td>English</td>
<td>Min-25 Per stream</td>
<td>116</td>
</tr>
<tr>
<td></td>
<td>UG Diploma</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td>PG Diploma</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td>Any Other (specify and provide details)</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
</tbody>
</table>
13. Does the college offer Self-financed Programmes?

Yes [✓]  No [ ]

If yes, how many? 7 Courses

14. New programmes introduced in the college during the last five years if any?

Yes [ ]  No [✓]  Number [ ]

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

<table>
<thead>
<tr>
<th>Particulars</th>
<th>UG</th>
<th>PG</th>
<th>Research</th>
</tr>
</thead>
<tbody>
<tr>
<td>Science</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. BSc IT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. BSc Computer Science</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arts</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. BMM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commerce</td>
<td>4</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>1. B.Com.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. BMS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. BBI</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. BAF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. M.Com.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, and M.Com...)

a. annual system [✓]
b. semester system

c. trimester system
17. Number of Programmes with

a. Choice Based Credit System
b. Inter / Multidisciplinary Approach
c. Any other (specify and provide details)

Credit Based Grading System

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ No ✓

If yes,

a. Year of Introduction of the programme(s)..................
   (dd/mm/yyyy)
   and number of batches that completed the programme

b. NCTE recognition details (if applicable)
   Notification No.: .........................
   Date: ................................. (dd/mm/yyyy)
   Validity:..............................

c. Is the institution opting for assessment and accreditation of Teacher Education?
   Programme separately?
   Yes ☐ No ✓

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ✓

If yes,

a. Year of Introduction of the programme(s)..................
   (dd/mm/yyyy)
   and number of batches that completed the programme

b. NCTE recognition details (if applicable)
   Notification No.: ..........................
   Date: ................................. (dd/mm/yyyy)
Validity:........................

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?
   Yes  [ ] No  [✓]

20. Number of teaching and non-teaching positions in the Institution

<table>
<thead>
<tr>
<th>Positions</th>
<th>Teaching faculty</th>
<th></th>
<th>Non-teaching staff</th>
<th></th>
<th>Technical staff</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Professor</td>
<td>Associate Professor</td>
<td>Assistant Professor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>*M</td>
<td>*F</td>
<td>*M</td>
<td>*F</td>
<td>*M</td>
<td>*F</td>
</tr>
<tr>
<td>Sanctioned by the UGC / University / State</td>
<td>--</td>
<td>16</td>
<td></td>
<td></td>
<td>33</td>
<td></td>
</tr>
<tr>
<td>Recruited</td>
<td>--</td>
<td>--</td>
<td>03</td>
<td>05</td>
<td>06</td>
<td>20</td>
</tr>
<tr>
<td>Yet to recruit</td>
<td>02</td>
<td></td>
<td>11</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sanctioned by the Management/society or other</td>
<td></td>
<td></td>
<td>10</td>
<td>18</td>
<td>17</td>
<td>01</td>
</tr>
<tr>
<td>authorized bodies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yet to recruit</td>
<td></td>
<td>04</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*M-Male  *F-Female

21. Qualifications of the teaching staff:
   (Aided Section & Self Finance Courses 2013-14)

<table>
<thead>
<tr>
<th>Highest qualification</th>
<th>Professor</th>
<th>Associate Professor</th>
<th>Assistant Professor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mal</td>
<td>Female</td>
<td>Mal</td>
<td>Female</td>
</tr>
<tr>
<td>Permanent teachers</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>03</td>
</tr>
<tr>
<td>D.Sc./D.Litt.</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
</tbody>
</table>
22. **Number of Visiting Faculty/Guest Faculty engaged with the College:** 90

23. **Furnish the number of the students admitted to the college during the last four academic years.**

<table>
<thead>
<tr>
<th>Categories</th>
<th>Year 1 2010-11</th>
<th>Year 2 2011-12</th>
<th>Year 3 2012-13</th>
<th>Year 4 2013-14</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Male Female</td>
<td>Male Female</td>
<td>Male Female</td>
<td>Male Female</td>
</tr>
<tr>
<td>SC</td>
<td>27 25</td>
<td>20 28</td>
<td>21 18</td>
<td>23 21</td>
</tr>
<tr>
<td>ST</td>
<td>01 --</td>
<td>01 01</td>
<td>01 01</td>
<td>04 01</td>
</tr>
<tr>
<td>OBC</td>
<td>57 40</td>
<td>60 47</td>
<td>55 40</td>
<td>68 64</td>
</tr>
<tr>
<td>General</td>
<td>1427 913</td>
<td>1155 1220</td>
<td>1421 931</td>
<td>1271 918</td>
</tr>
<tr>
<td>Others</td>
<td>30 43</td>
<td>43 43</td>
<td>34 48</td>
<td>52 28</td>
</tr>
</tbody>
</table>

24. **Details on students enrollment in the college during the current academic year:**

<table>
<thead>
<tr>
<th>Type of students</th>
<th>UG</th>
<th>PG</th>
<th>M. Phil</th>
<th>Ph.D</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students from the same state where the college is located</td>
<td>2360</td>
<td>209</td>
<td>--</td>
<td>--</td>
<td>2569</td>
</tr>
<tr>
<td>Students from other states of India</td>
<td>75</td>
<td>09</td>
<td>--</td>
<td>--</td>
<td>84</td>
</tr>
<tr>
<td>NRI students</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Foreign students</td>
<td>02</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>02</td>
</tr>
<tr>
<td>Total</td>
<td>2437</td>
<td>218</td>
<td>--</td>
<td>--</td>
<td>2655</td>
</tr>
</tbody>
</table>
25. Dropout rate in UG and PG (average of the last two batches)

<table>
<thead>
<tr>
<th>UG</th>
<th>34.87%</th>
</tr>
</thead>
<tbody>
<tr>
<td>PG</td>
<td>7.23%</td>
</tr>
</tbody>
</table>

26. Unit Cost of Education
(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component  Rs.35,771.27
(b) excluding the salary component  Rs.8,697.96

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐  No ✓

If yes,

(a) is it a registered centre for offering distance education programmes of another University

(b) Name of the University which has granted such registration.

(c) Number of programmes offered

(d) Programmes carry the recognition of the Distance Education Council.

Yes ☐  No ✓
28. Provide Teacher-student ratio for each of the programme/course offered
   Aided 1 : 63
   Self-financing – 

1) B.M.S. (Bachelor of Management Studies): 1:59
2) B.M.M. (Bachelor of Mass Media): 1:30
3) B.A.F. (Bachelor of Accountancy & Finance): 1:37
4) B.B.I. (Bachelor of Banking & Insurance) 1:47
5) B.Sc. (Bachelor of Science – Information Technology ) 1:34
6) B.Sc. (Bachelor of Computer Science ) 1:20

29. Is the college applying for

   Accreditation: Cycle 1 [ ] Cycle 2 [ ] Cycle 3 [√] Cycle 4 [ ]
   Re-Assessment [ ]
   (Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and Re-assessment only)

   Cycle 1: 25/02/2000 (dd/mm/yyyy) Accreditation Outcome/Result C grade
   Cycle 2: 28/03/2007 (dd/mm/yyyy) Accreditation Outcome/Result B++
   Cycle 3: 8/05/2014 (dd/mm/yyyy) Accreditation Outcome/Result...Applied........
   * Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year.

   [234 Days]

32. Number of teaching days during the last academic year
   (Teaching days means days on which lectures were engaged excluding the examination days)
33. **Date of establishment of Internal Quality Assurance Cell (IQAC)**

IQAC **Year 2000** (dd/mm/yyyy)

34. **Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

- AQAR (i) 2009-10 submitted to NAAC on 22.07.2010 (dd/mm/yyyy)
- AQAR (ii) 2010-11 submitted to NAAC on 29.06.2011 (dd/mm/yyyy)
- AQAR (iii) 2011-12 submitted to NAAC on 06.07.2012 (dd/mm/yyyy)
- AQAR (iv) 2012-13 submitted to NAAC on 16.07.2013 (dd/mm/yyyy)

35. **Any other relevant data (not covered above) the college would like to include.**

(Do not include explanatory/descriptive information)

Nil
Criteria — wise inputs

Criterion I: Curricular Aspects
CRITERION 1:- CURRICULAR ASPECTS

1.1 Curriculum Planning and implementation

The Lala Lajpatrai College of Commerce & Economics is the leading educational institution in the city of Mumbai, Maharashtra. Ever since its inception in June 1972 the college has grown leaps & bounds through its various phases in integrated degree courses of B.Com, B.M.S, B.M.M., B.A.F., B.B.I., B.Sc. & M.Com. We aim to internationalize our programs and faculty. Internationalization, to us, means not just a physical campus in our existing locations, but getting a program, faculty and students reach out to different markets. The college also conducts vocational courses. The college has an active placement cell & UGC XII plan schemes.

We have achieved success over a period of time and this has been built on the strength of current programs which in turn, have made our students successful in life. The student body therefore is the heart of our institution and our future success will be determined by how well they do in life and organizations.

We have thrived to create a learner-centric education that prepares them for life and leadership. Our goal is to create a teaching and learning environment in which all – students, faculty and staff – excel. For this purpose, it is necessary to appreciate that the ownership and accountability for world class education rests on all the key parameters from infrastructure to students to faculty.

Our goal will be to focus on skills-professional, Vocational and interpersonal – that will enhance employability of our graduates.

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

- **VISION**
  “To provide comprehensive education which will train our students to be globally competitive and socially responsible citizens.”

To accomplish the following mission:

- **MISSION**
  To provide education and training to students in the field of commerce, trade, management and in Information and Technology.
  To make them fit and ready for the Industry.
To collaborate Academia with Industry for equipping our students with relevant knowledge, skill and attitude.
And above all, to make our graduates socially sensitive with high sense of civility.

**Objectives:**

The objectives of the college are to develop a holistic approach towards education and encourage research and allied activities.

1. The education provided at our Institute aims at being dynamic catering to the current needs of the Industry.
2. It aims at creating ambient learner centric environment by employing qualified faculty and having adequate staff members.
3. To provide continuous assessment helping to incorporate direct and indirect mode of assessment.
4. To develop state of art infrastructure supporting students in their development
5. To have updated library and other learning resources
6. To conduct activities which help in holistic development of students to make them aware of ethics and moral values.
7. To encourage student participation in various outreach activities to make them more socially sensitive.
8. To enhance Industry – Academia partnership.
9. To mentor students on a continuous basis.
10. To encourage faculty by rewarding and recognising them.
11. To provide scholarships/freeships to enable needy students to progress.
12. To establish strong alumni relationship.

They are effectively communicated to all the stakeholders through:

1. Prospectus
2. Library Notice board
3. Canteen foyer
4. College website
5. Class rooms
6. Staff room
7. Display Boards
8. Student syllabus book

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate
The Institute is affiliated to University of Mumbai. Within the framework provided by the University, our Institute prepares an academic calendar detailing the various activities conducted all through the year. This calendar is made available to all the stakeholders.

For effective implementation of the curriculum following actions are taken:

- All faculty members teaching their respective subjects describe the course objectives and also the outcomes. This gives a clear idea to students before learning the subject.
- Every topic of the curriculum is assigned definite number of hours to aid the teacher in planning.
- Every teacher prepares a detailed teaching plan and this is made available to students as well to understand and plan throughout the semester.
- In addition to these, there are departmental meetings and monthly discussions about the conduct of classes in that period as well as to assess if any extra lectures for some difficult topics needs to be planned.
- All the department conducts term beginning and term end meetings in which the agenda are pre-defined and discussed.
- A well planned time table is prepared and approved by the principal.
- Teachers also maintain their record and any deviations from their teaching plan is noted. Remedial classes, are planned and conducted.
Fig.1 The Curriculum design model

- For overall development of students, seminars and project work including report writing and presentation are incorporated in the curricula. It is mandatory for students to take up internship in industry to gain hands-on industry experience.
- Audio visual aids are used for effective teaching and learning.
- Library resources are enriched with current editions and other databases.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

Immense support from the University as well as from the Institute is received by teachers for effectively translating the curriculum and to improve teaching practices:

Support from the University:
1. University sends annual calendar to all the affiliated colleges which forms the basis for curriculum planning at the Institute level.
2. Refresher courses/ orientation courses are organized.
3. During syllabus revision, University supports the teacher by conducting sessions to deal with the new syllabus.
4. Various circulars are issued from time to time for effective curriculum development and implementation.

Support from the Institute:

1. Teachers are encouraged to attend Seminars / Workshops conducted by the University.
2. Faculty development programs are arranged and teachers are encouraged to attend the same.
3. Use of ICT is enhanced to integrate technology with teaching.

( Laptop, screen, projectors for making power point presentations is provided to the faculty members. Students have free access to websites which give extra knowledge. They also have free internet facility in the college & campus computer laboratory.)

4. Institute library is highly resourceful with textbooks, journals, magazines, on line journals etc.
5. Language lab helps students in communicating better which helps in their placement.
6. Teachers are allowed to make Industry visits which facilitate onsite learning.
7. Guest lectures are organized to provide an exposure to both faculty and students.
8. In addition to all these, Free photocopying facility is given to faculty.
9. Teachers are given flexibility for having continuous assessment by modes of having Debates, Group discussions, topic wise assignments etc.
10. Teachers also take case study sessions in the class to cover the curriculum from the practical view point.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

Lala Lajpatrai College strongly believes in innovative and interactive teaching pedagogy to be interlinked for effective delivery of curriculum.

1. Teachers are given opportunities to update themselves on latest knowledge in their Domain.
2. ICT enabled classrooms, Seminar hall and resourceful library with teaching aids, OHP, audio system etc. Is provided.
3. Student interaction is promoted by ways of debates, group discussions, presentations, case studies, role plays etc.,
4. The theory is integrated with experiential learning by arranging Industry visits, field trip at JNPT port and guest lectures. etc.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university ineffective operationalisation of the curriculum?

1. Teachers are encouraged to interact with various Government bodies like U.G.C, I.C.S.S.R and other higher educational / Research bodies. We have also received a grant from U.G.C of Rs. 50 Lakhs for buying laptops, arranging seminars, etc.
2. Guest lectures from experts are a regular feature in our college.
3. Collaboration with organizations like Ambition Learning Solution which is premier organization offering certificate courses in the area of finance & management is initiated. We also have tie up with Ion EDUCATION which is an institution and which has provided training to our staff and students on accounting software.

1.1.6 What are the contributions of the institution and/or its staff members to the
development to the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- Institute contributes to the Curriculum Development by deputing faculty members to be a part of University board of Studies.
- A Committee of teachers in the Institute facilitates collection of student feedback which helps them plan their teaching or arrange for extra topics bridging the gaps in syllabus.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

Yes. The Institute offers some value added courses to facilitate the students to become more employable. For some courses, additional topics are taught to bridge the gaps in existing syllabus offered by the University.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Elective / Added Course</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Certificate course in certified financial planner</td>
<td>To help students identify financial goals and needs, to help students evaluate existing resources and design financial strategies that help the person achieve above goals.</td>
</tr>
<tr>
<td>2</td>
<td>Certificate course in stock exchange market</td>
<td>To help students bridge the gap between industry and theory knowledge on stock market</td>
</tr>
<tr>
<td>3</td>
<td>Certificate courses in Financial Management</td>
<td>To help students to learn use of finance in corporate world along with managerial skills.</td>
</tr>
<tr>
<td>4</td>
<td>Certificate course in basics of securities market.</td>
<td>To help students bridge the gap between industry and theory knowledge on stock market</td>
</tr>
<tr>
<td>5</td>
<td>Certificate course in Macro Economics Indicators affecting securities market.</td>
<td>To help students bridge the gap between industry and theory knowledge on stock market</td>
</tr>
<tr>
<td>Sr. No.</td>
<td>Name of the Elective / Added Course</td>
<td>Purpose</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------------</td>
<td>----------------------------------------------</td>
</tr>
<tr>
<td>6</td>
<td>Certificate course in Entrepreneurship</td>
<td>To help students develop entrepreneurial skills</td>
</tr>
<tr>
<td>7</td>
<td>Government Aid Scheme</td>
<td>To Prepare students for UPSC and MPSC exams</td>
</tr>
</tbody>
</table>

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The objectives and outcomes for every course / subject is described in the syllabus book itself helping every individual to assess the same.

- A teaching plan for every subject covering the pedagogy and learning outcomes is designed at the start of every semester. Teacher strictly follows the same.
- The Head of the Department periodically checks if the conduct of classes is as per schedule and if any remedial action needs to be taken.
- The end of every session, feedback is collected and analysed. This is further communicated to the teachers for further improvement.
- The results are also analysed to understand the overall performance of students which is a result of teachers coaching them to excel well.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

The Institute has analysed the additional skill sets required by students to enhance their employability. These certificate courses impart required skills and competency among students enhancing employability.

<table>
<thead>
<tr>
<th>Name of the Certificate course</th>
<th>Goals / objectives</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxation procedure and practices</td>
<td>Student gets acquainted to Income Tax &amp; rules &amp; file Income Tax of his own faculty members &amp; others.</td>
</tr>
<tr>
<td>Computer application/Travel Tourism/Principles and practices of Insurance/Taxation/E-Commerce</td>
<td>Students get practical knowledge in the field and make computer application/Travel &amp; Tourism/Practices of Insurance as his professional field.</td>
</tr>
<tr>
<td>Human-Rights</td>
<td>Students become aware about their rights &amp; guide &amp; help others</td>
</tr>
<tr>
<td>Event Management</td>
<td>Students get in depth knowledge to start their</td>
</tr>
</tbody>
</table>
1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If ‘yes’, give details.
No. The Institute does not offer programmes that facilitate twinning/dual degree. However, we offer certificate courses that can be pursued along with their regular degree course.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

In all our UG programmes, fair amount of flexibility is provided with the limitations of being an Affiliated Institute.

Credit based semester and grading system is implemented that has 75:25 evaluation pattern. (That is 75 marks semester and exam 25 marks internal exams.)

- A list of core subjects and a diverse and vast list of electives is offered to students. In every year the student has a chance to select according to his/her interest.
- The curriculum has enough scope for skill development. The students are sent for projects within their course enabling acquisition of relevant problem solving skills that contribute to greater employability of students.
- In courses where there is little scope, the Institute offers additional certificate courses which also increase their employability.
- The college also prepares students for UPSC / MPSC exams.

1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes. The college offers the following self-financed courses:

1. B.M.S. (Bachelor of Management Studies)
2. B.M.M. (Bachelor of Mass Media)
3. B.A.F. (Bachelor of Accountancy & Finance)
4. B.B.I. (Bachelor of Banking & Insurance)
5. B.Sc. (Bachelor of Science – Information Technology )
6. B.Sc. (Bachelor of Computer Science )

However, it follows the rules and regulations of the Affiliating University

Admission is merit based and fees structure is as per university guidelines.

Teachers are paid as per rules.

Teachers are appointed as per the qualification prescribed by the UGC.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

Yes. Vocational courses are global employment oriented. The knowledge of vocational courses like Taxation, Insurance etc. help the students to gain practical aspects of these fields. The number of beneficiaries are as follows:

<table>
<thead>
<tr>
<th>ENROLLMENT OF STUDENTS FOR VOCATIONAL COURSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011-12</td>
</tr>
<tr>
<td>Years</td>
</tr>
<tr>
<td>F.Y.B.com</td>
</tr>
</tbody>
</table>
1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?
Yes. The University does provide flexibility of combining the conventional face to face and Distance Mode of Education.

1.3 Curriculum Enrichment
1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s Goals and objectives are integrated?
The Institute has taken many initiatives to supplement the curriculum. The points mentioned below are examples of some of those initiatives:

- Teachers provide additional insights on curriculum topics that are related but not a part of curriculum. This approach helps the students in better understanding and assimilation of knowledge.
- Students are also given topics on current Industry trends for seminars and presentations which help them learn advanced topics.
- Guest lectures / Invited talks help to develop learning opportunities and better understanding of corporate world.
- Projects with Industries give hand on training to students on live projects.
- Industry visits aid in experiential learning.
- Seminars are arranged.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of
The dynamic employment market?

- The interest of the students as well as the existing gaps in the syllabus is collected through student feedback. This is also escalated through right channel to the University.
- In addition to this, the employer’s feedback is collected to understand the needs of the Industry and to incorporate certain additional topics to make the students aware of the said topics.
- Extra lectures are organized for Taxation, E-commerce, Travel & Tourism
- Seminars are arranged on topics related to the curriculum but on the current trends.
- Certificate courses are conducted at a nominal fee.
- Employment test is conducted

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., in to the curriculum?

<table>
<thead>
<tr>
<th>Cross cutting issues</th>
<th>Efforts made by the Institute</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gender</td>
<td>Women’s cell organized sensitization lecture/ seminar/ workshop</td>
</tr>
<tr>
<td>Climate change</td>
<td>Nature club of the Institute creates environmental awareness</td>
</tr>
<tr>
<td>Environmental Education</td>
<td>Green Ganesha</td>
</tr>
<tr>
<td>ICT</td>
<td>Laptops and audio visual aids provided</td>
</tr>
<tr>
<td>Government Aid Scheme</td>
<td>Prepare for UPSC and MPSC exams</td>
</tr>
</tbody>
</table>

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

The Institute believes in holistic development of students and has therefore taken many structured initiatives on regular periodicity.

- To inculcate moral and ethical values, the Institute conducts lectures for students and faculty
- The college conducts certificate courses at a nominal fee to allow many students to take advantage of learning this additional skill set.
- The Institute has an active placement cell which train students to face interviews and also arranges for placement activities.
- The outreach activities of students contribute in a big way to develop socially aware / sensitive citizens of our country. Many activities round the year is conducted to achieve this.
1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- There is a well-established mechanism of receiving feedback from students at the end of each term to rearrange priorities and teaching-learning inputs. The feedback system is also helpful in continuous improvement of the institute. Similar response is elicited from the industry to enhance the quality of courses and teaching of its students towards its preparedness to meet market challenges and gain compatibility.

- The college interacts with the representatives of industries during placement meetings and collect inputs from them regarding changes to be made in curricula. Similarly, the visiting faculty from the industry is also consulted while reviewing the gaps.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The quality of enrichment programs are scrutinized by Heads of the department along with the Principal. However, there are other units of the Institute like:

1. IQAC
2. Academic Committee
3. Feedback from students

Inputs received from these sources are taken into consideration and appropriate measures are initiated to ensure Quality of its enrichment programmes.
1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The college is an Affiliated Institute of University of Mumbai and therefore does not perform a significant role in curriculum design and development as the University has Board of Studies which performs this task.
However, the college strives to contribute to the design and development of the curriculum as follows:

- Faculty members serve as Members of Board of Studies. As members, they can directly impact the BOS in developing as well as in revising the Course curriculum.
- Individual department collects feedback from respective subject teachers and along with the Principal strategise to improve by introducing some topics and fill the existing gaps or introduce additional topics which seem necessary to enhance knowledge of students.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes. The College has a formal mechanism to obtain feedback from students and Industry. This feedback is analyzed and made use internally for curriculum enrichment and introducing new programmes.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Following new courses have been introduced by the college in last five years:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Course</th>
<th>Duration</th>
<th>Year of Introduction</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Certificate courses in human rights</td>
<td>3 months</td>
<td>2009-10</td>
</tr>
<tr>
<td>2</td>
<td>Certificate courses in event management</td>
<td>3 months</td>
<td>2009-10</td>
</tr>
<tr>
<td>3</td>
<td>Certificate courses for appearing MPSC/UPSC Examinations</td>
<td>6 months each Semester</td>
<td>2009-10</td>
</tr>
<tr>
<td>4</td>
<td>Certificate course in certified financial planner</td>
<td>2 years</td>
<td>Apr 2012 (1st Batch), Feb, July &amp; Aug 2013</td>
</tr>
<tr>
<td>5</td>
<td>Certificate courses in stock exchange market</td>
<td>18 hrs.</td>
<td>Dec 2011, (1st Batch), July 2012</td>
</tr>
<tr>
<td>6</td>
<td>Certificate course in tally ERP.9</td>
<td>18 hrs.</td>
<td>2011-12</td>
</tr>
<tr>
<td>7</td>
<td>Certificate course in financial management</td>
<td>18 hrs.</td>
<td>March 2012</td>
</tr>
<tr>
<td>8</td>
<td>Certificate course in basics of security markets</td>
<td>18 hrs.</td>
<td>June 2014</td>
</tr>
<tr>
<td>Sr. No.</td>
<td>Course</td>
<td>Duration</td>
<td>Year of Introduction</td>
</tr>
<tr>
<td>-------</td>
<td>------------------------------------------------------------------------</td>
<td>----------</td>
<td>---------------------</td>
</tr>
</tbody>
</table>
CRITERION II

TEACHING, LEARNING AND EVALUATION
CRITERION II

TEACHING, LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The college has constituted an admission committee. This committee reviews the forms and screens them on the basis of merit and also based on the eligibility criteria laid down by the University of Mumbai. The applications of selected students are then displayed on the notice board of the Institute. The college ensures at its own level that appropriate publicity is given through:

- College website,
- Notices,
- Prospectus
- Advertisement through print media
- Participation in education fairs

Wide publicity is also given for various professional courses through posters, charts, notices etc. University notices pertaining to admission process is displayed on the notice boards. Apart from that we offer transparency in our procedures for admitting the students by displaying merit and as per the quota reservations.

2.1.2 Explain in detail the criteria adopted and process of admission

The criteria adopted for the procedure of admitting the students is as per Govt. rules and regulations which is based on pure merit system. Application forms are given to students interested in getting into a course for a fixed period of time as decided by the University. Further which the merit lists are displayed based on open merit, reservations as well as minority quotas.
Advertisements
(College Website, Print Media)

Applications received

Scrutiny of Applications & Supporting documents

Verification of eligibility criteria → Not eligible → Rejected

Eligible

Notification to Shortlisted Candidates

Document Submission → Not Selected → Rejected

Selected

Notification to Selected candidates for Admission
Even though University has a fixed procedure for admission, the college at its own level has framed an Admission Committee comprising of its staff members, which ensures smooth functioning of the entire admission process. (Quantitative data) – Supporting document. Ensures that the reserved seats are given to right candidates on merit basis

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The following table depicts the minimum and maximum percentage of marks for admission into various courses the last academic year, 2013-14.

The minimum marks that are considered for admission at our Institute are kept in line with the minimum eligibility of the Affiliating University, thereby providing greater access for a wider section of students.

We could not collect authentic data from other colleges on this for comparison. However, as per the informal information gathered, we have been given to understand that similar trends were noticed with reference to this subject in other colleges in vicinity.

<table>
<thead>
<tr>
<th>Courses 2010-2011</th>
<th>At Lala Lajpat Rai</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Min (%) At Entry Level</td>
</tr>
<tr>
<td>BMS</td>
<td>65</td>
</tr>
<tr>
<td>BAF</td>
<td>74.67</td>
</tr>
<tr>
<td>BSCIT</td>
<td>60.17</td>
</tr>
<tr>
<td>BSCS</td>
<td>47.17</td>
</tr>
<tr>
<td>BBI</td>
<td>61</td>
</tr>
<tr>
<td>BMM</td>
<td>67</td>
</tr>
<tr>
<td>BCOM</td>
<td>35</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses 2011-2012</th>
<th>At Lala Lajpat Rai</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Min (%) At Entry Level</td>
</tr>
<tr>
<td>BMS</td>
<td>66.5</td>
</tr>
<tr>
<td>BAF</td>
<td>75.5</td>
</tr>
<tr>
<td>BSCIT</td>
<td>62</td>
</tr>
<tr>
<td>BSCS</td>
<td>35</td>
</tr>
<tr>
<td>Courses 2012-2013</td>
<td>At Lala Lajpat Rai</td>
</tr>
<tr>
<td>------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td></td>
<td>Min (%) At Entry Level</td>
</tr>
<tr>
<td>BMS</td>
<td>55.17</td>
</tr>
<tr>
<td>BAF</td>
<td>75</td>
</tr>
<tr>
<td>BSCIT</td>
<td>54.16</td>
</tr>
<tr>
<td>BSCS</td>
<td>38.67</td>
</tr>
<tr>
<td>BBI</td>
<td>57</td>
</tr>
<tr>
<td>BMM</td>
<td>62.17</td>
</tr>
<tr>
<td>BCOM</td>
<td>35</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses 2013-2014</th>
<th>At Lala Lajpat Rai</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Min (%) At Entry Level</td>
<td>Max (%) At Entry Level</td>
</tr>
<tr>
<td>BMS</td>
<td>64.50</td>
<td>93.40</td>
</tr>
<tr>
<td>BAF</td>
<td>87.5</td>
<td>73.50</td>
</tr>
<tr>
<td>BSCIT</td>
<td>50</td>
<td>75.17</td>
</tr>
<tr>
<td>BSCS</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>BBI</td>
<td>50.17</td>
<td>78.33</td>
</tr>
<tr>
<td>BMM</td>
<td>60</td>
<td>88.33</td>
</tr>
<tr>
<td>BCOM</td>
<td>35</td>
<td>84.17</td>
</tr>
</tbody>
</table>

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

YES. Following the completion of admissions for an academic year, the admission committee constituted by the Institute introspects the number of students admitted for various courses to compare the trend with past years as well as systematically segregates the profiles of the admitted students based on three aspects:

1. As our Institute is a Linguistic minority (Punjabi), 50% of the seats are filled by the said community. The Admission committee thus verifies that opportunity is given appropriately to this community by screening the list of selected candidates.
2. Gender equity: Creating a balance in the ratio of number of girl / boy’s ratio.

3. Equal opportunity: Analysing the opportunity given to weaker sections and economically backward class in the society.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

There has been a conscious effort to ensure student diversity and inclusiveness is taken care off. However, the policy followed is as laid down by the University of Mumbai.

(a)  SC/ST/OBC/SBC:

There is 50% reservation for reserved category in non-minority quota at the time of admission in XIth standard. The same students get priority as in-house students.

(b)  WOMEN:

(i) There is 30% reservation for women students at the time of admission. A women candidate having extra-ordinary talent in extra-curricular activities such as dance, drama, singing, acting or sports is considered out of firm.

(ii) Free bus passes are given to unprivileged girl students.

(c)  Differently Abled:

(i) There is a provision of 3% reservation for physically challenged students on the basis of physical deformity. We as civilized human beings consider the individual cases with utmost sympathy and see to it that the physically challenged students get all the required assistance.

(ii) A helping hand is given every year by our institution to ROTARY CLUB OF BOMBAY NORTH (R-I Distinct 3140) - CENTRE FOR CHILD DEVELOPMENT at the fun-fair by organizing games for physically challenged students across South Mumbai and donating the sum earned for their welfare. Funds are collected and donated for Leprosy affected people for the NGO “Alert India”

(d)  Economically Weaker Sections of the Society
• We give priority to the economically weaker sections while admitting students to the courses of their choice. Generally, the local NGOS recommend such cases to us and we, as responsible citizens of our civilized society, consider such cases on priority basis. Further, we see that their financial needs are met with our various scholarship schemes. Our Alumni Association has a well established scheme to render financial help to their less privileged brothers.
• Freeeships and Scholarships are given on merit basis to such students.
• Book bank facility is available in college for students having a weak financial background. They are allowed to exchange books as per their needs.

2.1.6 Provide the following details for various programmes offered by the Institution during the last four years and comment on the trends i.e. Reasons for increase/decrease and actions initiated for improvement.

<table>
<thead>
<tr>
<th>Programmes</th>
<th>No. of Applications</th>
<th>No. of Students admitted</th>
<th>Demand Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.Com.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-2011</td>
<td>579</td>
<td>480</td>
<td>1.21</td>
</tr>
<tr>
<td>2011-2012</td>
<td>550</td>
<td>480</td>
<td>1.15</td>
</tr>
<tr>
<td>2012-2013</td>
<td>918</td>
<td>480</td>
<td>1.91</td>
</tr>
<tr>
<td>2013-2014</td>
<td>492</td>
<td>480</td>
<td>1.03</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Programmes</th>
<th>No. of Applications</th>
<th>No. of Students admitted</th>
<th>Demand Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>BMS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-2011</td>
<td>980</td>
<td>201</td>
<td>4.87</td>
</tr>
<tr>
<td>2011-2012</td>
<td>1006</td>
<td>207</td>
<td>4.86</td>
</tr>
<tr>
<td>2012-2013</td>
<td>838</td>
<td>207</td>
<td>4.05</td>
</tr>
<tr>
<td>2013-2014</td>
<td>719</td>
<td>198</td>
<td>3.63</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Programmes</th>
<th>No. of Applications</th>
<th>No. of Students admitted</th>
<th>Demand Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-2011</td>
<td>396</td>
<td>61</td>
<td>6.49</td>
</tr>
<tr>
<td>2011-2012</td>
<td>316</td>
<td>58</td>
<td>5.45</td>
</tr>
<tr>
<td>Programmes</td>
<td>No. of Applications</td>
<td>No. of Students admitted</td>
<td>Demand Ratio</td>
</tr>
<tr>
<td>------------</td>
<td>--------------------</td>
<td>--------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>BBI</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-2011</td>
<td>213</td>
<td>54</td>
<td>3.94</td>
</tr>
<tr>
<td>2011-2012</td>
<td>142</td>
<td>48</td>
<td>2.96</td>
</tr>
<tr>
<td>2012-2013</td>
<td>92</td>
<td>38</td>
<td>2.42</td>
</tr>
<tr>
<td>2013-2014</td>
<td>85</td>
<td>59</td>
<td>1.44</td>
</tr>
<tr>
<td>IT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-2011</td>
<td>223</td>
<td>54</td>
<td>4.13</td>
</tr>
<tr>
<td>2011-2012</td>
<td>181</td>
<td>32</td>
<td>5.66</td>
</tr>
<tr>
<td>2012-2013</td>
<td>129</td>
<td>54</td>
<td>2.39</td>
</tr>
<tr>
<td>2013-2014</td>
<td>110</td>
<td>47</td>
<td>2.34</td>
</tr>
<tr>
<td>CS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-2011</td>
<td>67</td>
<td>43</td>
<td>1.56</td>
</tr>
<tr>
<td>2011-2012</td>
<td>55</td>
<td>27</td>
<td>2.04</td>
</tr>
<tr>
<td>2012-2013</td>
<td>39</td>
<td>18</td>
<td>2.17</td>
</tr>
<tr>
<td>2013-2014</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>BMM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-2011</td>
<td>306</td>
<td>60</td>
<td>5.1</td>
</tr>
<tr>
<td>2011-2012</td>
<td>275</td>
<td>68</td>
<td>4.04</td>
</tr>
<tr>
<td>2012-2013</td>
<td>205</td>
<td>58</td>
<td>3.53</td>
</tr>
<tr>
<td>2013-2014</td>
<td>209</td>
<td>69</td>
<td>3.03</td>
</tr>
</tbody>
</table>
2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Apart from the quota reservations that these differently abled students are benefitted with; abiding by the government policies that are adhered with. They (slow learners) are also identified by our teachers in their respective lectures and are motivated to participate in various competitions, take up challenges. Such students are also given additional coaching apart from the regular lectures. However, we have yet not come across students with a considerable magnitude of disadvantage.

Academic Support:
The College encourages this special category of students to seek admission in the courses of their choice by publicizing the facilities available for differently-abled students through promotional media.
For each, differently-abled student, a faculty member is assigned as a dedicated mentor to oversee the special/diverse academic needs of the student. In addition to this, fee concessions/scholarships are extended to such students.

Physical Facilities:
The College ensures barrier-free access to all the facilities in the College by providing ramps for wheel chairs, elevators and specific access to common areas of utility and restrooms.

Support Services:
The staff and employees at our Institutions are also especially considerate and courteous to extend both academic & personal support to this special category of students.

2.2.2 Does the institution assess the students ‘needs in terms of knowledge and skills before the commencement of the programme? If ‘yes’, give details on the process.

Since no entrance test has been prescribed by the University for selecting the students, the students are admitted on merit basis. No special assessments of the students’ knowledge and skills are done before the commencement of teaching
programme. However, the selection is done as per the directions of the Government of Maharashtra and University of Mumbai.

However the students are assessed on the basis of communication skills and language proficiency and computer literacy.

2.2.3 **What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?**

The selected students in various courses of our Institute come from diverse school / boards. To get all students at par, before the commencement of classes, they are analysed through their background. To cope with the academic rigour of certain courses, the College has a provision for bridge courses for educationally disadvantaged students. Such bridge courses are especially designed for the undergraduate students.

(i) In case of students moving across disciplines: i.e. Students coming from various streams other than commerce are given special coaching in the respective subjects.

(ii) Tutorial classes are engaged with a batch comprising of 25-30 students each in the subject of Mathematics (especially for students joining first year without studying mathematics at junior level). Subsequently, English tutorials are engaged specially for students covering from vernacular mediums and have difficulty in speaking English.

(iii) Remedial Classes: Remedial classes are offered for students of low aptitude to enable them to brush the fundamental concepts in core areas. We sometimes come across students, who do not have adequate response to the use of computer as an educational tool. Such students are given special coaching and extra time is devoted for such students in terms of teaching and learning from their respective classes for special coaching in their respective classes for special coaching in their subjects and makes the necessary arrangements to provide the requisite of additional knowledge in the subject concerned.

(iv) Some other strategies like doubt clearing sessions prior to commencement of examination are conducted.

(v) To develop entrepreneurship skills and knowledge of finance, certificate courses of short – term duration are conducted within college premises at nominal fees.
2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The institution understands the importance of issues like gender sensitivity religious and cultural tolerance and environmental awareness.

- The students and staff are sensitised repeatedly and regularly on gender equality, sexual harassment and related issues by organising orientation programs. The college has a Women Development Cell comprising of teachers and students which conducts regular seminars, workshops, awareness campaigns (through posters, charts), visit to orphanages and personal counselling.
- The importance of access to wider sections of students belonging to economically weaker sections such as SC/ST, OBC & other minority groups is conveyed to all students.
- By bringing in dedicated students cells and cultural programs specific to students from different religious and cultural background, we promote awareness and appreciation of cultural diversity among our students and staff. With over 2500 average enrolments per year, we have a significant diversity in student community across varied religious and ethnic background.
- By arranging Guest lectures, student seminars and Group Discussions it has immensely helped in creating environmental awareness.
- Every year Green Ganesha event in collaboration with Times of India group is conducted to promote eco-friendly Ganpati Idols.
- Recreational session are held for faculties and students at regular intervals. Plantation drives are conducted at regular intervals.
- Self-defence programmes are held for the girl students.
- Citi–Bajao Campaign which bagged IBN – 7 award at national level was intended to empower women against sexual harassment.
- Social causes are dealt with by most of the departmental fests.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The Institute identifies advanced learners primarily based on faculty interactions with the students. Student-teacher interaction is given high priority on a day- to- day basis. Through such interactions, slow and advanced learners are identified by the concerned teachers.
The teachers also come to know about the students from their performance through their continuous assessment. Advanced learners are encouraged to participate in competitive examinations, conferences, workshops, seminars, debates at University and national level. These advanced learners are rewarded with appropriate awards for their best performance.

2.2.6 How does the institute collect, analyse and use the data and information on the academic performance (through the programme duration) of the students at risk of dropout (students from the disadvantaged sections of society, physically challenged, slow learners, and economically weaker sections etc. whom may discontinue their studies if some sort of support is not provided)?

- Data regarding the academic performance is collected by using both internal and external assessments and also from their previous records.
- Mentoring is done to help student in better understanding of the subject. These mentors track their academic record thereby creating a database of such students.
- Whenever felt the need the parents of students at the risk of dropout are called and counselled along with the students.
- The College also has an active attendance monitoring system. We maintain and analyse our attendance records regularly for the same.
- The identified students and their parents are counselled and approached to ascertain the reasons causing absenteeism and poor academic performance. All these measures have enabled us as an Institute to actively engage in minimizing dropout rates.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blueprint, etc.)

The Institute has a detailed academic calendar prepared by the academic committee.

The calendar is discussed in the faculty meeting and also discussed with other important stakeholders like the Placement Cell. The finalized calendar is communicated to all the students in advance after the approval of the Principal. It incorporates a detailed plan of:

- All the semester commencement and end dates.
- Mid-term evaluation (internal)
- End-term evaluation (Final)
• Co-curricular as well as extra-curricular activities
• Placement
• Vacations
• Project / Internship period

Every faculty is mandatorily required to develop the teaching Plan for his/her course that sets out learning objectives, pedagogy and evaluation criteria with weightages and lecture plan. This is discussed in the area (department) & later approved by the Principal.

2.3.2 How does IQAC contribute to improve the teaching–learning process?

IQAC is a very dynamic system and plays an important role in planning, execution and quality promoting initiatives in all the activities of our college.

IQAC continuously plans and analyses the previous year data which helps the Institute to understand their current path in the progress towards the vision. It also prospectively plans for the subsequent year with respect to all the activities of the college. Some of these with reference to the Teaching – Learning process are:

• Planning of eminent persons to be invited for Guest lectures and ways and means to enrich classroom teaching
• Interactive learning and use of web based resources to be included
• Initiatives to promote Student Welfare Schemes
• Initiatives to prevent or minimize drop outs
• Initiatives to enhance employability
• Ensure regular feedback mechanism and analyse the same
• Infrastructure maintenance and other new initiatives
• Faculty Development seminars/workshops
• Encourage faculty research and consultancy

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Diverse pedagogy tools are used to create a learner centric environment.

The Institute uses a range of pedagogy to enhance the learning experience of the students which include

• Class discussions/participation
• Case discussions
• Guest sessions by industry experts
• Projects/Project presentation
• One day industrial visits and long Industrial Visits.
• One Internship each year.

The college has various internal committees to facilitate different activities. Eminent personalities are invited to share their experiences that can motivate students.

Add on courses that can enhance employability of students are planned.

Students are sent to Industry for carrying out various projects.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The college encourages students to nurture critical thinking by sending them to perform live projects. The creativity and scientific temper is enhanced by promoting students to attend various seminars/ workshops/conferences and to present papers which are mentored by faculty members of the college.

They are also given opportunity to learn and attend certificate courses which are conducted by the college at a very nominal fee.

This helps them to inculcate learning ability in them. The seminars that are given by students help them to develop critical thinking and excel in their presentation skills.

Management games skits and street plays on social causes are organized by each and every department of self – financed courses. This helps the students to develop management skills nature critical thinking in them.

For management skill developments One Day Programme is conducted by IFEEL.

Every fest that is organized by different departments has a creative wing.

Department of Information Technology brings out the innovative skills of the students through compulsory embedded systems projects and organizing designing competitions.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching?

The institution is committed to provide the support of technologically-enhanced, teaching-learning opportunities using multi-channel delivery modes for learning and
will reach out to a community of learners by creating an environment characterized by Quality, Convenience, Timeliness and Accuracy.

Overhead projectors, slide projectors are used in classrooms. This way of teaching helps in better understanding of concepts.

The college premise is Wi-Fi enabled. There are online and offline journals and books available for their reference.

Experiential learning is encouraged by planning for industry visits

Teachers are also given Laptops which are useful to them for making their lectures more effective.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills?

- Intensive integration of ICT in combination with face - to- face classroom teaching is promoted.
- Eminent experts from Industry are invited for guest lectures. These lectures give insight of current happenings in the industry which is given to the students through these speakers.
- Add on courses are conducted so that interested students can take the benefit of current needs of the Industry and become more employable.
- Library is updated with resources and current reference books. In addition to this, databases are made available.
- Faculty and students are encouraged to attend seminars / workshops / conferences to present papers. This also helps them to interact with their peers and helps in good networking in their community. This way they increase their domain knowledge.
- Faculty members are sent for faculty development workshops and refresher courses.

2.3.7 Detail (process and the number of students\benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

The College has good and structured process to Support and Guide students in Academic, personal and psycho-social support and guidance etc.
• Each class has been assigned an in-charge. This in-charge teacher acts as a mentor and discusses issues, if any with the Head of the department. This is done on a regular basis and so if any academic issues exists is resolved at this level.
• Some representatives of each class also meet the principal periodically and this way all Academic issues are discussed and solved at the highest level.
• The benefit of the above is taken by all the classes.
• There are lectures and workshops conducted for the outgoing batch which helps them prepare for the placement activities. They are also guided and counselled on how they can make right choice of the available opportunities.
• The college placement cell is headed by Ms. Asha Aggarwal along with other staff members and student volunteers.
• The placement cell initiates the process of placement with the help of well laid campus placement procedure.
• In addition to this, the college also has an official Academic counsellor, Ms. Pratibha Jain who guides and mentors them in the academic front.
• As the college is co-education community, with student diversity, it itself makes students easily exposed to different social and cultural aspects.
• Although ragging / harassment is strictly prohibited and we have not had even a single case in our Institute, we have Anti – Ragging and Anti – Sexual harassment committee that engages in educating and promoting awareness about Psycho Social Issues.
• Number of students benefitted from the placement cell:

<table>
<thead>
<tr>
<th>Year</th>
<th>No. of students benefitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011-12</td>
<td>167</td>
</tr>
<tr>
<td>2012-13</td>
<td>186</td>
</tr>
<tr>
<td>2013-14</td>
<td>110</td>
</tr>
</tbody>
</table>

* Details of the list have been enclosed in the appendix.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The Institute is open and committed to introduce innovative teaching methods by integrating technology and also by benchmarking Institutes (national / international) of repute.

• Increased use of ICT in all levels of teaching, learning & evaluation
• Emphasis on interfacing top quality external expertise from Industry and academia in the form of invited lectures
• Effective use of Conventional & Digital Models, Demos
• Emphasis on Industry internships, Short-term Research Projects, Field trips and Industrial Visits to promote experiential learning
• Interface of advanced learning content from web-based resources etc.
• Faculty Members are also nominated (extension of financial support) to attend and participate in Skill Development Workshops and refresher courses specific to Innovative Teaching Methods and Practices, conducted both within the Institution and outside.
• Language lab training also helps students in speaking English and in totality aids in successful placement.

2.3.9 How are library resources used to augment the teaching-learning process?
It is our endeavour to provide to our students and faculty, opportunities and resources to keep themselves abreast with the latest developments in their respective fields. Some of the important measures taken by students and faculty are as follows:

• The College subscribes to a large number of e-resources like EBSCO, ProQuest, Science’ Direct etc. which can be accessed by students & faculty.
• Reading journals, newspapers and latest books written on the subject by both Indian and foreign authors.
• The library uses the DBMS software. The Central Library uses the Libsys (Library Management System) Software. As such, INFLIBNET/DELNET are not used
• Departments and teachers send recommendations about books and journals to be purchased for the library. These recommendations are scrutinized and approved by Library Committee and orders are placed with the booksellers for supply of books. Subscriptions to journals are also sent on the basis of recommendations and approval by the Library Committee.
• Demands from students are also considered while placing these orders. The suppliers of books from the city of Mumbai as well as from other parts of the country send books to the library on approval. These books are scanned by the Departmental Faculty, library committee and recommendations are made for the purchase of books approved by them.
• The library has a collection over 39,000 updated reference books, over 70 journals and periodicals, CDs, DVDs etc.
• There exists a book bank facility to help students who come from financially weaker sections.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.
Yes. Some of the challenges in completing the curriculum include:
• Delayed admissions process especially in the case of first year students.
  Extra classes are conducted for such students to bring them on par with the rest of their peers.
• Loss of working days due to unforeseen & unavoidable situations like National/State elections, Bandh, Strikes, extracurricular activities, Delays in the University schedule in the commencement of terms/semesters. Lost working days are made up by conducting extra classes on Weekdays and/or Sundays.
• Unavailability of existing faculty in the case of emergencies like sick leaves, Hospitalization, the curriculum remains unfinished at certain points of time; such unfinished workload is assigned to Substitute Part-time/ visiting faculty.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?
• Academic Audit & Course Files, Teaching plans are mandatory and has to be maintained by each faculty at the College. These are periodically reviewed and analyzed by HODs, The Principal & IQAC to monitor progress and in the case of deviations from the formulated plans, remedial actions to overcome the gaps is suggested and implemented.
• The results (internal and final) are assessed which indicates the overall performance of teaching and learning.
• Student feedback on Teachers and teaching methods give the perspective from the students collected and analyzed. The teachers are also asked about the general understanding of the class to take appropriate actions like remedial / extra classes to bring such class at par with what is required.
• The IQAC plays a vital role in monitoring, planning and evaluating the quality of teaching-learning process at all levels.
2.4 Teacher Quality
2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

<table>
<thead>
<tr>
<th>HIGHEST QUALIFICATION</th>
<th>PROFESSOR</th>
<th>ASSOCIATE PROFESSOR</th>
<th>ASSISTANT PROFESSOR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MALE</td>
<td>FEMALE</td>
<td>MALE</td>
<td>FEMALE</td>
</tr>
<tr>
<td>PERMANENT TEACHERS</td>
<td>--</td>
<td>---</td>
<td>---</td>
<td>03</td>
</tr>
<tr>
<td>DSC / D.GIT</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Ph.D.</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>01</td>
</tr>
<tr>
<td>M.Phil.</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>01</td>
</tr>
<tr>
<td>PG</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>03</td>
</tr>
</tbody>
</table>

*07=06 FACULTIES+01 LIBRARIAN
*04= 03 FACULTIES+01 LIBRARIAN
Total number of Visiting Faculties: 90

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the
efforts made by the institution in this direction and the outcome during the last three years.

- All programmes run by our Institute are conventional programmes in commerce stream. Requirement of faculty is looked into by the Principal in association with the HODs and the IQAC.

- Efforts are made to attract faculty applicants with required academic by advertising in leading Newspapers and Job Portals.

- In addition, existing faculty members are trained in-house or are deputed for training outside by selected subject experts to acquire knowledge and skills.

- Subject experts from industry and academia are also invited on a part-time basis.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

<table>
<thead>
<tr>
<th>Academic Staff Development programmes</th>
<th>2010-11</th>
<th>2011-12</th>
<th>2012-13</th>
<th>2013-14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refresher courses</td>
<td>5</td>
<td>1</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>HRD programmes</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Orientation programmes</td>
<td>-</td>
<td>-</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Staff training conducted by the university</td>
<td>-</td>
<td>2</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Staff training conducted by other institutions</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Summer/Winter schools, workshops, etc</td>
<td>-</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

b) Following is a list of Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning:

- Teaching learning methods/approaches,
- Handling new curriculum
- Content/knowledge management
- Selection, development and use of enrichment materials
- Assessment
- Audio-visual aids/multimedia
- Teaching learning material development, selection and use.
c) Percentage of faculty

Invited as resource persons in Workshops/Seminars/ Conferences organized by external professional agencies- **19.23%** (05 out of 26)
Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies- **100%**

*presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies- **69.23%** (18 out of 26)

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- Various policies are undertaken to recharge teachers. They are encouraged to participate in various national and international conferences through regular notifications and are thus given opportunity to present papers.
- Teachers are given duty leave when they go to present papers, attend workshops, Seminars or conferences.
- Faculty is motivated to take up research projects
- Three teachers have completed their minor research projects and one project is ongoing.
- There is a project sponsored by ICSSR which is also undertaken by faculty.

2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

- Awards in terms of receiving Outstanding Research Paper has been received by the Principal, Dr. Neelam Arora at an International Commerce & Management Conference on Innovations & In - roads in Commerce, Management and Technology in the Global arena; Challenges Ahead.
- Aavahan Pratishthan Awarded to Dr. Neelam Arora for her contribution in the field of education.
- Award constituted by the Institute, Lala Lajpatrai Institute of Management for excelling in the field of education is awarded on Women’s Day.
- For last three years our faculties have been funded by the university for Minor Research Projects. Apart from this one Major Research Project Award was also granted to Dr. S.V.Lasune by ICSSR.
- Prof. Munmy C. Baruah has been consecutively awarded consolation prize for two years for her essays on the topics “Is Censorship on Networking Sites possible?” (2012) and “Criminalisation of “politics” at the All India Essay Competition for college teachers organised by the Hinduja College of Commerce.
- Dr. Vinay Pandit and Dr. Arun Poojari were given tokens of appreciation for exemplary contribution to the noble field of research by Institute For Future Education, Entrepreneurship and Leadership in association with AIMS (Association of Indian Management School).

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

YES.
Student feedback is collected regularly to evaluate Teacher’s competencies in the Teaching-Learning Process.
The College has a system of collecting feedback from students at least once i.e. at the end of each term.
The feedback is in three parts – one relating to the course, the other on how the concerned faculty handled it and the third on pedagogy. The feedback is then analyzed-course and faculty wise. It is shared by the Principal to the HOD who then shares it with the faculty. The Principal/respective Heads of the Department provide counselling, wherever required.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- Evaluation methods are communicated to the students at the beginning of the years through a well-documented college prospectus which is given to the students along with the admission forms.
• An orientation Programme is conducted for the students at the first year level to orient the students with the exam patterns, course structure and other additional courses offered by the college.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are there forms initiated by the institution on its own?

• The major evaluation reforms initiated by the University of Mumbai are strictly abided by our college.

• After Credit Based Grading System (CBGS) being initiated in the year 2011-2012 evaluation for both (Internal as well as external) is done for the respective subjects. A copy of evaluation circular given by the University is attached herewith.

• Photocopy of evaluated answer scripts are made available to students.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Our institution ensures effective implementation of the evaluation reforms of the University wherein internal evaluation of students is done on the basis of presentations, regular tests given by the students in the respective subjects and a separate external evaluation followed strictly by a well-defined course structure. We also follow independent moderation of evaluated answer sheets so that there is a check on the assessment done by our examiners. Double evaluation is done in the case where the student has any grievance about the initial evaluation.

Faculty members receive special orientation on University Evaluation Reforms as well as Institutional Evaluation Reforms, at the beginning of the semester and also before the commencement of major Evaluation points.

Students are assisted in documentation seeking re-evaluation from the University Examination/Evaluation Units. Internal Assessment Marks/Grades are displayed on Notice Boards in the College before they are submitted to University, in order to provide scope for Grievances Redressal.
Internal Marks/Grades that are given to students are also monitored by the internal committees and the Principal, in order to ensure transparency and promote evaluation based on guidelines and remove instances of personal biases.

Any other complaints received from students are forwarded to the University by the College.
2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

As per the Credit Based Grading System (CBGS) initiated by the University 60:40 system of evaluation was brought to effect which had a formative assessment of 40% and 60% for the summative evaluation. Students not only excelled in their formative assessment but it also gave a boost to their skills of coming out with presentations, interactive teaching, regularity to lectures, exposure to industrial visits, reports, book-reviews etc. However the credit system positively impacted the students.

The following are the types of formative assessment in the College.

- Observations of students during in-class activities.
- Take home exercises/assignments
- Question and answer sessions
- Student seminars
- Group discussions
- Student interactive sessions.

Summative assessment is done to measure student growth at the end of a course/semester to determine whether learning goals have been met.

- Internal examinations - Unit Tests (Multiple choice)/True/False, Short answers etc.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.

- Evaluation process is transparent as far as internal assessment is concerned where student’s performance is evaluated by a list of 20 marks (written test), 10 marks (assignment/ viva/oral & group presentations), 05 marks for class conduct and 05 marks for class participation and behaviour.
- Standard formats for the evaluation of internal and external assessment are given to the evaluators who evaluate the same for respective semesters and grant the marks as per the performance indicators laid down by the University.
- The overall transparency in the communication of Internal Assessment Criteria has significantly increased in the last four years.
- Grading system of evaluation is adopted in internal assessment of student’s performance.
2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The graduate attribute defined by the institutions are:

i. Employability (Work & Career): Where our own students are hired as office assistants. Teaching faculties by our own institutions. Apart from that we have an active placement cell under which we counsel our students and offer campus recruitments. We also conduct career orientated seminars, like the Tally workshop organised jointly by NIIT etc.

ii. Contribution to Society & Citizenship: College has an active NSS Unit, DLLE, Marathi Vangmamy Mandal and Women’s Development Cell, which give a helping hand towards the society and culture.

iii. Academics: Apart from the regular course structure followed by the institution under the guidelines of University. The college at its own level promote research-driven projects.

iv. A plethora of initiatives involving Curricular & extra-Curricular activities are conducted with emphasis on quality to ensure that our Graduates acquire the required attributes that are specified above.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

We have Grievance Redressal Cell which records the grievances given by the students. A well-defined committee has been constituted comprising of the Principal, teachers and students which takes the necessary action at the earliest.

The grievances regarding the evaluation are reported to the Examination Committee by filling the revaluation form and paying the subscribed fees. The revaluated results are declared within 15-20 days from the date of application whereas at the University level the evaluation grievances are resolved as per the University guidelines.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?

Yes, our college has well defined learning outcomes for all the individual subjects as well as in general for all the respective courses. These are also revised with the changes in the curriculum and as per the requirements of the society.
Students are made aware of these learning outcomes in general through faculty orientation and also by the respective teachers in the regular lectures.

Moreover, the staff members are oriented in the beginning of the year to the programme and incorporate the learning outcomes in their teaching plans.

Therefore, both students and teachers have clarity on the learning outcomes of the subjects taught in every course.

2.6.2 **Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students’ results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

The institution monitors the progress and performance of the student in the 03 year degree course and other add-on-vocational courses through the University set patterns of internal and external assessment.

Moreover, we also judge their progress through participation in various curricular and co-curricular activities conducted at various inter and intra-collegiate levels.

The same is communicated to them through their results. Students who participate in various curricular and co-curricular activities are given medals, certificates, gifts in order to motivate them and as a token of motivation and appreciation.

The performance and progress of the students is communicated by the respective subject teachers through face to face interactions in classrooms, through periodical correspondence and through Parent Teachers’ meetings, the same is also communicated to Parents and guardians.

2.6.3 **How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

After defining the learning objectives, the teachers and departments are given the freedom and support to devise their own teaching and learning strategies in order to accomplish their intended learning outcomes. The institution also aids the teachers with appropriate resources and infrastructure. The same is assessed through both formative and summative evaluation and also through feedback from the stakeholders, employers, students and alumni.

The teaching, learning and assessment strategies are structured as follows to facilitate
the achievement of the intended learning outcomes.

- Planning at the Department level – This includes allocation of courses to faculty, preparation of Graduate Attribute linked Course Plan by the individual faculty, submission of the course plan to the HOD of the department and uploading it. Student –centric teaching-learning pedagogies such as collaborative learning, ICT integrated teaching, assignments, case studies, filed visits, experimental learning etc. are incorporated in the course plan.

- Course delivery – Teaching hours for individual faculty are scheduled based on the course.

- Evaluation and Feedback: Course evaluation is done according to the evaluation procedure developed and included in the Course Plan. This is in alignment to the course outcomes. Formative and Summative evaluations are done during the semester. The results are analysed and communicated to the students and parents. Remedial teaching is provided as and when needed.

- Departmental Review: The department reviews the courses, transactions and achievement of course objectives. The Interim Academic Audit by the internal or external expert also serves as a review mechanism.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude? Developed among students etc.) Of the courses offered? To enhance the social and economic relevance, the institution takes the following steps in various fields mentioned as below:

I. Student’s Placement: College has an official placement committee which looks after the prospective placements of third year / final year students. The committee also gives importance to internships for interested students which help to bridge the gap between academia and industry.

II. Entrepreneurship: To add a flavour of Entrepreneurship. An Entrepreneurship Mela is organised under the Vocational Courses which enables the young and budding entrepreneurs to boost their entrepreneurial skills.

III. Innovation and Research Aptitude: Students here are given research driven projects to enhance their knowledge in the field of academics. To enhance and
abreast them with what is happening in Industry, guests from industry are invited for delivering lectures.

2.6.5 How does the institution collect and analysed at an on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Institution monitors and ensures the achievement of learning outcomes through appropriate appraisals done by the Head of the Institution and the various other stakeholders.

Students’ Performance in Internal Exams and External Examinations (University) are major indicators of Student progression.

Students marks in internal exams are analysed Semester-wise to understand the performance and progress of every member.

Students participation in extra-curricular activities and socially relevant initiatives, for eg. Participation in NSS, and in Leadership engagements are also monitored through the duration of their course.

Poor Performance in both the areas ie. Curricular and other participative activities reflect upon the drawbacks in the achievement of the intended learning outcomes.

Timely intervention and customised remedial initiatives are implemented to overcome the barriers to learning and to realise their achievement to the fullest extent.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

Institution monitors and ensures the achievement of learning outcomes through appropriate appraisals done by the Head of the Institution and the various other stakeholders.

Tracking students’ performance in internal and external examinations enables the system to understand the positive or negative realisation of learning outcomes.

Tracking Student commitment to competency-building initiatives within & outside the College also helps in the achievement of intended learning outcomes.
Student mentoring and Parent Teacher interactions are conducted at regular intervals and additional academic inputs are provided to ensure that students achieve intended learning outcomes.

2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If ‘yes provide details on the process and cite a few examples.

Yes. The institution monitors and ensures the achievement of learning outcomes after the scrutiny. Every case is individually dealt with and necessary steps are taken for further improvisation. The steps include counseling students and parents as and when required; a full-time counselor is also appointed for the same; they are also given remedial teaching.

Academic performance (Internal & External Exams) in all semesters of the course and active participation in extra-curricular activities through the course are evaluated closely by the Head of Department.

Individual students are assessed on the extent of progression, the degree of performance and the levels of achievements, the findings of such analysis is used by individual faculty members and the institution for effective interventions at appropriate intervals, with customized initiatives help students achieve intended learning objectives.
CRITERION III
RESEARCH, CONSULTANCY AND EXTENSION
CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1  Promotion of Research

3.1.1  Does the institution have recognized research centre/s of the affiliating University or any other agency/organization?

There is recognized research centre in Lala Lajpatrai Management Institute under the same management within the same premises.

3.1.2  Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition?

College has a research cell. Main objectives of the research cell of the college are to promote research activities of faculty members and students, to train the students about procedures and formalities of registering for PhD, to collaborate with other research centers and colleges, to organize workshops on research methodology, how to select research topics, how to go for literature review etc, and to mentor the students on how to make research papers. Members of the research cell are Dr. J.H. Kadli (Convenor), Dr. Divya Nigam (Member), Dr. Vinay Pandit (Member), Dr. Minum Saxena (Member), Dr. Vaidehi Kamat (Member) and Ms. Kranti Ukey (Invitee Member). Some recommendations of research committee are:

Some recommendations of research committee are

1)  Increase the number of publications.
2)  Obtain funds for research from different funding agencies.
3)  Organize more and more number of seminars/conferences and workshops.
4)  Motivate students to participate in research activities and publish papers.
5)  Publish college research journal.

In 2014, research cell of the college organizes the workshop on College’s research cell is planning to organize national level seminar on interdisciplinary theme in April 2015. Faculty is now making endeavour to publish their articles, in books and journals.
3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes / projects?

a) Full autonomy is given to the principal investigators of major and minor research projects.

b) Resources sanctioned by funding agencies are made available to the faculty members timely, who are involved in research activities. Faculty members are encouraged to participate in seminars, workshops and conferences at national and international level. The college sanctions duty leave to the faculty members to enable them to attend the seminars and conferences.

c) Adequate infrastructure is available within college premises for major research project as per UGC and ICSSR guidelines. The college has an UGC Cell, fully equipped with computer, laptops, xerox machine and human resource to carry on the project smoothly.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college provides necessary facilities to promote research activities of students and faculty members. College library has collection of books and journals of wide range of areas, due to which both students and teachers who are involved in research activities do not face problems in accessing the published information. Research related seminars are organized in order to give insight regarding procedures to be followed to conduct research activities.

College conducts research workshops and guidance lectures for students to develop scientific skills and research culture among students. Both at undergraduate and postgraduate level, students are provided with necessary guidance by their teachers to pursue their projects which are mainly based on current issues in their course curriculum. In 2010-2011, college organized state level workshop on Research Methodology for the benefit of teachers and students. For the purpose of providing updated information to the researcher, regarding minor / major research projects, college provides latest technology and information facilities in the college library and UGC Network Centre.

3.1.5 Give details of the faculty involvement in active research.

Required duty leaves and time flexibility is granted by college authorities, to the researcher, so that he / she is able to undertaken research activity as well as discharge academic responsibilities. Faculty, undertaking research is allowed to take extra
lectures, to compensate for the loss of lectures on days when he / she has been sanctioned leave for carrying out research work.

As an result of motivation and facilities provided by institution several teachers from aided and self-finance section have pursued and successfully completed their Ph.D.’s staff members who have been awarded Doctoral degrees in last three years – Dr. Neelam Arora, Principal, Dr. Mohana Bandkar (Dept. of Economics), Dr. Arun Poojari (Coordinator, Self-Finance Courses), Dr. Vinay Pandit (Dept. of Mathematics), Dr.J.H.Kadli (Head Librarian), and Dr. Vaidehi Kamat. Mr. Ashok Mahadik (Dept. of Accountancy) and Mr. Rahul Shetty (Course Coordinator- Vocational Courses) are pursuing their Ph.D.’s. Faculty members are actively involved in guiding students in research.

College provides facilities for auditing and submission of utilization certificate to the funding agencies for minor and major projects. Two minor research projects by Dr. Divya Nigam, Dept. of Economics and Ms. Kranti Ukey, Dept. of Environmental Sciences, were completed and submitted on 30th June, 2013, along with submission of grant utilization certification.

As an result of motivation and facilities provided by institution several teachers from aided and self-finance section have pursued and successfully completed their Ph.D.’s staff members who have been awarded Doctoral degrees in last three years – Dr. Neelam Arora, Principal, Dr. Mohana Bandkar (Dept. of Economics), Dr. Arun Poojari (Coordinator, Self-Finance Courses), Dr. Vinay Pandit (Dept. of Mathematics) and Dr. Vaidehi Kamat, Mr. Ashok Mahadik (Dept. of Accountancy) is pursuing his Ph.D., Dr. J.H. Kadli (Head Librarian). Faculty members are actively involved in guiding students in research.

3.1.6 Give details of workshops / training programmes / sensitization programmes conducted / organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.
College has organized following workshops, seminars and conferences during last four years.

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Year</th>
<th>International / National / State Seminar / Conferences / Workshops</th>
<th>Theme</th>
<th>Findings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>2011</td>
<td>State Level Workshop</td>
<td>Research Methodology</td>
<td>More than 60 Participants</td>
</tr>
<tr>
<td>2.</td>
<td>2012</td>
<td>National Level Seminar</td>
<td>Human Rights Education</td>
<td>110 Participants 60 papers presented</td>
</tr>
<tr>
<td>3.</td>
<td>2013</td>
<td>State Level Workshop</td>
<td>Career before and after retirement</td>
<td>50 Participants</td>
</tr>
<tr>
<td>5.</td>
<td>2014</td>
<td>International Conference</td>
<td>Global Transformation</td>
<td>40 Participants participated 60 papers presented and published</td>
</tr>
<tr>
<td>6.</td>
<td>2014</td>
<td>State Level Workshop</td>
<td></td>
<td>40 Participants</td>
</tr>
</tbody>
</table>

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Priority area of current research work undertaken by faculty members has been in depth study and analysis of current issues in the sphere of trade, commerce, environment, technology, economics, in view of changing dynamics of Indian socio-economic scenario. Specific research work have been conducted on topics like Special Economic Zones in Maharashtra, Small scale industries, Diamond trade in Mumbai, Solid Waste Dumping
and its related health impact in the city of Kalyan, Financial Inclusion Programme, Commodity trading, Faculty information seeking behaviour of self finance courses in changing ICT environment.

3.1.8 **Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

It is the policy of the college to invite eminent and specialized resource persons from academics as well as industry to deliver guest lectures on wide range of issues related to commerce, management, economics, banking industry. During the last four years several guest lectures have been organized by various departments of Aided and self finance section. As given in the list below;

2. Seminar on working of stock market on 20th July.
5. Seminar on Women Entrepreneurship by Prof. Bharat Nadkarni in the month of August.
6. Seminar by Skim Clinic on “Health Care in today’s environment” by Dr. Satpute, Dr. Swati & Dr. Sheetal in the month of September.
7. Seminar by NIIT on different causes a BAF Student can pursue in I sector.
10. Seminar on company secretary by Prof. Purvish Shah in the month of October.
11. Seminar by Thomas cook for guiding students regarding the further studies & career in the month of November 2013.
12. Workshop was organized on “How to prepare for Banking Competitive Examination” for T.Y Students.
13. A Guest Lecture on “How to prepare various competitive exams for T.Y by Prof. Arvind Dhond”.
Aug. 2011: Guest lecture on marketing by Dr. Arun Poojari.
Jan. 2013: Seminar on Yoga benefits and breathing techniques by Acharya Ramtirth Swamiji
July 2012: Workshop on GDPI by Vivek Krishnamurthy.
Jan 2013: Seminar on Careers in Insurance by Mr. Ashok Singh
Sept. 2013: Seminar on “Employability Skills” by Mr. Ashok Singh.
Oct. 2013: Guest lecture by Ashok Mahadik on Auditing.
Nov. 2013: Seminar by Thomas Cook for guiding students regarding the further studies & career
Feb 2014: Seminar on Security Analysis by Vishal Gada.

Seminar:

Media and Communication seminar was held by LEEDS university professor. It helped us to know about the present and emerging future of Media industry and development it had made in the past few decades.

Mebido- Ur Media drive

Mebido was an academic event. It was an event where top notches professional from various Media field came in and enlightened all the students including students of other colleges. Through this students got to know much more about the media industry where are going to step in.

- Guidance lecture for TYBSc (CS) students was held on 22nd Aug. 2011 for Project Work by renowned faculty Prof. Hiren Dand who is the examination incharge of BSc (Sem V and VI) appointed by the university.
- Seminar on Precautions against Internet Hacking was conducted for students of First year and second year students by Prof. Vinod Vaze on 2nd September, 2011.
- Orientation for first year students and their parents was held in the auditorium.
- Seminar for **Project Guidance** was held on 7th August, 2012 by Prof. Asif of Vidyalankar
- Seminar on **Cloud Computing** was held on 8th August, 2012 by Prof. Qureshi of Karrox Industries.
- Seminar on **Hardware Networking** was held on 9th August, 2012 by JetKing.
- Seminar on **Animation Developing** was held on 10th August, 2012 by Mr. Ajinkya Patwardhan who owns a studio for animation.
- A seminar was conducted in August 2012 by Bose university from UK and “Study in Warwick university” and on study in Canada.
- Dr. Pratibha Jain Addressed in August 2012 students for Berkley University in US for summer school programme.
- A seminar was held by IMS on how to crack competitive exams like CAT and CMAT.

- A Seminar On Insurance - Basic Concepts and Current Trends on 17th August 2013, Saturday was conducted by the department.
  Resource Person: Mr. Ankit Solanki, M.M.S Finance, CAIIBF
  Designation: Brand Manager- Premium Banking, HDFC Bank
- On 22nd July 2014, a seminar was held for TYBMS students by Ambition Learning on **Guidelines for CMAT after / during TYBMS**
- On 10th August 2013, a seminar was held by Dr. Pratibha Jain and Professors of Bath University, UK on **Guidelines for foreign education**.
- On 2nd September 2013, a seminar was held by Dr. Pratibha Jain and Dr. Russel Lock-Loughborough University on **Guidelines for foreign education**.
- On 6th September 2013, a seminar was held by Radio One + E7s Co on **GRE TEST**.

### 3.1.9 What percentage of the faculty has utilized sabbatical leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Dr. Mohana Bandkar, went on study leave under FIP, Faculty Improvement Programme, for two years to pursue her Ph.D. in economics. The leave was duly sanctioned by University of Mumbai. The topic of her research was “Microenterprises in city of Mumbai after liberalization. Since our economy is going through the phase of Liberalisation, Globalisation and Privatisation policy, this topic is of relevance to current economic scenario. Her research has specially benefitted the TY B.COM students who se economic syllabus includes significant part of LPG policy of industry.
3.1.10 Provide details of the initiatives taken up by the institution in creating awareness / advocating / transfer of relative findings of research of the institution and elsewhere to students and community.

Students participate in various programmes where they display their research and project work. The students are motivated by the college and given exposure through seminars and workshops organized for their benefit. They are tutored by their teachers on how to make research papers, write articles, dissertations, assignments etc.

Students gained knowledge from the seminars and workshops where eminent personalities from different industries are invited to deliver lectures on different topics like foreign education, hardware networking, etc. Some names have been given below:

Seminar on Financial market by Vishal Gada on 16th July, 2011.

- Seminar on working of stock market on 20th July.
- Seminar on Capital Market on 8th September.
- Seminar on Financial Planning August 11.
- Seminar on Women Entrepreneurship by Prof. Bharat Nadkarni in the month of August.
- Seminar by Skim Clinic on “Health Care in today’s environment” by Dr. Satpute, Dr. Swati & Dr. Sheetal in the month of September.
- Seminar by NIIT on different causes a BAF Student can pursue in I sector.
- Seminar on Finance related topic in the month of August by Vishal Gada.
- Seminar on company secretary by Prof. Purvish Shah in the month of October.
- Seminars by Thomas cook for guiding students regarding the further studies & career in the month of November 2013.
- Workshop was organized on “How to prepare for Banking Competitive Examination” for T.Y Students.
- A Guest Lecture on “How to prepare various competitive exams for T.Y by Prof. Arvind Dhond”.
- July 2011 : Workshop on GDPI by Vivek Krishnamurthy.
Media and Communication seminar was held by LEEDS university professor. It helped us to know about the present and emerging future of Media industry and development it had made in the past few decades.

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• Seminar on **Animation Developing** was held on 10\(^{th}\) August, 2012 by Mr. Ajinkya Patwardhan who owns a studio for animation.

• Seminar on Cloud Computing was held on 20\(^{th}\) August, 2014 by Prof. Arun Dalwi of Patkar College.

• Seminar on Movie Making was presented by Viral Fever (of IIT Mumbai passed out students) on 17\(^{th}\) August, 2014.

• Seminar on Hardware Assembly, Data Warehouse was held by NIIT was held on 26\(^{th}\) Aug, 2014. Students were given Career Guidance also.

• Seminar on Project Guidance was held by passed out students for the Third Year students with special emphasis on the general problems faced by students.

A seminar was conducted in August 2012 by Bose university from UK and “Study in Warwick university” and on study in Canada

• Dr. Pratibha Jain Addressed in August 2012 students for Berkley University in US for summer school programme.

• A seminar was held by IMS on how to crack competitive exams like CAT and CMAT.

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• On 6\(^{th}\) September 2013, a seminar was held by Radio One + E7s Co on **GRE TEST**.
3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.
College receives grant from the government as it is an aided institution and hence due to financial constraints, not much of financial assistance is provided to the staff members, who endeavor to carry out extensive research activities. Usually, the research work undertaken by faculty are funded by various government and non-government agencies like University of Mumbai, University Grants Commission, ICSSR etc. If at all researcher requires extra financial aid, college generate necessary funds.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?
Being aided institution, running on Government grant, College has financial limitations due to which there is no provision for seed money to be provided to the faculty for research. However, teachers are encouraged to carry out research activities either individually or in collaboration with other colleges. College provides for TA, DA expenses, conference fees for participation in seminars, paper presentations, publications etc. Teachers are sanctioned duty leaves as an when required for attending seminars and conferences.

3.2.3 What are the financial provisions made available to support student research projects by students?
College does not provide any financial assistance to the students to carry out research work as college itself runs on salary grants by government. However, college encourages the students to do research work at their level. In areas related to their course curriculum as well as outside. Students are encouraged by their teachers to prepare projects, assignments, case studies etc. in subject of Economics, Environmental Sciences, Advertisement, Export-Import. Students are encouraged to make paper as well as power point presentations on relevant topics in the class room.

3.2.4 How does the various departments / units / staff of the institute interact in undertaking inter-disciplinary research?
Faculty members participate and present the papers related to interdisciplinary topics in seminars and conferences based on interdisciplinary themes. In 2010-11, UGC sponsored seminar was organized on Human Rights education in which faculties across various streams of commerce, economics, maths ,foundation course participated and
presented papers. BMS, BAF and BBI jointly conducted seminar on Financial Market, workshop on Mock Stock Exchange and career guidance visit to Bombay Stock Exchange Game.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?
College provides infrastructure facilities, equipment's and other research to the staff and students for research. Computer facilities, wi-fi enabled database, Laptops, carriers, scanners, projectors collar mikes in lecture rooms as well, Xerox machines etc. are made available to ensure smooth execution of research activities. College library has a vast collection of more than 37,000 books, current subscriptions of more than 70 periodicals, almost all leading newspapers and audio-visual resources to support every course offered by college and ever kind of research work pursued by staff and students. Since 2007, library is fully automated with SOUL Library integrated software developed by INFLIBNET. It was upgraded to SOUL.2.0 in 2010.Library has five terminals with OPAC facilities for searching and locating books and journals meant for the students’ use. PCs are used by the students for their project work, dissertations, making research papers, etc. OPAC which is online public access catalogue enables both the teachers and students to access library services via computer network in college campus.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.
Following faculties of the college have received grants from various funding agencies: Dr S.V lasune ,Department of commerce received Rs 8,48,000 from ICSSR for major research .Dr Divya Nigam, Department of Economics and Ms Kranti Ukey, Department of Environment sciences, received Rs 30,000 from university of Mumbai for minor project, Mr Darshan Pagdhare, Department of Accountancy received Rs 25,000 from Mumbai university for minor research project.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.
Following faculty members have completed minor research project during last three years.
   a)  Dr. S.V. Lasune, Assistant Professor, Dept. of Commerce, completed the project on topic “Aviation Industry in India” in 2010. Amount sanctioned was Rs. 25,000/-. Funding agency – University of Mumbai.
b) Dr. J.H. Kadli, Head Librarian, completed the project on topic “Faculty Information seeking behavior of self-financed courses in changing ICT Environment: Study of College, Libraries in Mumbai”, in the year 2011-2012. The project was funded by UGC. Amount sanctioned was Rs. 75,000/-. 

c) Ms. Kranti Ukey, Assistant Professor, Dept. of EVS, completed the research project on topic “Solid Waste Dumping and its related health impact on residents of Kalyan city – an analysis” in the year 2013. Funding agency – University of Mumbai and amount sanctioned was Rs. 30,000/-. 

d) Dr. Divya Nigam, Assistant Professor, Dept. of Economics, completed the research project on topic “Evaluating Impact of Financial Inclusion programme of Banks on life of Poor People – An Empirical Study”, in the year 2013. Project was funded by University of Mumbai and amount sanctioned was Rs. 30,000/-. 

**On Going Minor research project:**
Mr. Darshan Pagdhare, Assistant Professor, Dept. of Accountancy has completed the research work in July, 2014, funded by University of Mumbai. The topic of research is “Commodity Trading: An Analysis into opportunity of wealth Maximization”. Amount sanctioned is Rs. 25,000/-. 

**On Going Minor research project:**
Dr. S.V. Lasune, Assistant Professor, Dept. of Commerce has completed a major research project in September 2014 funded by ICSSR, New Delhi, on the topic” Contribution of Special Economic Zones in Maharashtra to exports in India”.Amount sanctioned by ICSSR is Rs. 8,00,000/-. 

**Any other information :**
Dr. Neelam Arora is a guide with Mahatma Gandhi University, Meghalaya. Dr. S.V. Lasune, a registered guide with Mumbai University, Tilak University Pune Mahatma Gandhi University, Meghalaya, JJIT University in the subject of Commerce. Students registered for Ph.D. under Dr. Lasune are Mr. Ashok Mahadik, Mr. Rahul Shetty and Ms. Vaishali Karande.
3.3 Research facilities:

3.3.1 What are the research facilities available to the students and research scholars within the campus?
College has a well-stocked library with a large number of books and journals which the students and staff use for reference for their research. Students and staff have access to internet facility through which they can refer online publication and journals and obtain required inputs for their study.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?
Institutional strategy has been oriented towards providing necessary infrastructure facilities in terms of books, journals, equipment to the staff who are research-oriented. College library has developed its own website where a large number of research-oriented resources can be accessed like open-source journals (free of cost), inflibnets database that is N-List. UGC resource center has been developed in the library. College has two computer labs with 80 computers with internet connection. College Library has a variety of teaching-learning aids like scanner, printer, etc. to enable the research to prepare their research material.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If ‘yes’, what are the instruments/facilities created during the last four years?
College has, so far not received any special grant from industry or any other beneficiary agency for developing research facilities. However, executives and top officials of companies and banks are invited as resource persons to deliver lectures and impart corporate training to the students. Students are placed for internship and summer training in companies which is beneficial to them for their careers.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?
Students are given opportunities to present papers, participate in seminars outside the campus. They are provided TA, DA expenses for the same by the college. Presently college is trying to find out research facilities for students and research scholars outside the campus. Students have done internships in different companies like TCS, DEUTSHE KPMG BAJAJ FINANCE 3HD MEDIA SELECTIVE ADVERTISING. ENDEVOUR GOURMET UP PARI TIMES GREEN PEACE IGNITE METER DOWN.
Approximately 180 students have completed certificate course from Ambition Learning. Around 180 students from BMS department and 60 students from BBI have submitted small projects on different topics like marketing strategies, expansion strategies, internet banking and its acceptance among students, a study of relationship between motivation and efficiency, a study on mergers and acquisitions. The project work undertaken at TYBMM level is divided at the specialization level. Advertising group forms a 100 marks project as *Advertising Campaign and Stationary* and Journalism students likewise formulate different *Niche Magazines* for various products. An external examiner from the university assesses these 100 marks projects.

The various projects undertaken in the year 2013-14:

**ADVERTISING**

- Café
- Opticians
- KFC
- Bags
- Mobile Phones
- Nike
- Puma

**JOURNALISM**

- Abstract
- Woman
- Fashion
- Lifestyle
- Painting

### 3.3.5 Provide details on the library / information resource center or any other facilities available specifically for the researchers?

College library has provided few computers with printers and scanners to the researchers which can be accessed by them any time during college hours. UGC network resource centre has been developed in Library College is to sign MOU with school Guru to develop research facilities within its premises.

Since 2007, library is fully automated with SOUL Library integrated software developed by INFLIBNET. It was upgraded to SOUL.2.0 in 2010.Library has five terminals with OPAC facilities for searching and locating books and journals meant for the students’ use.

PCs are used by the students for their project work, dissertations, making research papers,
etc. OPAC which is online public access catalogue, enables both the teachers and students to access library services via computer network in college campus.

3.3.5 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

The institute has taken initiatives to develop/create research environment in the college by subscribing e-databases in addition to the print copies of various journals and magazines available in the library.

Wi-fi enabled campus helps students & faculty to access current updates on the internet and make their presentations in tune to the changing global environment.

Computer laboratories have been updated and laptops are also provided to faculty to prepare their lectures to make their more effective.

3.4. Research Publication and Awards:

3.4.1 Major research achievements of the staff and students.

Research inputs contributing to new initiatives and social development.

One major Research Project funded by ICSSR to Dr. S.V. Lasune, has been completed in the end of September, 2014 entitled contribution of special economic zones in Maharashtra to the Exports in India.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

College has published National Seminar proceeding on “Emerging Trends in Service Sector”. The editorial consisted of Dr. Neelam Arora, Dr. J H Kadli, Dr. Mohana Bandkar and Dr. Divya Nigam. College is planning to Publish the research journal in this academic year on “Human Right Education” at national level.

3.4.3 Publications per faculty.

Total number of 19 papers was published in International journals, 32 papers were published in National journals and 07 papers were published in international conference
proceedings 22 papers were published in National Conference proceedings. Books / Monographs / Chapters – total publications 15. Patent is NIL. Shown in tabulated form.

<table>
<thead>
<tr>
<th>International Journal</th>
<th>National Journal</th>
<th>International Conference</th>
<th>National Conference</th>
<th>Books / Monographs / Chapters</th>
<th>Patents</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>32</td>
<td>07</td>
<td>22</td>
<td>15</td>
<td>NIL</td>
</tr>
</tbody>
</table>

Large number of articles and research papers has been published by following faculty members during last three years.

**Dr. Neelam Arora : Principal**
- In Referred Journals – (Peer reviewed )
- Role of Micro finance in India – changing face of poor population [Sai Om Journal of Commerce and Management – 2347-757].
- Social perception towards women Entrepreneurs in India – Perception to Reality. [Sai Om Journal – 2347-7571].
Non-referred Journal with ISSN / ISBN –

- Trends & Composition of Gems & Jewellery exports from India during last Decade [Lala Lajpat Rai Institute of Management Journal of Research – 2229-4740]
- A Review of Special Economic Zone in India [International Journal of Business, Management Social Sciences – 22497463]
- An Analytical study of India’s Foreign Trade in Post-independent period [Center – An Interdisciplinary Journal – 2231-1475].

Conference Proceedings –

- Perception Barriers for Women Entrepreneurs in India – [978-93-5142-451-2].
- Poverty Alleviation in Indian Content – 978-93-5156-090-6.
- Trends in Export of Cut and Polished Diamonds to Belgium, Israel, Thailand, Japan, Switzerland & Singapore – [978-93-83072-19-4].
- Factor Hindering the Growth of India Diamond Industry – 2277-9310.


- Principles of Marketing – [978-93-5142-506.9].
- An Analytical study of Gems and Jewellery Sector of India. [978-93-5142-506-9].
- Export Import Procedures and Documentations [978-93-5142-503-8].

Dr. Mohana Bandkar, Dept. of Economics.


Dr. J.H. Kadli (Head Librarian).


Dr. Purnima Sharma
• Presented a paper at an International Conference organized by Indian Government and Rawanda Board of development at Rawanda at Kaigala in May 2014.

• Academic Achievements: Careers in retail sector, ISBN no. – 978-93-80697
• International research symposium on Management, Commerce and Social
Dr. Vinay Pandit, Asst. Professor, Dept. of Maths & Stats


- Paper “An Application of Non-Parametric Test on Study of Sales of Nokia” was published in international journal of advances in management, technology and engineering sciences. Vol III, issue 3, Dec., 2013. ISSN 2249-7455.


Books authored:

• “Management Accounting” (Co-author), Sheth Publications. ISBN – 978-83-105-59-5

Ms. Kranti Ukey, Assistant Professor, Environmental Science.

• Paper on “Adopting New and Alternative Career Energy Sources :
• A Remedy for Current Energy Crises presented in UGC sponsored IIInd World Congress organized by Sevadal Mahila Mahavidyalaya (3rd, 5th Nov., 2012). It was published in Peer Reviewed Journal.
• Presented paper titled “Inclusion and Promotion of Environmental Ethics for Human Resources Development in Educational Institution : A Novel Aspect.”
• Presented research paper “Performance Management in Educational Institution : A Case Study”.

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Dr. Divya Nigam, Assistant Professor, Dept. of Economics.

- Paper on “Performance Management in Educational Institutions : A Case Study” was presented and published in NAAC sponsored 2 day national conference organized by Gokhale Education Society on 2-3rd of Oct. 2012. ISBN -

- Paper on “Impact of Global Financial Crisis on Financial Stability of India” was presented and published at one day UGC sponsored National Seminar organized by Shroff & Shroff College of Commerce on 1st Dec., 2012. ISBN –

- Paper on “Sustainable Rural Development and Decentralisation : Mahatma Gandhi and Beyond” was presented and published at UGC sponsored two day national conference organized by Pragati College of Arts and Commerce on 22-23rd Feb., 2013.

- Paper titled “Financial Inclusion through SHG Linkage Programme : A Case Study” was presented and published at UGC sponsored National Conference organized by Ghanshyam Das Saraf College of Arts & Commerce on 30th Jan., 2014. ISBN –


- Article published in a journal – “Pillai Journal of Educational Research and Technology PJERT. Title “Achieving Excellence in Higher Education in India. ISSN –

Ashok Mahadik, Dept. of Accountancy.
Books Published –

Books Edited.
• Commerce Paper I FYBCom published by Mumbai University 2013-14.

Rahul Shetty, Dept. of Commerce.
• Paper “Entrepreneurial skills of students taking up Add-On Vocational Courses offered by University of Mumbai : A Case Study of Lala Lajpat Rai College vocational course students of 2013-14” was presented and published at National Conference organized by Kamaladevi College and University jointly. ISBN – 978-93-83072-21-7.

Dr. MINUM SAKSEN

Written and published two Books in Psychology for The Institute of Distance & open Learning, University of Mumbai in 2011.
1. Psychology for Human Behavior at work T.Y.Bcom October 2011.
2. Industrial & Organizational Psychology T.Y.BA August 2011
Research Paper Published on “A Study of motivational factors & Job Involvement in the Journal of Indian Health Psychology in March 2012

- Research Paper Presented & Published on “Contribution of Non-Government Organization towards weaker sections of society with special reference to “Vatsalya” in the International seminar organized by Department of Life Long Learning and extension jointly with B.L.Amlani College of Commerce & Economic on 6-7 April 2013. ISBN no to be received
- Participated in one day workshop on Career Building before & after job in 2011 organized by Lala College.
- Participated in one day workshop on Development of self-learning material organized by the Institute of Distance and Open Learning, University of Mumbai on 24th March 2012.
- Participated in the workshop on “save the Girl Child” organized by the University of Mumbai on 24th July 2012.
- Attended “Udaan” inter college Fest organized by department of Life Long Learning & Extension on 20th January 2014.
- Appointed as moderator for Introduction to Psychology, Organizational Behavior and Political Concept in BMM by Thakur College, Kandivali
- Attended International conference on “Global Transformation” its Impact on economics & commerce & management on 11th & 12th April 2014 organized by Lala Lajpat Rai College
  - Participated in the workshop on “save the Girl Child” organized by the University of Mumbai on 24th July 2012

Prof. Priti Parikh
Attended *inaugural meeting of ILLMUN* in Lala Lajpatrai College auditorium on 9th July 2013

- Attended *seminar on revised paper pattern for Semester V* in N.M. College on 29th July 2013 and in Thakur College 12th August 2013
- Researched and wrote a paper on “*a study on awareness among under graduate students about the availability of financial products with special reference to systematic investment planning*”, and was invited to present findings at a national conference held by Thakur College of Science and Commerce in collaboration with University of Mumbai in 25th Sept. 2013.

**ISBN No. : 978-81-922978-5-9**

- Presented a research paper on “*Women Entrepreneurship*” participating in *International Conference on Global Transformation: Its Impact on Economics, Commerce and Management*”, held on 11th and 12th April 2014 at Lala Lajpatrai College of Commerce and Economics.

- Prof. Priti Parikh also served as a **member of organizing committee** for the *International Conference on Global Transformation: It’s Impact on Economics, Commerce and Management*”, held on 11th and 12th April 2014 at Lala Lajpatrai College of Commerce and Economics.

- Researched and wrote a paper on “*a study on awareness among under graduate students about the availability of financial products with special reference to systematic investment planning*”, and was invited to present findings at a national conference held by Thakur College of Science and Commerce in collaboration with University of Mumbai in 25th Sept. 2013.

**ISBN No. : 978-81-922978-5-9**

- Appointed as the **Chair Person** for *TYBMS V CBSGS Financial Management* paper for November 2013 and for *TYBAF V Sem. Direct Tax Paper I* for November 2013 and April 2014 by the *University Of Mumbai*...

- Appointed as a **Moderator for V Sem.** S.S.F., F.M. for *BMS*, Tax for *BAF*, and Tax for *T.Y.Bcom*.

1) **Dr. Vaidehi Kamath** awarded Ph.D. in October 2012

✓ She has **one publication** to her credit (ISBN 978-81-89630-47-8).
14. Paper presented/participated in seminars/workshop by the faculties

<table>
<thead>
<tr>
<th>National Seminar</th>
<th>Organising committee</th>
<th>Date</th>
<th>Event</th>
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<td>24th Dec., ’11</td>
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- Dr. VAIDEHI V. KAMATH

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<td>20th June ’11</td>
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<td>Held at Hinduja college</td>
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<td>10th Jan., ’14</td>
<td>Trends in Service Sector</td>
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<td>International Conference</td>
<td>Participated</td>
<td>11th – 2th Apr., ’14</td>
<td>Global transformation</td>
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- Presented 8 research papers in national and internal conferences
- She has one publication to her credit (ISBN 978-81-89630-47-8).
- Prof. Nidhi Singh.
Seminar on New credit System for BSc(IT)
Seminar/workshop on TYBSc (IT) Practicals

- Attended International conference on “Global Transformation” its Impact on economics & commerce & management on 11th & 12th April 2014 organized by Lala Lajpat Rai College

- Presentation attended at Patkar college by Prof. Jayshri Ingale.


- Prof. Mona was appointed as a moderator for the subject Human Resource Management (TYBMS – V) at Wilson College, Chowpatty.
- Attended seminar on revised paper pattern for Semester V at Thakur College 12th August 2013
- Prof. Mona arranged a one day study tour to JNPT port for the students of SYBMS – IV for the subject Export – Import Procedures & Documentations.

Dr. Arun Poojari

Paper Presentation:

- Paper presented in International Research conference on Retail in the globalized era organized by IFEEL (institute for future education entrepreneurship and leadership).
  
  Title of the Paper : “Effectiveness of celebrity endorsement in brand recall and purchase decision in retailing”.

- Paper presented in International Doctoral Thesis conference organized by IFEEL (institute for future education entrepreneurship and leadership).
  
  Title of the Paper: “A study on customer satisfaction towards shopping malls in Mumbai”.

Paper Published:

918-5. Title of the paper “A study on customer satisfaction towards shopping malls in Mumbai” published by Himalaya Publishing House having.

Books Written:

- Written a Book on Service Sector Management published by Sheth Publication having ISBN No. 978-93-882429-03-06.

3.4.4 **Ms. Munmy C. Baruah, Assistant Professor, Department of English.**

Participated in All India Essay Writing Competition for College Teachers, organized by Hinduja College of Commerce and received Consolation prize with a criteria and cash Rs. 1,000/- : in Nov. 2012. Topic “Is censorship on Networking Sites Possible?” Ms. Munmy Baruah won consolation prize with citation and cash Rs. 1,000/- in All India Essay Writing Competition for college teachers organized by Hinduja College in November 2013.

3.5 **Consultancy:**

3.5.1 **Give details of the systems and strategies for establishing institute-industry interface?**

College has a dedicated placement officer who plays key role in developing linkage with industries along with faculty members. Interactive sessions with the officials of industries are held, placement interviews, presentations by various companies are organized within college campus every year. These companies are invited every year by the college to visit the premises to assess the human resource and expertise available on campus.

3.5.2 **What is the stated policy of the institution to promote consultancy? How is the available Expertise advocated and publicized?**

Institution takes specific measures to promote consultancy services for the benefit of students and staff. Notices are issued at regular intervals informing the students and staff about consultants available in the premises on particular days and specific time weekly.
3.5.3 **How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

Specific days in a week are reserved for the staff and students to enable them to take appointments with variable consultants for interaction. College has a counselling cell, headed by Ms. Asha Agarwal who is actively involved in providing the students necessary psychological counselling. Specialised physician visits the college on particular days and time in a week to provide medical counselling as well as necessary health check up of students and staff if required. Also staff members offer consultancy services in area of taxation, management and finance, at their own will, on honorary basis. Beneficiaries are mainly the students.

3.5.4 **List the broad areas and major consultancy services provided by the institution and the Revenue generated during the last four years.**

During the last four years College has been providing honorary consultancy services in the field of management, finance and accountancy and law.

3.5.5 **What is the policy of the institution in sharing the income generated through consultancy (staff involved:Institution) and its use for institutional development?**

Since consultancy services are provided on honorary basis, there is no revenue generation.

3.6 **Extension Activities and Institutional Social Responsibility (ISR).**

3.6.1 **How does the institution promote institution-neighbourhood-community network and Students engagement, contributing to good citizenship, service orientation and holistic Development of students?**

College provides freedom to teachers and students towards self actualization as a result. Our students and staff are involved in wide range of community level programme. The institution encourages the students to contribute towards social upliftment of weaker sections of society. Every year, our students, as a part of community development programme, volunteers to participate in ‘Fun and Fair’ Mela organized by centre for child development. Our students put up stalls which offer variety of entertainment games for the kids who are physically disabled or mentally retarded with the funds collected. Our students distribute gifts and chocolates among the kids. For this our students have received letter of appreciation from the NGO. This small but significant self-less service performed by our students reflects the values nurtured in them and the sense of responsibility they feel.
3.6.2 What is the Institutional mechanism to track students involvement in various social movement / activities which promote citizenship roles?
Institute organizes orientation programmes and awareness program to promote to student for community network and student engagement, contributing to good citizenship and services.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and Quality of the institution?
The extension activities which the institutions promotes to be carried by the students not only has resulted in development of community where our students have worked, but also has installed confidence in them.  Our NSS and DLLE students conduct various types of activities in backward areas, NGOs like Anand,Vatsalya, Center for handicap and disabled children, Salam Balak trust, etc where they organize awareness campaigns related to education, women related issues, blood donation camps, eye check up camps, educative talk shows, competitions like drawing, poster making etc. for the benefit of under priviledged sections.  This enables, all round personality development of our students.  By performing such selfless activities, their way of thinking has changed and they develop a very responsible and matured attitude towards people, both in and outside college premises.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.
The college allots mentors who are faculty members of the college, Guidelines are framed and explained to the students ,as per which they are expected to structure and conduct extension activities throughout the year both at college as well as community level. Students at the start are told in detail about objectives of the activities they have to conduct. Their activities are monitored by their programme in charges throughout the year.
The institution has a dynamic NSS, National Service Scheme and DLLE, Dept. of Life Long Learning and Education unit, which are engaged in large number of social services both at college and community level. During last four years, NSS and DLLE unit has conducted large number of extension activities.

NSS : Every year, NSS Unit organizes seven days special rural camp in the month of December / January in the village of Vangani near Badlapur or at Hindu Seva Sangh, Mumnoli village near Kalyan.  NSS volunteers conducted social service activities like
free health checkup, workshop on team building, meditation, yoga, exercise, shramadaan, well clean up activity, repair of roads, teaching school children, holding street plays. Along with this, the NSS co-ordinators Ms. Kranti Ukey, Dr. Vinay Pandit and Mr. Darshan Pagdhare have organized various Guest Lectures, on areas like personality development, awareness on HIV & AIDS, Environment etc.

NSS students as a part of special exercise conduct the survey of the village to find out the problems of the villagers. After the problems were identified, a copy of problems and needs of the villagers was handed over to the Sarpanch.

Our students also organize dental check-up camp, which has benefitted large number of villagers.

Apart from the annual seven days camp, NSS Unit conducts large number of social activities within college premises and in neighbourhood area. They hold peace rally, malaria awareness programme, Blood donation drive etc. Various workshops are organized by NSS Unit every year on socio-economic and environmental issues.

Each one teaches one activity is conducted at adopted area Tulsiwadi by NSS students.

Department of Life Long Learning and Extension has been promoted by the institution to enable it carry out projects related to community development. Large number of students have enrolled under DLLE over the years. They undertake variety of projects like PEC [Population Education Campaign], Career Project, SWS, Status of Women in Society. Under these projects they conduct survey on women’s problems and their status in society and try to find out solutions to such problems. DLLE students visit NGOs like Vatsalya Foundation, Vatsalya trust, Salaam Balak Trust, Anand Kendra etc. where they conduct activities like organizing educative talk shows, drawing competitions, teaching yoga to the children and various awareness programmes.

College has a Women’s Development Cell is headed by the Principal of the College. Its members are faculty members & students. Its objective is to create awareness in society about various womens’ issues, like harassment, female infanticide, young girls facing problems of gender bias in their own homes, health nutrition etc. In the beginning of every academic year an awareness week is organized. Various competitions such as Poster making, essay writing, Mehandi etc., are organised. Eminent resource persons are invited to deliver lectures on women related issues such as nutrition for
women, health care, violence against women, social economic problems of women, legal provisions on dowry.
Visits to old age homes/orphanages are organized to sensitize students to the problems faced by different sections of society.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National / International Agencies?
The institution, at the start of every academic session, through the co-ordinators of extension activities, provides motivation to the students and encourages them to join extension activities, provides motivation to the students’ and encourages them to join extension activities like NSS & DLLE. Enrolments start from first week of July after which the programme, co-ordinators of NSS and DLLE, conduct Orientation Programme, in which through presentations, both power point and oral. Fresh student volunteers are familiarized with the type of activities and projects; both at college and community level are to be conducted during the year. New students are also shown the past years’ activities done by their seniors and the impact such activities had on community. The students are told by their programme Co-ordinators, about how by executing a difference in the society. This gives them necessary motivation as a result of which they have enthusiastically executed large number of extension activities during last several years.

To promote such activities, as per University Ordinance, 10 grace marks are awarded to those NSS & DLLE Volunteers who complete 120 hours in extension services. Faculty members who co-ordinate those activities are given honorarium.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?
College has always endeavored to discharge its social responsibilities, specially towards weaker sections of society, in whatever way possible. Every year in the month of February students organize the stalls in which variety of games are offered for the benefit of physically disabled students in Fun Fair Mela organized by.

Our students have received certificate of appreciation every year for their small but significant contribution by the trust.
Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The college firmly believes that learning is a continuous process which helps in cultivating skills and values in the students. Extension activities help the students to become socially responsible and empathetic to the problems of weaker sections of society. Such activities appraise the students about a wide range of socio-economic problems which poor and disable people face in day to day life and how they can be assisted. Students realize the importance of dignity of labour and good citizenship.

- One of the Best projects of RCLC Respect Your Tri-Color, which is being conducted by the Community Service Avenue since last year, was not only appreciated by the Rotaract Community but also by all other responsible citizens of India. Projects like Adopt a Human, Raksha Bandhan, etc., have been impactful and heart touching.

- The Club Service Avenue this year has come up with some great projects like Fresher's Party, Strike Out, Make Way For Subway, Bantaiezz, etc., which have helped the club to sustain its members and in fact get more members as well.

- The Professional Service Avenue, this avenue has taken tremendous effort, and has successfully transformed the Professional Service Avenue, which was before termed as one of the boring avenues to one of the most interesting avenues. Projects like JAM, Career Guidance Sessions, and Quiz etc. have really helped in making the Professional Service Avenue interesting. The projects undertaken by the other avenues and support functions like Nasha, Entrepreneurship – Education and Employment (with The Rotary and The Interact Club), Splash, and Natures Paparazzi etc. have been thoroughly enjoyed by the members.

- The club this year also has its very own updated website, which is a one point info desk for anyone and everyone who wants to know about the club or Rotaract as a whole.

- The club this year, understanding the importance of Joint Projects, has not only conducted but also participated in many joint projects like Rot-trek, Lilies To Angel, Chakachak, World Food Day Etc.
• In the month of November students conducted a joint project with Rotaract club of Surat which was named as “SANTOSH” - THE JOY OF GIVING

• Students also celebrated diwali with the kids from SALAM BALAK TRUST and with the old ladies at King George V Memorial, it was a community service project to make the underprivileged people feel special.

• Another very special project that took place in International Service Avenue was “SAVE A GIRL CILD” on Universal Childrens Day which was covered by DNA newspaper, it was a great success to prove that people have started preferring girl child over a boy child.

Keeping the recent unfortunate events in mind this year, we had organized a pre-event for a Social Cause, where we addressed the safety of Indian women.

This year, we raised the novelty quotient by organizing a human chain for a cause. "The Anti-Rape Human Chain" at Worli (Starting Destination – Bindu Madhav Thakkrey Chowk, End Point: Worli Sea Link), on the 18th of August, 2013 at 4PM, where a large number of students, socialists & citizens came forward to support this cause. The idea of having an Anti-Rape Human Chain was to build awareness towards the injustice done to women in our nation. We also had the support of prominent leaders like Mr. Raj.K. Purohit and his son Mr. Akash Purohit.

• BMS students with Professors attended & participated in “Free Sample Distribution Drive” held at “I Love Mumbai” NGO. Students won CITIZEN JOURNALIST AWARD and NATIONAL AWARD FOR Ab main ek bajau

• The Students held a flag hoisting and undertook a “Clean up Drive” – by picking up fallen flags on the road.

• Students conducted Awareness campaigns in month of August, 2013

• Awareness campaigns of Ab Main Ek Bajaoon in trains, buildings, colleges by distributing whistles and flyers and setting registration centers.

• Ab Main Ek Bajaoon, Media Meet: 21st September, 2013:
  Re launch of Ab Main Ek Bajaoon Campaign at Canvas, Paladium
• Montage: 3rd September, 2013: A award won by Bmm Department for best social cause, “Ab mein ek bajaoon” by Dr. Satyapal Singh
Students visited in different NGOs like Anand Kendra, Vatsal Foundation, Vatsalya Trust, Asha Daan, Salaam Trust and conducted different activities for orphan children and helped them.
• On 4th September 2013, a project on Environmental Friendly Ganpati – Titled “Times Green Ganesha” was hosted by Lala Lajpatrai college along with leading Indian news paper Times of India. Actor Shahid Kapoor was the chief guest of the program.
• On 18th Sept’12 TOI along with I Love Mumbai conducted a workshop on Times Green Ganesha concept to spread the awareness of eco friendly Ganesha Idol its control Water Pollution. Actress Kajol and Shaina NC were the chief guests of the program.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?
NSS and DLLE volunteers during last four years have been involved in large number of community development programme. Some major programmes organized by NSS & DLLE volunteers are:

- **NSS**
  Household waste management in slum area of Tulsiwadi and Vangni village organised by NSS unit in collaboration with local people.
  Students from DLLE unit opted Status of Women in Society project. Under this project students conducted the survey to find out their status, qualification, family income etc in different area of Mumbai range from lower class to lower middle class collected important information through the forms. Students made power point presentation on various social topics.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.
College has forged positive relationship with various Government and Non-Government Organizations.
Government Organizations like Department of Higher Education, Department of Women and Social Welfare and Department of Education. Non-Government Organizations like Rotaract Club, Punjabi Club, etc..
3.6.10 Give details of awards received by the institution for extension activities and / contributions to the social / community development during the last four years.

During 2013-14, College’s NSS Team received Green Ganesha Award for the lines of India. Green Ganesha Award for the Times of India. Green Ganesha Project. NSS students visited different schools to hold competition on making eco-friendly Ganesha. Our students participated in beach cleaning activity after immersion of Ganesha idols. During 2012-13, DLLE students won trophy for street play in inter-collegiate festival Udaan organized by DLLE, University of Mumbai. During 2013-14, DLLE team of our college won the consolation prize in poster making competition in inter-collegiate festival Udaan organized by DLLE, University of Mumbai.

- Students won CITIZEN JOURNALIST AWARD and NATIONAL AWARD BY ANNA HAZARE FOR Ab main ek bajau social campaign.
- Montage: 3rd September, 2013: A award won by Bmm Department for best social cause, Ab maine kbajaoon by DR Satyapal Singh

3.7 Collaborations.

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and Industry for research activities. Cite examples and benefits accrued of the initiatives – Collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

College has formal interaction with research and educational institutions for the purpose of research collaboration. Areas of common interest and scope of collaboration are identified in such interactions. College has organized national level seminar in collaboration with other institutions. In April 2014, college organized international level conference on Global Transformation in collaboration with Pune institute of management. College collaborates with other institutes in inviting academicians as resource persons to contribute in our seminars and conferences. Like wise our faculties visit other institutes to contribute in their academic events. Eminent academicians from SNDT university, Poddar college, Jaihind college, Hyderabadv university have contributed in various research related activities of Lala College. Similarly our faculty members visit other institutions to participate and contribute in their academic activities. Dr Vinay Pandit has delivered many guest lectures both in academic institutes and companies. Some of which are: Guest lecture on Logistics Management at Lords College in 2012, he was the resource person in companies knowledge Exchange Programme at
Nathani Group of companies, delivering lecture on Optimizing Cost with reference to outsourcing in Real Estate Sector, Project Evaluation and Review Techniques in FEB 2011. He has initiated interactive education with the institution in collaboration with ION Education.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance / other universities / industries / corporate (corporate entities) etc. and how they have contributed to the development of the institution.

Some of the MOUs / Collaborative arrangements signed for institutional development are:

a) With Indian Institute of Jewellery.

b) Collaborative arrangement between Lala Lajpatrai Memorial Trust and Ion Education.

c) Collaboration between Lala Lajpatrai memorial Trust and Ideal Education Pvt. Ltd.

d) Between Lala Lajpatrai Memorial Trust and the Institute of Computer Accountants

e) Collaboration between Lala Lajpatrai Memorial Trust and Ambition learning solutions. Under this new course was started – ‘Financial Planning’. Total member of students enrolled in 2012-13 were 18, 2013-14, 40 and in 2014-15, admissions are going on. Projected students to be enrolled 300.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation / up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library new technology / placement services etc.

MOU with Indian Institute of Jewellery and arrangement with Ion has helped in holding short run courses in jewellery designing which has helped the students in going expertise and skill, enabling them to find job awareness in this area.

3.7.4 Highlighting the names of eminent scientists / participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

List of eminent resource persons who visited the college premises to give key address and guest lectures in national and international seminars, conference and workshops, organized by the college are:
<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Resource Person</th>
<th>Designation</th>
<th>National/International Conference/Seminar /Workshop</th>
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</tr>
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<tbody>
<tr>
<td>1.</td>
<td>Dr. Khan</td>
<td>Vice-Chancellor, Hyderabad, Telangana University</td>
<td>National Seminar</td>
<td>2011</td>
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<td>2.</td>
<td>Dr. G.Y. Shitole</td>
<td>Professor, SNDT College</td>
<td>National Seminar</td>
<td>2011</td>
</tr>
<tr>
<td>3.</td>
<td>Dr. Bhalchandra Mungekar</td>
<td>Forum Member of Planning Commission, Member of Parliament, Ex. VC University of Mumbai.</td>
<td>National Seminar</td>
<td>2014</td>
</tr>
<tr>
<td>4.</td>
<td>Mr. Arvind Joshi</td>
<td>Ex-IItian, Mumbai</td>
<td>International Conference</td>
<td>2014</td>
</tr>
<tr>
<td>5.</td>
<td>Dr. Ashok Wadia</td>
<td>Principal, Jaihind College</td>
<td>State level workshop</td>
<td>2014</td>
</tr>
<tr>
<td>6.</td>
<td>Dr. Shobana Vasudevan</td>
<td>Principal, Poddar College</td>
<td>State level workshop</td>
<td>2014</td>
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<tr>
<td>7.</td>
<td>Mr. Nirupam Bajpayee</td>
<td>Director</td>
<td>College Seminar (Dept. of Eco.)</td>
<td>2014</td>
</tr>
</tbody>
</table>

Following Eminent persons have visited our college last four years

1) Police Commissioner Shivanandan delivered Lala Lajpatrai memorial lecture on Role of Police.
2) Police Commissioner Sanjeev Dayal delivered memorial lecture.
3) Additional Commissioner Krishnaprakash delivered Lala Lajpatrai memorial lecture on Teaching of great saint and its impact on Society.
4) Mr. Narendra Kinger eminent psychologist delivered Lala Lajpatrai memorial lecture on Dynamics of Change Management
5) Mr. Madhu Nair Dean of Commerce University Mumbai delivered lecture of Importance and Role of Service sector.
6) Judge Malik Judge of Labour court delivered Lala Lajpatrai memorial lecture on role of court in India
3.7.5 How many of the linkages / collaborations have actually resulted in formal MOUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.

Some of the MOUs / Collaborative arrangements signed for institutional development are:

a) With Indian Institute of Jewellery –.

b) Collaborative arrangement between Lala Lajpatrai Memorial Trust and Ion Education.

c) Collaboration between Lala Lajpatrai memorial Trust and Ideal Education Pvt. Ltd.

d) Between Lala Lajpatrai Memorial Trust and the Institute of Computer Accountants

e) Collaboration between Lala Lajpatrai Memorial Trust and Ambition learning solutions –. Under this new course was started – ‘Financial Planning’. Total member of students enrolled in 2012-13 were 18, 2013-14, 40 and in 2014-15, admissions are going on. Projected students to be enrolled 300.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages / collaborations.

College has constituted linkage committee to establish collaborative links with various institutions and organization. The research cell has planned strategy where industry and Academia can bridge the gap. Along with the quality education being imparted in the college, it also has the vision to develop linkages with corporate to understand the current happenings in commerce and trade. This would give an insight to the students about their future role in the industry. To attain these objectives, the research cell has developed linkages for project work where they are given exposure to live projects. Some of them are listed below:
CRITERION IV

INFRASTRUCTURE AND LEARNING RESOURCES
CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college has strong commitment to create State of the Art infrastructure and to continuously upgrade and enhance the same to accommodate the growing needs of the Institutions and growing number of students, as per the guidelines of the Regulatory bodies.

We believe that good and modern infrastructure definitely facilitates better teaching learning process. As per our policy matter, the institution has already developed good infrastructure like well-lighted, ventilated, spacious class rooms with proper seating arrangement and smart boards, Canteen, Auditorium, IT lab, Internet with Wi-Fi connection within the college campus, Library with reading room. In addition to these 04 scanners, 39 printers 06 projectors and 02 laptops have been provided to expedite the work.

The college is also well-equipped with 158 computers which are installed in two computer labs.

4.1.2 Detail the facilities available for

a. Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

Curricular and co-curricular activities:

The College is endowed with excellent physical infrastructural facilities to support the teaching-learning process. The college has a wide range of course including Junior college which has commerce with Information Technology under the Degree section it has B.Com which is an aided course. Since 2000 it has also initiated various self-financing courses namely BMS, BMM, BAF, BBI, and BSc.IT. It has spacious and adequate number of classrooms for comfortable teaching and learning experience. It also has extremely well maintained seminar/conference halls for conducting State and National level Workshops, Seminars and gathering.

The college Library is one of the oldest among the top commerce colleges in Mumbai, with adequate space, over 39,000 books, journals, Internet facility, and other support facilities for the students and staff. The College also has 02 fully furnished and equipped Computer Labs. The infrastructure involves spacious class rooms, proper lighting and ventilation, seating arrangement with proper visibility for both students and lecturers.
Temporary Lift and Ramp facility to all, particularly physically challenged persons. Boys & Girls common rooms to each floor for the convenience of students and employees and open auditorium for college events.

Classrooms:

The classroom lies at the heart of the formal curriculum in college and supports holistic education. It is the key space where collaborative learning and independent learning takes place. Classrooms are redesigned and equipped to provide rich array of learning. Our College has 28 spacious class rooms with proper light arrangement and ventilation and podium out of which 12 classrooms are facilitated with OHP.

Technology enabled learning spaces:
12 classes having audio-visual facilities and LCD projectors.

Seminar halls:
We have 01 seminar hall with a seating capacity of 120 seats, which is regularly used for conducting seminars at the college, state and national level. The students of post graduate departments are regularly promoted for active involvement in paper presentations, group discussions.

Tutorial rooms : 12 classrooms

Laboratories : 3 computer labs

Specialized facilities and equipment for teaching, learning and research:
To promote teaching and learning we are having facilities like well equipped computer labs, LCD projectors, OHP’s and also audio visual advertisements which are effectively used to conduct workshops. The college is having a digital library with internet which is being extensively used by the students for their research activities.

b) Extracurricular activities:
The College is encouraging and providing facilities for students to participate outdoor games like foot ball, volley ball and cricket, indoor games like chess, caroms. The various extracurricular committees supervised by respective convenors ensure smooth functioning of various other extracurricular events and functions. The college has a NSS team which is actively under taking social welfare activities. It also has a newly formed Rotaract club which has taken a step ahead towards social development and community welfare. The college also has an independent Student council and Marathi Vangmay
Mandal which has been working towards promoting various cultural activities in the college. The college has separate rooms for Women’s’ Council, NSS, Student Councils & Counselling etc. First-aid facility & access to ambulance for any exigencies.

Sports:
The college has always created a niche for itself in the field of sports. The college has since long times, been participating and winning various inter university, university, State, National level tournaments. In sports, our college provides facilities for both indoor and outdoor games to the students to nurture the sportsmanship qualities within them.

Outdoor Games:
The College has an understanding with many local institutions like Shivaji Park RC pitch, Kamat Memorial pitch Dadar, Poddar Ground Matunga etc. to provide a spacious play ground to our students for daily practice and is also made available for outdoor games like cricket, volleyball, dodge ball and football.

Indoor Games:
Facilities for the indoor games like Badminton, Table Tennis, Chess, and Carom etc, are provided to students in the college campus.

Gymnasium:
Our well equipped gymkhana room with state of the art equipments is used widely by students and staff, not only for physical fitness but also for recreation through indoor games.

Auditorium:
The College is having a modern, well equipped acoustic auditorium for workshops and seminars. The seating capacity of the hall is about 650 which is a host to various Social events, the annual prize distribution, intra collegiate festivals and many other events. The foyer of the auditorium is available throughout the year for practice for various cultural events.

NSS:
The college has an NSS unit of 200 students. The NSS unit works at three independent levels viz. at the college level, university level and field work. The students work for two consecutive years at NSS cadets, for which they receive 10 marks credits in their
university exams. The total working duration in this two year service is 240 hours. The Lala NSS unit take various initiatives of socially relevance such as blood donation camp, Thalassemia detection camp, distribution of free food parcels to the needy visit to local Government hospitals and the most notable among all the activities is adopting a local rural village and working for it development.

**Cultural Activities:**
The College has carved out a special niche for itself in the field of cultural activities and has been in the forefront in organizing and supporting the students to do the same. The College has also been regularly participating and conducting intra and inter collegiate competitions and youth festivals. The college also organizes an Annual Day function every year where the students participate with zeal in many cultural activities. The students are organize and participate in many cultural activities like group and solo singing, dances, skits etc. during Annual day celebrations. The college every year hosts 3 inter college festivals organized by the Degree and Self-financing courses namely ‘SEASIDE FEST’, ‘TSUNAMI’, ‘MEBIDO’ ‘TECHNOTRIX’, ‘HOPE’, ‘MOOD FIESTA’.

**Public speaking communication skills development:**
Personality development programs are run by the college which involves various activities like public speaking and communication skills development etc. Besides this the college faculty also keeps enriching the students with the art of communicative skills.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

The college always keeps track of the changing dynamics in the educational arena and has taken interest and initiative to improvise its infrastructure accordingly. Our College has been keeping pace with the changing needs and requirements to meet its academic growth. To keep pace with the needs and requirements, additional infrastructure is being added from time to time. The most recent infrastructural improvisation that has been undertaken are making provision for a separate room for UGC plan, technologically well-equipped class room the third and fourth floor, spacious fully air-conditioned seminar room with a seating capacity of 120 seats. New classroom are for self-financing courses are currently under construction on the second floor. The college has spent a huge sum amount towards infrastructure/maintenance & expansion of
projects which reflect the commitment of Management towards infrastructure maintenance.

Infrastructural facilities upgraded/developed during the last four years.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Facilities Developed</th>
<th>Amount spent in (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>2010-11</td>
</tr>
<tr>
<td>1</td>
<td>Seminar Hall Renovation</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Classrooms</td>
<td>2,25,795.00</td>
</tr>
<tr>
<td></td>
<td>New Office – Ground Floor</td>
<td>1,95,828.00</td>
</tr>
<tr>
<td></td>
<td>2nd &amp; 5th Floor Toilet Repairs</td>
<td>3,12,810.00</td>
</tr>
<tr>
<td></td>
<td>5th Floor Passage</td>
<td>2,36,877.00</td>
</tr>
<tr>
<td></td>
<td>3rd &amp; 4th floor passage</td>
<td>2,23,007.00</td>
</tr>
<tr>
<td>3</td>
<td>Gymkhana Room</td>
<td>1,87,218.00</td>
</tr>
<tr>
<td>4</td>
<td>CCTV Installation</td>
<td>1,50,000.00</td>
</tr>
<tr>
<td>5</td>
<td>Lab facility</td>
<td>2,04,073.00</td>
</tr>
<tr>
<td>6</td>
<td>Rooms with ICT Facility</td>
<td>367,481.00</td>
</tr>
<tr>
<td>7</td>
<td>Wi-Fi Facility</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Elevators –Procurement &amp; Maintenance</td>
<td>92,973.00</td>
</tr>
<tr>
<td>9</td>
<td>Playground charges Facility</td>
<td>83,800.00</td>
</tr>
<tr>
<td>10</td>
<td>RO Systems (College and Hostel)</td>
<td>7,790.00</td>
</tr>
<tr>
<td>11</td>
<td>Additional Classroom and furniture</td>
<td>47,638.00</td>
</tr>
<tr>
<td>12</td>
<td>Sports Facilities</td>
<td>87,864.00</td>
</tr>
<tr>
<td>13</td>
<td>Creative Corner – Wall Magazine</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Computers/Laptop Purchase</td>
<td>4,75,448.00</td>
</tr>
<tr>
<td>15</td>
<td>Computer (UGC)</td>
<td>6,07,340.00</td>
</tr>
<tr>
<td>16</td>
<td>Automation of operations &amp; knowledge management</td>
<td>367,481.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>22,05,395.00</td>
</tr>
</tbody>
</table>

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

In order to meet the requirements of differently abled students the college has made provision for a portable ramps at entry points of the college building and also the elevators facility make it convenient for them to reach the classroom on the higher floors. We take special care of our differential able students.
4.1.5 **Give details on the residential facility and various provisions available within them:**

- **Hostel Facility for both Boys & girls:**
  The college is located nearby to some very well accommodating and an affordable hostel facilitates the outstation students to get accommodation for both girls and boys. The college facilitates the outstation students to get accommodation for them at these nearby hostels.

- **Recreational facilities:**
  Our well-equipped gymkhana room with state of the art equipment’s is used widely by students not only to maintain physical fitness but also a recreational space. The lust green Lala Lajpatrai garden opposite right outside the college campus is also outdoor recreational spot.

- **Computer facility including access to internet in hostel is available:**
  Computer facility including accesses to internet facility to the study from morning till evening for educational purpose, project work and research work.

- **Resident doctor for medical emergencies is available:**
  The provisions for First –Aid is made available for the students, including regular visits by trained doctors from reputed local hospitals.

- **Library facility available in the hostels for the inmates:**
  The fully equipped library with the provision of reading room, computers with free internet access, printers and scanners are made available for students.

- **Internet and Wi-Fi facility:**
  Internet and Wi-Fi facility is made available for the students in the campus.

4.1.6 **What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

The college has made arrangements the provisions for First-Aid are made available including regular visits by trained doctors from reputed local hospitals. Clean drinking water with RO plant to ensure safe potable water.

4.1.7 **Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

**A. IAQC:**

It is housed in the main building. It assures internal quality by planning for new courses at UG and PG level, introducing more teaching aids to improve the
teaching- learning process and encourage innovative practices, enhancing the infrastructural facilities in terms of space, equipment, laboratories, libraries etc.

B. Grievance Redressal unit:
The college has proactive Anti-ragging cell for helping and guiding the students against any misconduct and misbehaviour within the college campus. The faculty of the college takes interest and ensures to provide earliest redressal.

C. Women’s Cell
There is an active Women’s cell in the college. It is housed in staff room of the college. It sensitizes the girls about the problems faced by them, also plays an active role in organising various activities and programs related to women empowerment. Few of the notable activities conducted are celebration of women’s awareness week, free medical check-up work, girl student and women’s staff, seminar on ‘Banking scheme for empowerment of women’, lecture on ‘Antidowry drive’ and many more.

D. Counselling and Career Guidance:
As the student counsellor of the college Asha Agarwal has meeting students from all courses, B.Com, B.M.S, B.M.M, B.A.F, B.B.I, and B.Sci.IT/CS. The meetings involves sharing problems and giving them guidance and support. Career counselling is most popular with the students which provide them with a road map towards different career options available.

E. Placement unit:
Lala Lajpatrai College has an active placement cell with students from all streams being a part of it. The placement cell also provides summer internship opportunities to students with leading companies. The placement cell acts as a liaising agency between the candidates from the college and various agencies interested in them. The placement cell also organizes a career fair “careerscope” during which students are counselled towards the career of their choice. Our blog www.lalaavenues.blogspot.com provides all information regarding placement both on and off campus. The placement cell has associated with some of the most renounced companies like TCS, Tresvista, K.P.MG, J.P.Morgan Chase, Tata Trent, A.C. Neilson, India Forex, Edelweiss Capital, Vodafone, Airtel, Bajaj Finsere, Cadbury, Hindustan Times and many more.
F. Canteen:
The College has a huge premise for canteen facing the sea that provides good ad
ygienic food and considerable price. It caters to the demand of the students and
staff by providing various Indian and Chinese cuisines.

G. Safe drinking water:
Students and staffs wellness is an important issue for the college, hence self
sanitizing water coolers have been installed on every floor and in the staff rooms.

H. Auditorium:
The College is having a modern, well equipped acoustic auditorium for
workshops and seminars. The seating capacity of the hall is about 650 which is a
host to various Social events, the annual prize distribution, intra collegiate
festivals and many other events.

4.2 Library as a Learning Resource
4.2.1 Does the library have an Advisory Committee? Specify the composition of such a
committee. What significant initiatives have been implemented by the committee to
render the library, student/user friendly?
Yes.
The Library has an Advisory Committee appointed by the Principal of the College and is
composed of faculty and the College librarian. The role of the Library Advisory
Committee is to offer advice to the college Librarian on issues of importance in the
policies and the development of the Libraries and their contribution to the mission of the
College. It also provides directions for a structured and balanced growth of the library
and to provide improved facilities and innovative services. Allocation and utilisation of
funds and introduction of developmental programs and requirements of the users are
addressed and approved by the Library Advisory Committee.
The Library Advisory Committee does exercise its own discretion about its agenda and
the frequency of its meetings, and it will elect its own chair. The normal term of
appointment for members will be two years, with one-third of the members to be
replaced through appointments by the Principal each year. The College Librarian will
serve as a permanent member of the Committee.
The significant initiatives have been implemented by the committee to render the library,
student/user friendly are made by following mode of activity by Committee.

- Advising on funding needs, necessary to efficiently provide the type and quality
  of services needed by the college community within the context of a teaching,
  learning and research of college environment.
• Advising on general policies related to the quality/depth of collection, services, instruction program, and infrastructure, as well as on major new initiatives and assessment processes.
• Participating in strategic visioning with corresponding benchmarking criteria.
• Considering broad national issues pertinent to scholarly communication and open access and communicating its perspectives, as appropriate, within and externally to the college.
• Facilitating communication with and obtaining feedback from the college community on library collections, programs, services, infrastructure, and communication mechanisms.
• The college Library, a ‘Knowledge Centre’ for accessibility, has been developing on modern lines as a prominent ‘Learning Resource Centre’

4.2.2. Provide details of the following:
• Total area of the library (in Sq. Mts) : 234.11 sq.mts.
• Total seating capacity : 120
• Working hours :
  i. Working days (Monday to Saturday) : 7.00 a.m. to 6.00 p.m.
  ii. Sundays : only during examinations
  iii. During examinations : 10.00 a.m. to 5.00 p.m.
• Layout of the library (individual reading carrels, lounge area for browsing and relax dreading, IT zone for accessing e-resources):
The library has study/reading tables without carrels having good lightning and air facility. We are planning to air-condition the library in near future. There is a separate browsing and relaxed reading area for teachers.
• The library is established UGC Network Resource Centre by providing five computers with internet connection. In this centre along with internet connection, scanning and printing facilities also extended where students and teachers are accessing e-resources. This centre is also as IT zone/Web Resource Centre.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.
Libraries have traditionally built local collections to serve local patrons and have acquired material to meet the needs of their communities. For academic libraries, that has meant a focus on resources for teaching and research. Libraries selectively
acquire currently published items that will become the primary documents of tomorrow.
The register is maintained to record the use of books, Journals, CDs/DVDs and other materials issued for references in library through computer reports, library ensures the use of current titles. The ever changing needs of users and changing format of information in this ICT environment, library has given importance to e-resources. Recent years library have been purchasing CDs/DVDs, e-journals, and databases.
The college library is kept open on all working days, including examination days between 7.00 a.m. and 6.00 p.m.
All services are available in the library such as back transactions, internet service, reference service, periodicals, web resource service, reprographic, printing, scanning etc. The library has a large reading room, which can accommodate 120 users at a time.
The ambience of the reading room has been improved as per the recommendations of the previous NAAC peer team report.
The reading room is open on all working days between 7.00 a.m, to 6,00 o.m., during vacation between 9.00 am and 5.00 p.m.
Sufficient number of library staff is available to maintain the resources in the library and to extend the services.
All the functions of the library are computerised and most of the services are available through the library website, which ensures effective services.
The amount spent on procuring new books, journals and e-resources during the last four years:

<table>
<thead>
<tr>
<th>Library Holdings</th>
<th>2010-2011</th>
<th>2011-2012</th>
<th>2012-2013</th>
<th>2013-2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Year-1</td>
<td>Year-2</td>
<td>Year-3</td>
<td>Year-4</td>
</tr>
<tr>
<td>Number</td>
<td>Total Cost</td>
<td>Number</td>
<td>Total Cost</td>
<td>Number</td>
</tr>
<tr>
<td>Text books</td>
<td>1562</td>
<td>173999</td>
<td>736</td>
<td>68829</td>
</tr>
<tr>
<td>Reference Books</td>
<td>1912</td>
<td>852963</td>
<td>1959</td>
<td>1323833</td>
</tr>
<tr>
<td>Journals/Periodicals</td>
<td>68</td>
<td>90933</td>
<td>67</td>
<td>90320</td>
</tr>
<tr>
<td>e-Resources</td>
<td>92</td>
<td>30885</td>
<td>345</td>
<td>189518</td>
</tr>
</tbody>
</table>
4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Details</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>OPAC</td>
<td>There are average 25 logins</td>
</tr>
<tr>
<td>ii.</td>
<td>Federated searching tools to search articles in multiple databases</td>
<td>Available</td>
</tr>
<tr>
<td>iii.</td>
<td>Library Website</td>
<td>Available</td>
</tr>
<tr>
<td>iv.</td>
<td>In house/remote access to e-publications</td>
<td>Available</td>
</tr>
<tr>
<td>v.</td>
<td>Library Automation</td>
<td>Yes. It has been done through INFLIBNET’s SOUL software since 2007</td>
</tr>
<tr>
<td>vi.</td>
<td>Total no. of computers for public access</td>
<td>08 Computers</td>
</tr>
<tr>
<td>vii.</td>
<td>Total no. of printers for public access</td>
<td>02 Printers</td>
</tr>
<tr>
<td>viii.</td>
<td>Internet bandwidth/speed</td>
<td>Speed 02mbps</td>
</tr>
<tr>
<td>ix.</td>
<td>Institutional Repository</td>
<td>Available</td>
</tr>
<tr>
<td>x.</td>
<td>Content management system for e-learning</td>
<td>Available</td>
</tr>
<tr>
<td>xi.</td>
<td>Participation in resource sharing network/consortia</td>
<td>YES</td>
</tr>
</tbody>
</table>

4.2.5 Provide details on the following items:

<table>
<thead>
<tr>
<th>Details</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average number of walk-ins</td>
<td>500 per day</td>
</tr>
<tr>
<td>Average number of books issued/returned</td>
<td>150 per day</td>
</tr>
<tr>
<td>Ratio of library books to students enrolled</td>
<td>10:01</td>
</tr>
<tr>
<td>Average number of books added during last three years</td>
<td>2278</td>
</tr>
<tr>
<td>Average number of login to opac (OPAC)</td>
<td>25 per day</td>
</tr>
<tr>
<td>Average number of login to e-resources</td>
<td>05 per day</td>
</tr>
</tbody>
</table>
Details | Number
---|---
Average number of e-resources downloaded/printed | 25 per day
Number of information literacy trainings organized | 03 per year
Details of “weeding out” of books and other materials | Weeding out of the books was done during the academic year 2010-11. A total number of 818 text books and old magazines were weeded out

4.2.6 Give details of the specialized services provided by the library

<table>
<thead>
<tr>
<th>Details</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manuscripts</td>
<td>Available</td>
</tr>
<tr>
<td>Reference</td>
<td>Available</td>
</tr>
<tr>
<td>Reprography</td>
<td>Available</td>
</tr>
<tr>
<td>ILL (Inter Library Loan Service)</td>
<td>Available</td>
</tr>
<tr>
<td>Information deployment and notification</td>
<td>Available</td>
</tr>
<tr>
<td>Download</td>
<td>Available</td>
</tr>
<tr>
<td>Printing</td>
<td>Available</td>
</tr>
<tr>
<td>Reading list/Bibliography compilation</td>
<td>Available</td>
</tr>
<tr>
<td>Inhouse/remote access to e-resources</td>
<td>Available</td>
</tr>
<tr>
<td>User orientation and awareness</td>
<td>Available</td>
</tr>
<tr>
<td>Assistance in searching Databases</td>
<td>Available</td>
</tr>
<tr>
<td>INFLIBNET/IUC facilities</td>
<td>Available</td>
</tr>
</tbody>
</table>

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Library staff always extends their services to the student and teachers of the college. They attend the students giving them prompt guidance about finding books. Supervision to reduce the lead time when student requires any help at the middle of study hour. They also provide photocopies of articles on request.

- Open Access Systems
- Newspaper Clippings
- Computers, Internet & Reprographic Facility
- Reading room for students & a separate study table for staff
• Display for new arrivals, are arranged to encourage readers to use existing and new arrivals
• The new additions to the library are informed to the Departments.
• The exclusive library website is hosted to orient the students and staff about library products and services. Most useful service have been made through this site.
• Faculties are informed about the latest additions relating to their projects/thrust areas of research.

• The library Blog is also created to notify the new services, the activities etc. It is mainly used to communicate better with our students or communicate internally within the organisation. Allowing library users to leave comments and even message each other regarding library development.

• Library has Facebook – the social networking site. This social networking site is used for meeting new students of the college. Others use it to find old friends. This is also used to make ALUMNI of library reader. There are those who use it to find people who have the same problems or interests they have, what is called niche networking. Library users to leave comments and even messages on it.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

• Install software on the computers in the library to convert text into voice.
• Students are provided with head-phones with the help of which the student can receive audio inputs.
• Books of Large Print are issued to them and special care has been taken to serve them.
• Books and Magazines in Braille
• Electronics/ Audio CD’s & DVD’s
• Group Reading

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

Yes. Frequently feedback is obtained by students of all courses about through Library Committee. Based on the feedback from the library users the following improvements/changes have been made.
i. Orientation sessions on library resources were organised.
ii. ICT Integration of library services.
iii. Change in Timings of library especially during examinations
iv. Introduction of Help Desks.

4.3.1 IT Infrastructure

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Facility</th>
<th>Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Number of computers with Configuration (provide actual number with exact configuration of each available system)</td>
<td>150</td>
<td>Win 7-8 - Microsoft office 10-13- Antivirus licence (Quick Heal)- Adobe Reader winzip.p.winrar Configuration – I 5/I 3 HDD – 500 GB &amp; RAM 4 to 8/2GB</td>
</tr>
<tr>
<td>2</td>
<td>Computer-student ratio</td>
<td>1:1</td>
<td>The college provides 1PC to 1 student</td>
</tr>
<tr>
<td>3</td>
<td>Stand alone facility</td>
<td></td>
<td>Stand alone facility is available in the college in exam room and in Principal cabin to maintain secrecy</td>
</tr>
<tr>
<td>4</td>
<td>LAN facility</td>
<td>All</td>
<td>LAN facility with Hathway Internet connection to each computer is available</td>
</tr>
<tr>
<td>5</td>
<td>WIFI facility</td>
<td></td>
<td>College provides Wifi facility</td>
</tr>
<tr>
<td>6</td>
<td>Licensed Software</td>
<td>Available</td>
<td>Windows 8 and 7, Office 10, 13: Anti-virus, Kaspersky, Tally, Multi user etc. licensed softwares are available in college labs.</td>
</tr>
<tr>
<td>7</td>
<td>No. of nodes/computers with Internet facility</td>
<td>150</td>
<td>All computers have internet facility</td>
</tr>
<tr>
<td>8</td>
<td>Firewall</td>
<td>1</td>
<td>Nevales Fibre Firewall</td>
</tr>
<tr>
<td>9</td>
<td>Static IP address</td>
<td>1</td>
<td>125.gg.106.142 Hathway</td>
</tr>
<tr>
<td>10</td>
<td>Router</td>
<td>1</td>
<td>Cisco 0’- Main Router</td>
</tr>
</tbody>
</table>
4.3.2. Detail on the computer and internet facility made available for the faculty and students on the campus and off-campus?

- The college provides Wi-Fi connectivity to all the PCs provided for the students and for all the degree college professors.
- The institutions provide all the upgraded computers with licensed soft wares installed in each.
- The students and employees have free access to computers and internet on campus.
- Digital library is also accessible from off-campus locations thru college website.
- Laptops are provided to management students.
- The college provides all the classrooms that are well-equipped with overhead projectors and white boards and screens. Students and faculties make use of the same to enhance their presentations to make teaching-learning process interesting.

4.3.3. What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- The institute has made many improvements over the last 4 years and spent 35,45,321.00 towards upgradation, such as the introduction of Wi-Fi connectivity, the automation of Academic and support functions.

- Extension of the currently available campus automation software and systems to include easy sharing and access of web-based & classroom-based Teaching-learning materials; expansion of e-resources and online courses

- Automation of all library transactions, making provisions for on-line library transactions, SMS alerts for borrowers and users of the library, web-based browsing of library catalogue, digitisation of rare books etc.

- The college also plans to increase the number of computers and computer systems available for faculty and staff.

- Provision of IT infrastructure for on-line discussions and webinars and cloud based networking.
4.3.4 Provide details on the provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institutions (Year wise for the last four years)

The institution earmarks sufficient funds for procurement, maintenance and up-gradation of computers etc.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Item</th>
<th>2010-11</th>
<th>2011-12</th>
<th>2012-13</th>
<th>2013-14</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Procurement of new computer</td>
<td>6,07,340.00</td>
<td>1,41,750.00</td>
<td>2,05,328.00</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Up gradation of existing computers</td>
<td></td>
<td>6,36,786.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Maintenance of existing computers</td>
<td>1,07,000.00</td>
<td>1,05,808.00</td>
<td>1,73,315.00</td>
<td>2,93,373.00</td>
</tr>
<tr>
<td>4</td>
<td>Servers, access points, firewall, switches, routers, Rocket antenna (WiFi facility)</td>
<td>45,955.00</td>
<td>17042.00</td>
<td>1,58,151.00</td>
<td>1.10.106.00</td>
</tr>
<tr>
<td>5</td>
<td>Internet Charges</td>
<td>2,05,879.00</td>
<td>2,16,980.00</td>
<td>3,38,129.00</td>
<td>1,82,379.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>9,66,174.00</td>
<td>3,39,830.00</td>
<td>14,48,131.00</td>
<td>7,91,186.00</td>
</tr>
</tbody>
</table>

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer aided teaching/learning materials by its staff and students?

The Institution encourages the extensive use of ICT and computer aided teaching/learning materials through the following:

- Provisions of adequate number of computers and peripherals for both the students and the faculty.
- Wi-Fi access throughout the campus
- Faculty Development Programs to promote ICT integration in teaching-learning process.
- Provision of ICT facilities in laboratories and the library
- Availability of project reports, exam planners and other classroom modules and information materials through the digital library.

4.3.6 Elaborate giving suitable examples on how learning activities and technologies deployed access to on-line teaching-learning resources, independent learning ICT
enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching learning process and render the role of a facilitator for the teacher. Adequate number of computers (Desktops & Laptops) and peripherals; Wi-Fi access throughout the campus, Libraries and other academic areas. ICT enabled classrooms etc. are deployed in the college to provide greater access to ICT resources to students and to faculty.

- The college was selected as a Nodal Centre for Apple, Soft Link where a seminar was organized to sensitize and make the faculty aware on the effective use of resources in teaching-learning process.
- Presentations in BMS/BMM include current and live projects. To name a few are based on IBN, Airtel, Nokia, TCS etc.

4.3.7. Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

It is also a member of the National Knowledge Network created by the Government of India. This enables the faculty to establish links with researchers within and outside India. The industry connect enables faculty to forge relationships with the corporate, which is useful for their research, case writing, training and development work and consultancy.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)

The college has appointed staff and for maintenance of campus facilities. The college has Annual Maintenance Contract for Housekeeping services, Networking and Computer services, Security services etc. They are supported with adequate human resources like Supervisors, helpers, support staff and with necessary equipment and accessories.

The building maintenance is achieved through respective departments personnel, who ensure the functioning of all facilities such as plumbing, electrical, furniture, generators, UPS, elevators are functional at all times. Key facilities like the UPS, Generators and elevators run on annual maintenance contracts to ensure smooth functioning. The electronic surveillance available in the building provides additional help in campus maintenance.
Expenditure towards Maintenance and Upkeep of
Campus facilities during the last 4 years

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Items/Year</th>
<th>(Amount in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>2010-11</td>
</tr>
<tr>
<td>a.</td>
<td>Building, Furniture and Equipment</td>
<td>28,61,795</td>
</tr>
<tr>
<td></td>
<td>Maintenance</td>
<td></td>
</tr>
<tr>
<td>b.</td>
<td>Computers Maintenance</td>
<td>4,75,448</td>
</tr>
<tr>
<td>c.</td>
<td>Vehicle Maintenance</td>
<td>2,67,650</td>
</tr>
<tr>
<td>d.</td>
<td>Housekeeping</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
</tr>
</tbody>
</table>

4.4.2. What are the institutional mechanisms for maintenance and upkeep of the infrastructure facilities and equipment of the College?

- The College has departments for maintenance and upkeep of infrastructure. The Superintendent/Supervisor is in charge of the Maintenance and upkeep and has qualified staff to look after housekeeping maintenance, electrical, plumbing, security services, maintenance of the equipments including computers, fax, photocopying, CCTV’s etc. Their duties are as follows:

- All general maintenance works including repairs to buildings and equipment.
- Maintenance of electrical connections including maintenance of standby arrangements like UPS and generators.
- Maintenance of RO plant and other water connections to ensure adequate water being available for drinking and other uses.
- Maintenance of playground and sport equipment in coordination with Department of Physical Education.
- Management including payroll of security people.
- Plumbing works
- Management including payroll of security people
- Maintenance of CCTV
- Computer networking
- Maintenance of Wi-Fi and internet connectivity
- Maintenance of computer hardware and software
- Maintenance of Audio –Visual systems
4.4.3. How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The calibration of all equipments/instruments is taken up by engaging qualified vendors and through Annual maintenance contracts. A separate calendar is maintained for individual instruments and equipment.

<table>
<thead>
<tr>
<th>S.No</th>
<th>Equipment Type</th>
<th>Maintenance contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Gas Connection</td>
<td>Annually</td>
</tr>
<tr>
<td>2</td>
<td>Reverse Osmosis water Systems</td>
<td>Annually</td>
</tr>
<tr>
<td>3</td>
<td>Diesel Genset</td>
<td>Annually</td>
</tr>
<tr>
<td>4</td>
<td>Air Conditioners</td>
<td>Annually</td>
</tr>
<tr>
<td>5</td>
<td>Refrigerators and Cooling Equipments</td>
<td>Annually</td>
</tr>
<tr>
<td>6</td>
<td>CCTV Camera</td>
<td>Annually</td>
</tr>
<tr>
<td>7</td>
<td>Computers, Printers, Servers and Wi-Fi installation</td>
<td>Annually</td>
</tr>
<tr>
<td>8</td>
<td>Photocopier</td>
<td>Quarterly</td>
</tr>
</tbody>
</table>

4.4.4. What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The College undertakes adequate measures for the maintenance & up-keeping of sensitive equipment. Sensitive equipment in laboratories is routed through voltage stabilizers. The college maintains uninterrupted water supply by banking on sources of water supply (Corporation water supply and Private provider)
Criterion V
Student Support & Progression
Criterion V : Student Support & Progression

5.1 Student mentoring and support

5.1.1 Does the institution publish its updated prospectus/handbook annually?
Yes. Every year the Institution publishes its updated prospectus. The prospectus contains information about history of the Institution, programmes offered and their duration, Mumbai University Rules regarding attendance, examination, anti-ragging and others. Various committees are formed to plan and execute teaching-learning and evaluation, co-curricular and extracurricular activities. These committees also ensure the compliance of university rules and regulations. The prospectus provides information about new courses introduced, various activities in the academic calendar Department–wise faculty, other support committees etc.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>Student Count</th>
<th>Amount (RS.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010-2011</td>
<td>5</td>
<td>3,63,530</td>
</tr>
<tr>
<td>2011-2012</td>
<td>34</td>
<td>4,73,454</td>
</tr>
<tr>
<td>2012-2013</td>
<td>22</td>
<td>1,34,510</td>
</tr>
<tr>
<td>2013-2014</td>
<td>41</td>
<td>3,25,875</td>
</tr>
</tbody>
</table>

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>Student Count</th>
<th>Amount (RS.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010-2011</td>
<td>60</td>
<td>11,45,0411</td>
</tr>
<tr>
<td>2011-2012</td>
<td>40</td>
<td>10,94,411</td>
</tr>
<tr>
<td>2012-2013</td>
<td>59</td>
<td>8,71,505</td>
</tr>
<tr>
<td>2013-2014</td>
<td>78</td>
<td>11,83,055</td>
</tr>
</tbody>
</table>
5.1.4 **What are the specific support services / facilities available for students from SC/ST, OBC and economically weaker sections**

All the eligible SC/ST students, OBC and economically weaker sections of students get freeships as per the policy of the government of Maharashtra. We also conduct remedial classes for these students. Book bank facility has also been provided to the needy students. The college has appointed a full time sports teacher who looks after the sports activities of both the junior and senior college students. To encourage sportsman/students who excel in extra-curricular activities special seats are reserved as per the university rules. Special coaching is given to students who participate in various games at national level. These students are given sports kit. The institution has a health centre with visiting doctors and immediate aid is given to the needy. Special coaching classes are organized for various competitive exams such as MPSC exam. Special tutorial and remedial sessions are conducted on a regular basis to develop communication skills and computer literacy skills. Remedial coaching classes are conducted to improve the performance of slow learners / economically weaker sections of the society. The institution organizes industrial units, workshops, expert talks on a regular basis. Annual magazine is published in which students contribute in the form of articles, poems etc. Students also participate as student editors for the magazine. Guest lectures and Industrial visits are also arranged.

5.1.5 **Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

The college also aims at developing the skill set but more emphasis on entrepreneurial skills. Entrepreneurship melas’ are organized to develop entrepreneurial skills among the students such melas help them to learn planning and execution of proposals. Also, it makes a great deal for the students to know of the various business and entrepreneurship issues which in return would help them face the world today, in a better way. Below is a list of entrepreneur events done by the college -

- Financial market by Vishal Gada
- Working of stock market
- Capital Market
- Financial Planning
- Women Entrepreneurship by Prof. Bharat Nadkarni in the month of August.
- Company secretary by Prof. Purvish Shah in the month of September
- Workshop was organized on “How to prepare for Banking Competitive Examination” for T.Y Students.
- Financial planning by Ms Archana Bhingar where she spoke about financial planning and investment
- Students took the initiative and came up with their own inter collegiate festival "MOOD FESTA" which took place on 16th, 17th and 18th of January which consisted of the sports day, management day and cultural day respectively where 12 colleges from all over Mumbai participated.
- Workshop on GDPI by Vivek Krishnamurthy
- Seminar on How to Crack Banking Exams by R. K. Sikka.
- Mock Stock Exchange
- Workshop by Punjab National Bank, Worli.
- Workshop on GDPI by Vivek Krishnamurthy.
- Seminar on Security Analysis by Vishal Gada
- Mebido- Your Media drive

Mebido was an event full of academic awareness in the media industry. It was an event where professionals from the media industry came in and enlightened all the students from our college and other colleges. Through this students got to know much more about the media industry they’re going to step in.

- A seminar was conducted by Bose university from UK and “Study in Warwick university” and on study in Canada
- A Seminar On Insurance - Basic Concepts and Current Trends on Saturday was conducted by the department.
  Resource Person: Mr. Ankit Solanki, M.M.S Finance, CAIIBF

**EMBEDDED SYSTEM PROJECT EXHIBITION :**

Equipments like fire sensor, drip irrigation equipment, distance sensors, password protected gates, power savers etc were designed by students.

5.1.6 **Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

The institution has NSS cell DILLE cell, student council, cultural committee, Women’s Development cell, sports committee and other which organize
various activities to ensure the participation and over development of the students in extra curricular and co-curricular activities. Additional exams are conducted for students who have missed the regular exams due to participation in various extracurricular and co-curricular activities as per the University rules. We provided complete sports kit to students who participate in various competitions at district/state/ national level. Proactive sessions are arranged for students to perform better in competitions. Trained coaches/guides are arranged to train the students participating and to accompany them with the students at the competitions.

- **Hope:**
  This is an intra-college event held by our college between different courses offered in college. This year the theme was 100 years of Cinema. There were solo and group events of dance, singing, drama etc. Our students stood second in the fashion show and 1st overall.

- **Mebido- Ur Media drive**
  Mebido was an academic event. It was an event where top notch professional from various Media field came in and enlightened all the students including students of other colleges. Through this students got to know much more about the media industry where are going to step in.

- **Sports Day**
  Sports Day was an initiative taken by the students of our dept. various sports activities took place from throw ball to football, three-leg racing and various other sports activities.

- **One Day Industrial Visit**
  IV to Water Kingdom & then to The Times of India Printing Press. It was great fun at Water Kingdom & The Times of India was a wonderful experience. At Times we all were shown how the paper gets printed; daily lakhs of aluminium sheets are gone through printing machines for printing the final layout of the paper. They showed us various machines too, through which the printing takes place.
• Farewell
The farewell was held in Alibaug. A bitter sweet night with the outgoing students having an award ceremony followed by a dance programme. Enjoyed by all.
• Independence Day: 15th August
• Industrial Visit - Udaipur/ Mt. Abu, Delhi, Nainital - Jim Corbett, Jaipur
• The department held an IV for the students to Udaipur and Mt. Abu. A lot of events and activities were held. Visits to the beautiful Lake Palace, Boating in the Lake Pichola, Dilwara temple, Sunset point, Nakki Lake Brahmakumari Aashram, etc. A wonderful trip to remember.
• Siege
This event had campus recruitment organized for our TY’s where there were different media companies hiring efficient TY’s for their respective companies. They provided our students with internship platforms, which they could initiate after their exams. A lot of students are presently flourishing in the media field due to Siege. Seige also had a sports day and a fair held by the students.
• Secret Santa:
Secret Santa was an Intra-college activity. It was awesome fun as the TY, SY and FY got to know each other in a better way; it was fun and joyful event. We all enjoyed to great extent.
• Seminar:
We had two seminars.
A) Both the seminar were related to Media and Communication and Advertising. For all of us as it developed our thought and gave us knowledge about the emerging era of advertising and media industry.
B) Media and Communication seminar was held by LEEDS university professor. It helped us to know about the present and emerging future of Media industry and development it had made in the past few decades.
Lohri: Being in Punjabi college, it's great fun to celebrate this festival. We all participated. We danced on Punjabi numbers and overall it was awesome fun. All the TY and FY did a great Punjabi dance performance. It was fun.

"Meribeti, Pyaribeti": University event in which there were competitions like poster, singing, and Street play. We participated in all the three events. We won Street play; we came third in whole Mumbai universities & Various colleges.

Orientation Programme was organized for Students to orient them about the objectives of the course future scope,

- Credit System & Passing Criteria. This event was graced by Principal Dr. Neelam Arora, Prof. Phadke, Prof. Ashok Mahadik, Prof. Priti Parikh & Prof. Vijaya Gangal.

- Fresher Party was organized for FY Students
- Sari Day & Tie Day was celebrated
- Friendship Day was celebrated. There were various stalls games & fun it showed the bonding which our Students have amongst them.
- Chocolate Day was celebrated
- Mood Festa three days Intra College Fest was organized. Various games like group discussion, management games, debate have been organized stalls have been arranged.
- Graduation Day was organized on 9th September for passed out T.Y. Students by F.Y & S.Y. Students.
- Organized cricket & football tournament for all steams
- Hope Intra collegiate Fest was organized by all streams together on various competitions like Dance, Skit, Singing, mono acting had been organized for providing good platform to the students.
- Fun – N – Fair was organized various activity were organized by the students like dance, game, singing.
- Farewell was organized for T.Y. at Raghuleela Mall in Kandivali.

- Events
- Debate, Hint game, Quiz game
- First was debate with four teams comprising of four members in each. The debate were related to financial topics. This was followed by the hint game, which had two members in each team, the game was based on words related to finance. Then there was a quiz game, where 3 member teams had to guess
certain symbols of logos and brands. The closing ceremony was held on 10th August, where all the participants and the winners were rewarded with certificates. All the heads of various departments of the organising committee were also given certificates for their excellent work. the day was full of knowledge and excitement. All students have memories of PRODIGY, to be cherished forever. !!!!

- Students participated the seminar on “Horizon in Finance” in the month of September organized by Patkar College & got certificates.
- Students celebrated Independence Day on 15th August. They organized various culture activities on that day.
  - Convocation Day was organized for passed out T.Y Students on 14th September. This occasion was graced by the presence of Mr. Uday Wavikar a Lawyer & an Alumni of our college.
  - Students participated in Finnacin C.L.S.Rahija College an enter collegiate Fest. This Fest was all about the fields of Financed & Banking. They had events like Stock mock, Quiz snakes N Ladder, Debate etc.
  - Students participated in the Jai Hind College Fest “Entourage” which was held on 8th, 9th & 10th of December & won prizes and certificates in various events.
  - Students participated in MD College, Chetna College Fest & S.K. Somaya Fest and won various prizes.
  - Farewell Party organized for T.Y on 25th April at China Bistro.
  - Students of took the initiative and came up with their own inter collegiate festival "MOOD FESTA" 2014 which took place on 16th, 17th and 18th of January which consisted of the sports day, management day, and cultural day respectively where in total 12 colleges all over Mumbai participated.
  - Sports day included various events like throw volley, rink football, cricket volley, speak tetra, final face off. Continued by the next day which was the management day with events like burp, hum paanch .Perfect 2, quiz, counter strike, step run, black out, one minute game, art out of cart, and glamour out of scrap.
  - Cultural day included events like music unplugged, out of the box, prop dance and fashion show. Great personalities and celebrities like MR. Shahzad Variava - masterchef season 2 contestant, Mr. Gurmeet and Miss .Debina- Nach baliye
season 6 participants, Mr. Pratik Utekar, Miss. Faranaz Dalal, Ryan Victor graced the occasion with their presence.

- The fest ended with distribution of trophies and certificates to the winners of various colleges. The overall Mood Festa trophy was won by Jai Hind College, here was an end to Mood Festa with memories to be cherished by all.

- Teacher’s day programme was organized by students.

- Students celebrated Friendship day, Chocolate day and Traditional day.

- Cricket & football tournament was organized where won in cricket.

- Participated in Drama competition organized by university of Mumbai and won 1st prize.

- Farewell Party KINK organized in the college premises.

- Students participated in the Jai Hind College Fest “Entourage”

- Won 3rd prize in drama.

- Students participated in MD College Festival.

- Students participated in Chetna College Festival.

- Students participated in Somaiya College event and won 3rd

- LalaMUN (Model United Nations)

- Radio Mirchi Contest

- NSS

- DLLE

- Student Council

- ROTARACT CLUB

- Industrial Visits

- Green Ganesha – a Times Group initiative

- Bombay Times Fresh Face Contest
Designation: Brand Manager- Premium Banking, HDFC Bank

- TOI along with I Love Mumbai conducted a workshop on Times Green Ganesha concept to spread the awareness of eco-friendly Ganesha Idol its control Water Pollution. Actress Kajol and Shaina NC were the chief guests of the program.

- ‘TSUNAMI’ was the first festival started by Lala Lajpatrai College. All the students eagerly participate in TSUNAMI as this is the most awaited fest

- We had the sports day at the Priyadarshni Park at Nepeansea Road. It started at 9:30am and went on till 5pm. Tennis was the first game to have started where boys and girls of all the colleges came in full force. Tennis was won by HR College beating Poddar College. There were many other events like 100m race, relay, football, basketball and tug-of-war for girls and boys where all the good athletes from every college performed and the best players won.

- The youth parliament final round, which took place in the college auditorium at 11am where we had Mr. MangalPrabhatLodha and Baba Siddique as the chief guests and judges of the youth parliament finals. The first topic was RAPE and the second topic was FOOD INFLATION AND RISING PRICES.

- Treasure hunt, the most exciting and exhausting day of Tsunami was held on the 28th of August at Essel world.

- HOPE is basically a talent show where all the six streams of Unaided Section get into a healthy competition.

- Submerge for a college jam. We had DJ NIKHIL CHINAPA and DJ NAWED KHAN playing in this event.

- CULTURAL DAY: the carnival day which was an packed with Dance, Drama and the Fashion Show.

- Students bagged several awards at Inter-collegiate Festival of University in events like cricket, singing, dancing etc.

- Our students also participated in UDAAN FESTIVAL organized by Department of Life Long Learning and Extension

- Also participated in Carrom tournament held by KES college, Kandivli.

- Seminar for Project Guidance was held by Prof. Asif of Vidyalankar.

- Seminar on Cloud Computing was held by Prof. Qureshi of Karrox Industries.

- Seminar for Hardware Networking was by JetKing.
- Seminar on Animation Developing was held by Mr. Ajinkya Patwardhan who owns a Studio for animation making.
- Seminar on Precautions against Internet Hacking was conducted for students of First year and second year students by Prof. Vinod Vaze
- TechnoTronix- It included:
  - Group Discussion
  - Logo Designing Quiz
  - Computer Gaming
  - Debugging
  - Quiz Related to Computer field
- Social Work (Vatsalya Foundation): Gifts were distributed, Games, Technology shared with children.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central / State Services, Defence, Civil Services, etc.
Special coaching including academic, personal, career and psycho-social counselling which is given to students who appear for exams under the UGC scheme. Adequate resources in the form of study materials, question banks and preparation booklets are provided. Additionally, faculty members & alumni who are qualified and have taken these examinations give guidance to the students through group interactions.

<table>
<thead>
<tr>
<th>Year</th>
<th>No. of Students Enrolled for Coaching</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010-2011</td>
<td>110</td>
</tr>
<tr>
<td>2011-2012</td>
<td>100</td>
</tr>
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</tr>
<tr>
<td>2013-2014</td>
<td>200</td>
</tr>
</tbody>
</table>

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)
We have full time counselor, who takes care of our students counseling needs. In fact each class teacher meets the students individually and finds out the students who need help and brings this to the knowledge of the counselor. The counselor then studies the cases and recommends them for
professional assistance, if required. Even the parents are taken into confidence and the needful is done. Mentors and HODs provide academic guidance & support on a regular basis. Selected students, as per the recommendations of the Class Teacher, advised by Senior Teachers/Principal (Academic Advisors). Special care is given to girl students. Career counseling workshops are organized regularly to make the students aware about various career options available. Sessions are organised for outgoing students to make them aware of various career opportunities available to them. They are also guided and counseled on how they can make right choice of the opportunities.

We have full time counselor, who takes care of our students’ counseling needs. In fact each class teacher meets the students individually and finds out the students who need help, the degree of help and brings this to the knowledge of the counselor. The counselor then studies the cases and recommends them for professional assistance if required. Even the parents are taken into confidence and the needful is done. Special care is given to girl students. Career counseling workshops are organized regularly to make the students aware about various career options available.

We have had special career counseling done by Ms. Pratibha Jain

- Nakshi Satra - Theta Healing
  They tap into the subconscious that has a compilation of positive and negative experiences! They analyse the negatives which act as limiting believes or blocks for your individual growth! Thus unleashing your true potentials to define who you are and what you want

- MEBIDO, Your Media Drive: was an event full of academic awareness in the media industry. It was an event where professionals from the media industry came in and enlightened all the students from our college and other colleges. Through this students got to know much more about the media industry they’re going to step in.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes; detail on the services provided to help students identify job opportunities and prepare themselves for interview
and the percentage of students selected during campus interviews by different employers.

Yes.

The college has a Placement cell which consists of senior teachers and headed by the Placement officer of the college. The cell takes care of placement services for Lala Lajpatrai College and Lala Lajpatrai Institute of Management. Many companies visit for campus recruitment. Invitations from other companies are displayed on notice board. The college takes initiatives to build competencies, skills and the employability of the students and takes care of all placement activities including career guidance, pre-placement training on preparation of Resumes, Interview-facing skills, Mock Interviews, Group Discussions etc. These centres also regularly interface with the Industry & external expertise to help students. In addition to the pre-placement training and support, we have also equipped our library with many books, periodicals and other study material in career-based subjects. We have introduced interpersonal skills, Corporate communication, Team building skills, personality Development and other competencies.

- **Siege**

Siege is a festival for campus recruitment organized by the college. This fest gives students graduating every year, an opportunity to apply for placements and get hired as well in companies that they can gain a lot of exposure and experience as full-time employees. A lot of ex students are presently flourishing in the media field due to Siege. Apart from campus recruitments, Siege also has a sports day and an annual fair held by the students.

Placements:

Placements have been good every year. Number of students got placed by companies on and off campus. Companies like TCS and Deutsche bank selected over 20 students each. Pay package ranged from 1.2 – 4 lakhs per annum for final placements and Rs. 3,000- 10,000/- per month for internships.

List of few companies are as given below:

1. Vodafone Airtel
2. CNBC TV 18
3. Bajaj financial Services
4. Datamatics
5. Cadbury
6. DSP Mutual fund
7. Hindustan Times
8. TCS Corporation, TCS
9. ICICI Securities
10. Oberoi
11. Wipro Tech
12. L & T tech
13. Asian Paints
14. Bajaj Allianz
15. Kotak securitie
16. HDFC bank
17. Royal Bank of Scotland
18. Alchemist Corporation
19. J P Morgan
20. YES Bank

A total number of 66 students for Summer Placements and 120 students for final placements by the Placement Cell of the Institute.

- A seminar was held on IMS on how to crack competitive exams like CAT and CMAT
- Thomas cook for career guidance
- Professor Hiren sand, examination incharge by university gave a guidance seminar on Project Work

5.1.10 **Does the institution have a student grievance redressal cell?**
Yes. The college **does** have a Students’ Redressal Cell to address all the issues that are brought to its notice. The HOD plays a crucial role in addressing the students’ grievances like teaching-learning process, issues with library etc. In addition, a suggestion box is kept in selected places in the campus so that the students can freely communicate their grievances. A Students’ Grievance Redressal Committee for examination is also constituted to address the issues of students pertaining to their exams. (Shortage of attendance, non-participation in Internal/Preparatory exams etc.

5.1.11 **What are the institutional provisions for resolving issues pertaining to sexual harassment?**
The College has Women’s Development cell headed by the Principal and consists of senior faculty members, to take care of the student and staff grievances. The committee is briefed about the Vishaka nd University
guidelines and students are made aware of this committee with the responsibilities undertaken by them.

These Directions extend and apply to all the students and employees of the campus, departments and faculties of the Institute. These directions also extend and apply to all the offices and authorities. These Directions will apply to all cases and/or complaints or allegations of sexual harassment (i) By a student against a co-student/ an employee (ii) By an employee against a student/ another employee, (iii) By a member of the management against a student or an employee.

These Directions will also apply in respect of all cases and/or allegations of sexual harassment (i) By a student, employee or a member of management against a third party or outsider (ii) By a third party or an outsider against a student, employee.

5.1.12 **Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

There is an anti-ragging committee to address the ragging issues. The committee informs or sends messages through display on notice board, website etc. about awareness of Anti-Ragging Policy. This initiative has helped in not having any cases reported in the past four years.

All students are given very clear instructions that Ragging is a Crime. Students are conveyed clear messages that their career would be hampered if they indulge in such objectionable acts.

5.1.13 **Enumerate the welfare schemes made available to students by the institution.**

Students belonging to Scheduled Caste/Scheduled Tribe, Denotified / Nomadic Tribe / Special Backward Class can avail Government of India Online scholarship, Free studentship of State Government agencies. Students belonging to Economically Backward Class can seek concession in the fees. Girl students are eligible for concession in fees from Government. College provides the facility of students’ safety Insurance for a nominal payment of Rs. 70 to cover the insurance claim against accident/death. College provides necessary Heath care facility to the students. The college provides set of books to the needy and deserving students through its Book
Bank scheme on nominal deposit for use throughout the year. Students also get Air and Railway concession.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

Yes.

We have an active Alumni Association headed by a senior faculty member. Every year the college arranges an Alumni Get-together to meet the past students and interact with them. A musical programme is arranged followed by dinner whereby 400 to 500 alumni come and revive old memories. Interaction with these students helps the college to know the industry and trade trends of the Indian economy as many past students have their own businesses. Through the association, alumni are interfaced with the institutional, academic & infrastructural development of the College. The association acts as Mentors/Role Models/Guide students in profession/academic as well as Career wise. The Alumni of the college actively engage in offering Guest Lectures and conducting Workshops. It provides career guidance and organize pre-placement activities for students. The alumni help in interfacing the institution in campus placement activities and competency-building workshops. Some alumni are also invited to interact with current students and during annual events to develop good network with passed out students. Some bright students are also absorbed as faculty members.

5.2: Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last for batches) highlights the trends observed.

Our students come from different socio-economic background of which majority of the students belong to business families. Students who pursue higher studies opt for courses such as MBA, Masters in Commerce, C.A, I.C.W.A., CS etc.

Students Progression %
UG to PG Around 40%

BMS, BMM, BAF, BBI, CS & IT all departments have Campus Selection facilities for the students.
The BMM department conducts ‘SIEGE’ (a platform for job placements), whereas the IT department students placement has been excellent in 2013-2014 with companies like TCS, PATNI, WIPRO, L&T etc.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise / batch wise as stipulated by the university)?

The college has a record of producing good results and improving year by year.

<table>
<thead>
<tr>
<th>YEAR</th>
<th>TOTAL NO.OF STUDENTS APPEARED</th>
<th>TOTAL PASSED WITH DISTINCTION</th>
<th>PASSED WITH 1ST CLASS</th>
<th>PASSING %</th>
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<tbody>
<tr>
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<td>26</td>
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</tr>
<tr>
<td>2011-2012 FYBAF SEM 2</td>
<td>58</td>
<td>5</td>
<td>43</td>
<td>96.55</td>
</tr>
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<td>49</td>
<td>7</td>
<td>94.92</td>
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<tr>
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<td>53</td>
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<td>98.25</td>
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<th>TOTAL PASSED WITH 1ST CLASS</th>
<th>PASSING %</th>
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<tr>
<td>2011-12</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>TY.BAF 5TH SEM</td>
<td>56</td>
<td>12</td>
<td>43</td>
<td>76.7%</td>
</tr>
<tr>
<td>6TH SEM</td>
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<td>52</td>
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## 2012-13

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## 2012-13

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<tr>
<td>FYBAF 5TH SEM</td>
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## 2013-14

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<td>14</td>
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</tr>
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<td>64</td>
<td>3</td>
<td>36</td>
<td>87%</td>
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<tr>
<td>2013-2014 SYBAF SEM 4</td>
<td>64</td>
<td>8</td>
<td>32</td>
<td>54+</td>
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<td>PASSED WITH 1ST CLASS</td>
<td>PASSING %</td>
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<tr>
<td>2013-14</td>
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<tr>
<td>TY.BAF 5TH SEM</td>
<td>56</td>
<td>6</td>
<td>28</td>
<td>90%</td>
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<tr>
<td>6TH SEM</td>
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**BMM: 2013-14**

**FYBMM**

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**SYBMM**

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**TYBMM-ADVERTISING: (SEMESTER 5)**

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<tr>
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<td>16</td>
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2012-13:

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<td>67</td>
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SYBMM

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TYBMM-ADVERTISING: (SEMESTER 5)

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TYBMM-JOURNALISM: (SEMESTER 5)

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<tbody>
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</tr>
<tr>
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<td>PASSED WITH FIRST CLASS</td>
<td>PASSING PERCENTAGE</td>
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<td>-------------------------</td>
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</tr>
<tr>
<td>2011-12</td>
<td>67</td>
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<td>20</td>
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**SYBMM**

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<tbody>
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<td>2011-12</td>
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**TYBMM-ADVERTISING: (SEMESTER 5)**

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**TYBMM-JOURNALISM: (SEMESTER 5)**

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<tr>
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**TYBMM – ADVERTISING: (SEMESTER 6)**

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**TYBMM- JOURNALISM : (SEMESTER 6)**

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IT: 2011-12:
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<tr>
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<td>Sem IV</td>
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<tr>
<td>Sem V</td>
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<td>18</td>
<td>71.8</td>
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2012-13:

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<td></td>
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<tr>
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<tr>
<td>Sem VI</td>
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2013-14:

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**2011-12: COMPUTER SCIENCE**

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<tbody>
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2013-14:

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<th>Passed with First Class</th>
<th>Passing %</th>
</tr>
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<tbody>
<tr>
<td>First Year</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>Second Year (Sem III)</td>
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<td>03</td>
<td>88.23%</td>
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<tr>
<td>Third Year (Sem V)</td>
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<td>03</td>
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<tr>
<td>2012-2013</td>
<td>89.19</td>
<td>81.13</td>
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</table>

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The college conducts M.Com. courses with specialization in Management and Accountancy subjects. The college also provides special coaching for competitive exams like MPSC. The college has a placement cell which looks after the placement and employment needs of the students. The various companies which come for campus recruitment are requested to fill up feedback forms in which they give their opinion about the college and the quality of the students recruited from our college. This information is used for further improvement. The alumni of the college also give feedback about their experiences when they visit the college. This feedback is then used to improve the performance and quality of the institutional provisions.
Special lectures on career counseling, employment opportunities, market realities are conducted regularly.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- Remedial coaching is introduced in the institution to the students who are likely to be at a risk of failure & dropouts.
- Students are monitored by attendance committee and on the basis of their Academic Performance.
- Students who are likely to drop out or fail are counselled to help them overcome academic, personal problems.
- Students facing economic problems are given financial assistance/fee waiver etc.
- Students facing some psychological problems are counselled.
- Special coaching for SC/ST/Minority/OBC and EBC students.

5.3: Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

SPORTS ACTIVITIES:

Lala Lajpatrai College Gymkhana has been very active throughout the year. College has appointed Professional coaches for cricket, football and volleyball teams. Out teams participates in various college level, university level tournaments. Apart from these we have Khokho, langadi, basketball teams. We have various sports activities for unaided courses- Discuss throw, Long jump, 100m run, Javelin Throw, Shot put, High jump, Throw ball, Football, Three-leg racing, Relay, Basketball, Tug-of-war

Our student Rohan Ghai won state level badminton championship. Our students won Welingkar Tournament. Many students are part of these teams and play for the college at various levels. Gymkhana organizes an annual sports day in the month of December every year in which many competitions are held like running, long jump, high jump, shot put, discus throw, javelin throng are organized. Many of our students have won prizes in intercollegiate chess and carom competitions.
5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Representation in University Teams and Participation at State and National level Sports

CULTURAL ACTIVITIES

Our College and Department for unaided courses motivate the students to take part and organize different events, which boost their morale and help them to enhance their personality.

Orientation day - it was organized to help the student to understand the objectives, future scope, credit system and passing criteria of their respective course.

Freshers party - to welcome the new batches whole-heartedly.

Chocolate day - it was organized to break the ice among students.

Graduation Day - was held to wish the ex students good luck with an award ceremony and different activities.

Hope - intra collegiate festival organized by all streams together. There were various competition like Dance, Drama, Singing, Acting.

Friendships day

Entourage – festival of Jai hind college.

Mood Festa - inter-college festival, where different colleges participated in sport activities, management and cultural events.

Prodigy festival - it’s a intercollege academic festival where different activities like quiz, debate and hint games were incorporated.

Finnacin festival - an initiate by C.L.S Rahija College. The festival was all about finance and banking.

Cultural day – music unplugged, out of the box, dancing and fashion show.

Shahzad Variava - masterchef season 2 contestant, Mr. Gurmeet and Miss Debina- Nach baliye season 6 participants, Mr. Pratik Utekar, Ms. Faranaz Dalal, Ryan Victor graced the occasion with their presence.

Mebido (your media drive) - it was an academic event. It was an event where top notch professionals from various Media field came in and enlightened all the students including students of other colleges. Through this students got to know much more about the media industry.

Siege - this event had campus recruitment organized for our TY's where there were different media companies hiring efficient TY's for their respective companies.
Secret Santa- intra- college activity, an initiative to know each other well. Celebrating Lohri “meri beti pyaari beti”- University event in which there were competition like poster, singing and Street play.

Photography event
Blaze festival- different colleges participated in our festival, which was held in smash.

“Clean up drive”- picked up fallen flags on the road on Independence Day.

Tsunami Festival- it is one of the biggest festival. The various events were the Youth Parliament, Carnival Day, Treasure Hunt at Essel World and the highlight of the festival was the Cultural Day which made TSUNAMI a huge success. We got celebrities like Ranbir Kapoor and Ileana D’cruz. Other celebrities like Jackie Shroff, Sonu Nigam, Mark Robinson, ShiamakDavar, Ayushmaam Khurrana and Rahul Vaidya were also present along with many others. The events were covered by newspapers like Bombay Times, India Times, Elle Magazine, Prahaar, Khabar. INOX theatre at Nariman Point showed TSUNAMI flashes, ZOOM music channel and 98.3 Radio Partner also showed lot of interest in covering the events, thus bringing TSUNAMI to a higher-level altogether. Hence, this is the only fest, which renders not only theoretical knowledge but also gives practical exposure to aspiring students.

Tech fiesta – an initiative by our college students. Various activities like logo design, group discussion, program debugging and quiz competition.

Embedded system project exhibition

SOCIAL RESPONSIBILITY ACTIVITIES

Student enrolled in Life Long Learning & Extension activities. Under this different projects have been opted by students like Career Project, Status of Women in Society Project, Population Education Project.

Students conducted various activities as according to the projects like survey, interview, street play, etc.

Students visited different NGO’s to conduct various activities and to help them.

Students have enrolled in NSS. They have conducted various social activities.

V - CARE FOUNDATION for cancer patients

Clean up Drive- picking up fallen flags
**Ab main Ek Bajaoon campaign**- it is a campaign for anti-harassment of woman initiated by our college. It’s a very recognized and prestigious campaign and has been recognized nationally.

King George memorial students visited old age home and spent time with them.

Anti–rape human chain- where a large number of students, socialists & citizens came forward to support this cause. The idea of having an Anti-Rape Human Chain was to build awareness towards the injustice done to women in our nation. We also had the support of prominent leaders like Mr. Raj. K. Purohit and his son Mr. Akash Purohit.

“Walk of pride”- where we had all the girls present at this event take part & effectively convey a message that the success path of this nation will be made by them.

**MRAD (MEN AGAIN RAPE AND DISCRIMINATION)-** Our college associated with MRAD to create an awareness amongst people in the world about the injustice done to women and about the necessary measures to be taken to eradicated gender differences.

**SEMINARS/WORKSHOPS ACTIVITIES**

- Seminar on Finance related topic in the month of August by Vishal Gada.
- Seminar on company secretary by Prof. Purvish Shah in the month of October.
- Seminar by Thomas cook for guiding students regarding the further studies & career in the month of November 2013.
- Workshop was organized on “How to prepare for Banking Competitive Examination” for T.Y Students.
- A Guest Lecture on “How to prepare various competitive exams for T.Y by Prof. Arvind Dhond”.
- Seminar on Women Entrepreneurship by Prof. Bharat Nadkarni.
- Seminar by Skim Clinic on “Health Care in today’s environment” by Dr. Satpute, Dr. Swati & Dr. Sheetal.
- Seminar by NIIT on different causes a BAF Student can pursue in I sector.
- Workshop on GDPI by Vivek Krishnamurthy.
- Seminar on How to Crack Banking Exams by R. K. Sikka.
- Guest lecture on marketing by Dr. Arun Poojari.
- Mock Stock Exchange.
- Seminar on meditation benefits.
- Seminar on Yoga benefits and breathing techniques by Acharya Ramtirth Swamiji.
- Seminar on financial planning by Vishal Gada.
- Workshop by Punjab National Bank, Worli.
- Workshop on GDPI by Vivek Krishnamurthy.
- Seminar on Careers in Insurance by Mr. Ashok Singh
- Seminar on “Employability Skills” by Mr. Ashok Singh.
- Seminar on company secretary by Prof. Purvish Shah.
- Guest lecture by Ashok Mahadik on Auditing.
- Seminar by Thomas Cook for guiding students regarding the Further studies & career.
- Seminar on Security Analysis by Vishal Gada.
- Media and Communication seminar was held by LEEDS university professor
- Seminar by Mehul Gupta on Wed Development and Digital Marketing.
- Seminar on the reality and future of India’s advertising industry by Samyak Chakrabarty (DDB Mudra Group).
- Seminar on Events and Experimental Marketing by Karan Sooram(Cineyug Entertainment).
- Seminar on Fashion and Change of fashion over generations in their magazine by Khushi Thakkar (perfect Woman Magazine).
- Seminar on Script Writing by Sameer Salunke (Oxygen Media Services Pvt. Ltd.
- Seminar on Animation by Mohan Chalam (Arena Animation)
- Seminar on Public Relation by Dhanashree Mehta
- Seminar on Digital Marketing and Brand Management by Aditya Arora (Beehive communication)
- Seminar on Hotel Etiquette and event management by Amrita Bhanji (Divinity Wedding)
- Seminar on public Speaking and voice over by Aakarshak Mishra.
- Seminar on film making and sound Designing by Rohiy Pradhan(Mix box Studio)
- Seminar on photography by Amogh Desai.
• Seminar on Youth empowerment by Krupa Kapadia (AIESEC)
• Seminar on short films by Cyrus Dastoor (Shamiana Short Films)
• Self defence workshop
• Seminar On Insurance - Basic Concepts and Current Trends by Mr. Ankit Solanki, M.M.S Finance, CAIIBF (Brand Manager- Premium Banking, HDFC Bank)
• A seminar was held by Dr. Pratibha Jain and Professors of Bath University, UK on Guidelines for foreign education
• A seminar was held by Dr. Pratibha Jain and Dr. Russel Lock-Loughborough University on Guidelines for foreign education
• A seminar was held by Radio One + E7s Co on GRE TEST.
• Lala Lajpatrai College along with leading Indian newspaper Times of India hosted a project on Environmental Friendly Ganpati – Titled “Times Green Ganesha”. Actor Shahid Kapoor was the chief guest of the program.
• Seminar on Movie Making was presented by Viral Fever (of IIT Mumbai graduated students)
• Seminar on Hardware Assembly, Data Warehouse was held by NIIT
• Seminar on Project Guidance was held by the ex students for the third year students with special emphasis on the general problems faced by students
• Seminar on Precautions against Internet Hacking was conducted for students of First year and second year students by Prof. Vinod Vaze
• A seminar on Fashion Designing and Deepit Chug
• A seminar on Radio and Film making by RJ Ketan.
• A seminar on Photography by Akhilesh Jaiswal.
• A seminar on Wildlife Photography by Sunjoy Monga.
• A seminar on Internet, Creative and Branding by Andrew Rodrigues (times of India)
• A seminar on Radio by Rouhaan Sujay (Red FM perfect Woman Magazine)
• seminar on print media by Carol (The afternoon)
• A seminar on PR by Aditya (Redbox)
• A seminar on PR by Anahita (Press club)
• Seminar on production by Yash Mehta (MTV)
• Seminar on editorial by Nonita Kalra(elle magazine)
• Seminar on youth by Harish Iyer (social activist)
RECOGNITION AND ACHIEVEMENTS
Won 2nd prize in duet dance
Won 2nd prize in group dance
Won 1st prize in fashion show
Omkar Kulkarni Won 3rd prize in solo dance – in intra college fest –hope.
Won various prizes in inter college fest –entourage organized by jai hind college
1st prize in football
3rd prize in volley ball
1st prize in fashion show
2nd prize in fashion show in M.D inter college fest
Won various prizes in Mood Festa intra college fest
1st prize in fashion show
1st prize in group dance
1st prize in duet dance
Won 1st prize in fashion show in entourage inter college fest
1st prize in football
1st prize in fashion show in intra college fest –Hope
3rd prize in solo dance in intra college fest-hope
Asheesh Gupta 3rd position in Javelin
Second prize in Inter collegiate fest Candence – Fashion show
Jai Hind College Fest “Entourage” won 3rd prize in drama.
Somaiya College event and won 3rd prize in dance.
Havovi Antia -won 1st prize in 100m Run.
Havovi Antia won 1st prize in javelin throw.
One of our students Aayush Harlalka was selected in club cricket by BCA and got a chance to play in NEW ZEALAND.
Our student, Mohit Nagpal won second place in Basket Ball tournament organized by Rotrcat Club of Hinduja College.
Our students, Urpeet Kaur and Mr. Piyush Singh participated in Mirch Freshers and Ms. Anne French beautiful skin competition. She reached successfully till the first round of the competition.
Our students participated in TALAASH an event by Jai Hind College and won the first prize in the same. Students also received standing ovation from the judges for their excellent performance in dance.
Our students participated in DRISHTI an event by Narsee Monjee College and were placed FOURTH on the cultural day.
Germany exchange programme.
Our students participated in Badminton Tournament and Table Tennis Tournament at the University level.
Our students also participated in UDAAN FESTIVAL organized by Department of Life Long Learning and Extension.
Also participated in Carom tournament held by KES college, Kandivali

**Sports activities of 2012-13**
Our Senior college boys and girl participated for BADMINTON tournament & HANDMINTON competition held in Enigma event organized by R. A. PODAR College.

Our Senior college student participated in FOOTBALL in inter collegiate tournament organization by Mumbai University in the month of December, 2013 under the guidance of MR. PILLIYE & MR. NARESH, our national level football coach. Our Senior college team showed very good performance in Inter College football Tournament at Mumbai University.

Our Senior college boys and girls participated in TABLE TENNIS competition organized by R.A. PODAR College.

Our Senior college boys and girls participated in BASKETBALL TOURNAMENT organized by Mumbai University & R.A.PODAR College and secured 2nd place in ENIGMA Festival organized by R.A.PODAR College.

Our Senior college boys participated in CRICKET TOURNAMENT organized by Mumbai University.

Our Senior college student Miss. Tejal K. Solanki was selected for Women’s Cricket Team U – 19.

Our Senior college student Miss. Tejal K. Solanki won 2nd place in CARROM TOURNAMENT organized by Hiduja College.
Our Senior college student participated in **FENCING TOURNAMENT** organized by Mumbai University, Siddesh Prabhu secured 1st Place & Sumeet Adsule secured 3rd place. They also played for **INDIA NATIONAL LEVEL FENCING TOURNAMENT** held at THAILAND and was selected for the State Level Fencing Tournament held at PATIYALA.

Result of athletic championship of Lala Lajpatrai College:

**Athletic Champion:**
Sr. College Girls: Ms. TEJAL K. SOLANKI
Sr. College Boys: Mr.GHANSHYAM JHA

**2012-2013 - CULTURAL COMMITTEE:**
Students of cultural committee won prizes in the Intercollegiate Fest “Enigma” organized by Podar College.
1st Prize in Street Fights
2nd Prize in Fifa Street
2nd Prize in Relay
2nd Prize in Mario.

Students of cultural committee participated in various events in the intercollegiate Fest “Kiran” organized by K.C. College, they also won various prizes in the following events.
2nd Prize in Arts.
1st Prize in Instruments (Guitar)
2nd Prize in Personality Contest

**D.L.L.E:**

College team comprising of D.L.L.E
Students won 2nd Prize in Street Play Competition in the intercollegiate festival “Udaan” organized by D.L.L.E. University of Mumbai.

**2013-2014 - CULTURAL COMMITTEE**
Our college team bagged 2nd Prize in Tatoo Making in the intercollegiate fest organized by Sydenham College.
College team won 3rd Prize in Duet Dance in the intercollegiate fest organized by MMK College.
College team won prizes in an intercollegiate Fest organized by Podar College.
2nd Prize in Basket Ball.
2nd Prize in X-Boz Gaming.
1st Prize in Solo Dance.
1st Prize in Painting without Brush.
1st Prize in Clay Modeling.

N.S.S.:
Our college N.S.S. Team won the Green Ganesha Award with the project on Eco-friendly Ganesha organized by Times of India group.

D.L.L.E.:
D.L.L.E. team won consolation Prize in Poster making in the Intercollegiate event “Udaan”.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?
Students are continuously monitored and requested to give regular feedback and based on which the institution is assessed. The changes or improvements are brought about after the feedback which is found practical. Remedial actions are initiated for improvement.
Industry interactions who visit institution also give inputs on the various parameters like Academic standards, facilities in institutions. Such feedback is taken and an improvement in academic, teaching/learning methods is brought about in the institution.
Companies wherein students are placed provide a very realistic and reliable feedback on the quality of the students and the feedback reveals the gaps in the academic & practical application of the curriculum or academic standards.
Alumni Associations feedback are taken and other suggestions are implemented which helps in quality enhancement of Academics, co-curricular activities, sports activities etc. Feedbacks from all such stakeholders help in taking steps towards improvements in performance of institutions.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material?
List the publications / materials brought out by the students during the previous four academic sessions.
The Institution encourages students to show their creative as well as writing skills. The students contribute to the Annual magazine through essays, poetry, stories, jokes, painting etc. There is an editorial team of the college comprising of students/teachers.

5.3.5 Does the college have a Student Council or any similar body?
The college has a Student Council which is well structured and well monitored by all the faculty members. A Class Representative is selected from each class. A General Secretary is elected to represent the college. The student body constituted is a bridge between the institution and the students’. It plays an important role in many activities like organising Blood Donation Camp, Annual Day, Fests, sports, social seminars, NSS work etc. The student council also assists at the time of industrial visits. The institution in turn assists students in such activities by providing funds, infrastructure etc.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.
Many of our students play an active role in various academic and administrative committees such as Admission Committee, Attendance Committee, Seminar / Workshop, Organising Committee, Student council, NSS, WDC, Cultural committee, Magazine committee, DLLE. All the committees of the college have student representatives, who actively organize and conduct various Seminars, Workshops, Cultural Fests, management Fests, Annual Day etc.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.
Every year the college arranges an Alumni Get-together to meet the past students and interact with them. A musical programme is arranged followed by dinner whereby 400 to 500 alumni come and revive old memories. Interaction with these students helps the college to know the industry and trade trends of the Indian economy as many past students have their own businesses. They also express their happiness on the progress made by the college in terms of infrastructure and the various courses added during the years. The Alumni also collaborates with the College in many
community development initiatives. The college stays in touch with many of the former faculty by networking with them and inviting them for all the major Seminars, Workshops and Events. The Former faculty also associates with the college in carrying out student competency –building activities and other institutional development activities.
CRITERION VI

GOVERNANCE LEADERSHIP AND MANAGEMENT
CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1. State the vision and mission of the institution and enumerate on how the mission statement defines the institution’s distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institutions, traditions and value orientations, vision for the future, etc.?

VISION
“To provide comprehensive education which will train our students to be globally competitive and socially responsible citizens.”

MISSION
To provide education and training to students in the field of commerce, trade, management and in Information and Technology.
To make them fit and ready for the Industry.
To collaborate Academia with Industry for equipping our students with relevant knowledge, skill and attitude.
And above all, to make our graduates socially sensitive with high sense of civility.

Distinctive Characteristics addressing needs of the Society
- The college offers programs that are career-oriented, holistic & socially relevant, prepare graduates who possess strong educational foundation.
- The College is committed to provide educational opportunities to all with various social cultural and religious background.

Distinctive Characteristics addressing needs of the Society
- The college also aims at preparing graduates who are sensitive to the society and are humane.
- Institutions commitment to excellence in education with focus on imbibing good values deeply rooted in traditions.
- To ensure a learning environment of creativity, adventure of ideas, constant innovation, enabling academic ambience and state of the art Information-Communication- Technology.
6.1.2 What is the role of top management, principal and faculty in design and implementation of its quality policy and plans.

- The top management formulates quality policies by benchmarking with the best role models in education.
- The quality policy includes commitment to excellence in the following spheres: top quality human resources, state-of-the-art infrastructure, interface of technology to facilitate learning and student-centric learning atmosphere. The Top management formulates plans for short-term and long term keeping in view the institutional objectives.
- Short term plans focus on curricular teaching with competency-building initiatives with effective industry academia interface.
- Long term plans are built around those emerging trends & needs that will contribute social development at large.
- For imparting quality education, the Principal and IQAC adopts the internal evaluation system which is periodically monitored to make it more effective.

The IQAC tries to motivate faculty members to adopt new tools and techniques for teaching and research. For imparting quality education, the Principal and IQAC adopt the following methods:

1. The internal evaluation system is periodically monitored to make it more effective.
2. The IQAC tries to motivate faculty members to adopt new tools and techniques for teaching and research.

- Organisation of seminars, workshops and extension activities for making the faculty members, students and employees sensitive towards issues of environmental concerns, societal values, ethics, gender quality and scientific world view. To make the faculty members aware of the social responsibility of the institution they are motivated to involve themselves into programmes of child education, hygiene, in the slum areas of the town etc.
- The Governing Board ensures that sufficient institutional provisions are made available for effective functioning of the College.

6.1.3 What is the involvement of the leadership in ensuring?

- The policy statements and action plans for the stated mission:
  Institutional strategic plan is prepared by the top management based on stakeholder aspirations & inputs and emerging societal needs.

  - Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:
The Principal, HOD’s and the faculty members of the different departments along with members of the various bodies of the institution are directly and indirectly involved in policy statements and action plans for fulfillment of the stated mission formulated by the top management.

• **Interaction with stakeholders :**
The College management is in constant interaction with all the stakeholders (employees, students, parents, alumni, representatives from the public and industry) for all the relevant decisions.

• **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders:**
The need analysis, research inputs and consultations with stakeholders are given due importance by the institution. Action plans are built around the inputs and suggestions received from various stakeholders.

• **Reinforcing the culture of excellence :**
The quality policy and the standards are always built on the achievements in every sphere of the institution. It is therefore important to recognize and reward excellence among the students, faculty and staff. Excellence in faculty members is thoughtfully rewarded through both monetary and non-monetary motivational assistance.

The institution also consistently awards & rewards excellence in students through Scholarships, awarding of prizes, medals, additional opportunities, fee concessions, advanced learning. The Institution aspires to sustain and improve on the quality of academic delivery in all areas of operations.

• **Championing organizational change :**
The top management strongly believes in changes in the systems and practices to cope with the changing external environment. However through the process of change, emphasis is laid on the ethical approach and the active involvement of all stakeholders concerned. While the leadership of the institution has shown commitment to excellence and futuristic approach. The Institution is planning for status of Autonomous college status in near future.

The Principal, HODs and the faculty members of the different departments along with members of the various bodies of the institution are directly and indirectly involved in policy statements and action plans for fulfillment of the stated mission.
The is ensured by
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.
- Interacting with stakeholders.
- Proper support for policy and planning through need based analysis, research inputs and consultations with stakeholders.
- The culture of excellence, and having flexibility for desired organizational changes.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time.

For effective implementation and improvement of the policies and plans of the institution the principal invites meetings of HODs and other administrative and academic bodies from time to time. The recommendations of the meetings are actively acted upon to monitor and evaluate the policies and plans of the institution corresponding to its stated vision and mission. The IQAC also facilitates the review of standards & quality, periodical assessment of stakeholders’ feedback ensures improvement.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The Principal and IQAC members are in constant touch through the mechanism of periodic consultations. This is a close knit body which keeps updating itself with new ideas and techniques of teaching and research.

The top management exercises its leadership role by continuous interaction & interventions with faculty members and support staff.

Appropriate remuneration, faculty welfare measures are given due importance in nurturing and retaining faculty members in the system.

Faculty development programs are conducted to impact latest advances in teaching-learning process and in the effective use of ICT.

A Faculty Grievances Cell helps to interface with the top management to sort our major issues in the day-to-day operations.
Thus the top management provides dynamic academic leadership opportunities to the faculty in the institute.

6.1.6 How does the college groom leadership at various levels?

The Management is continuously seeking new roles for faculty members to better the academic delivery. The management initiates mentoring, industry interfacing, enhancing placement activities, faculty development initiatives, close monitoring & interaction of human resources from the existing pool of faculty. Leadership is developed by assigning additional roles. The faculty members who display serious attitude towards adopting new skills in teaching and research are identified and are supported by the Institution in their endeavour. Individuals who have exhibited passion and who have excelled in multiple assignments associated with academic operations are groomed for senior positions with greater responsibilities such as that of the Vice principal, HOD etc. This support is also given to students who show exemplary qualities in them. Many students who have excelled in different field have been awarded cash prize by the college.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?

Heads of the Departments, IQAC and other committees of the college are provided full operational autonomy to manage academic and administrative requirements. The Principal’s office coordinates and keeps control on financial and administrative matters.

The curriculum of the courses along with academic calendar is given by the affiliating University but the actual planning and delivery including pedagogy to be adopted is decided at department level under the guidance of the Principal. The co-curricular and extracurricular activities are also initiated and executed by the department but with the knowledge of the Principal.

The Departments are given complete operational autonomy & appropriate financial autonomy under the guidance of the Principal.

6.1.8 Does the college promote a culture of participative management? If “yes” indicate the levels of participative management.

Yes.

The faculty members are included in the administrative and financial committees of the college, thus, leading to an ambience of participative management. The
students are also involved into various committees/cells of the college. Their views are also taken into consideration before arriving at any final decision.

All executive decisions are taken in the meetings of College Council consisting of all HODs with the principal in the chair. The academic calendar for the academic year is also decided by the Committees.

At the Department level the meetings of the faculty are held to discuss and take decisions with regard to delivery of syllabus, offering of new elective subjects, organizing seminars/workshops, inviting guest faculty, students, tours/visits etc.

6.2 Strategy Development and Deployment
6.2.1. Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?
Yes.
The institution has a formally stated Quality Policy and is driven by IQAC of the institution. The Quality Policy is initially developed by the top management after having deliberations and discussions with different stakeholders particularly with regard the organisational structure, procedures and resources. The Quality process is driven through the Principal- Vice principal, HOD’s- Faculty and supporting staff.

The IQAC develops the draft policy and was finalised through a participatory process of gathering feedback from the various stakeholders of the institution. It is communicated to the stakeholders through various resources.

The institution is conscious regarding quality in teaching and research activity. First review of the syllabus is undertaken by IQAC and in each subject some components are identified which need more focus. Besides, special lectures and seminars are conducted to supplement classroom teaching.

The Quality Management System is reviewed periodically at different levels with feedback from all the stakeholders, especially from students and faculty, which is incorporated and approved by Top management.

6.2.2. Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan
The Perspective plan for all round development of institution as ‘Institution of Excellence’ is centered around the following plan of action:
i. Promotion of traditional as well as technological teaching and learning.
ii. Fostering quality research and its implementation in socio economic fields.
iii. Incorporation of studies and courses which cater to the Community Cooperation and development.
iv. Development of national and international ethos and brotherhood.
v. Fostering public health.
vi. To establish a research facilities and to nurture and develop research culture among the students and staff.
vii. To promote consultancy and research among faculty and students,
viii. To continuously expand the capacity and improve the infrastructural facilities to foster uninterrupted teaching-learning process in the campuses.
ix. To improve the IT infrastructure to suit the needs of students.
x. To continuously build upon a strong Internal Quality Assurance System.
xi. To promote environmental consciousness among students and staff of the Institution.

6.2.3. Describe the internal organisational structure and decision making processes
The internal organisational structure is woven around the principal, HOD’S and IQAC members. The decision making processes is democratic in nature as differences of opinion on various issues is encouraged and decision are accordingly revised.

6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following:

- **Teaching & Learning**:  
  In order to improve the quality of teaching and learning, efforts are made to enhance the competence of teachers by encouraging them to acquire Doctoral and Post-Doctoral degrees and by attending seminars, symposia and conferences. In addition to this, field studies, use of the techniques of questionnaire and interview is also encouraged. The debates and discussion-sessions are periodically held among student groups.

- **Research and Development**:  
  It is a fact that R & D aspect of the college is not up to the mark. However, the IQAC plans to put emphasis on this dimension.

- **Community engagement**:  
  We have bodies like NSS, Rotaract Club and Extension Activities Cell.
• **Human resource management:**
  In order to improve the quality of human resource management. We organise workshops to educate the faculty and the staff in matters of governance and routine works.

• **Industry interaction:**
  We have signed MOU’s with our industrial partners like NIIT for the community courses.

6.2.5 **How does the Head of the institution ensure that adequate information (from feedback and personal contracts etc.) is available for the top management and the stakeholders, to review the activities of the institutions?**

The Head of the institution and the IQAC members are always keen and alert to encourage and involve the active participation of the faculty members and the staff for fulfilling the vision and mission of the college cited above. Such information collected and analysed is reviewed by the top management with representative participation of faculty, staff and other stakeholders for continuous improvements and for effective management of the academic operations of the institution.

6.2.6 **How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The Head of the institution and the IQAC members are always keen and alert for fulfilling the vision and mission of the college. The Management supports the individual staff member of the institution by clearly defining their specific roles and responsibilities and also enables them to acquire skills that would enhance their productivity in the work place. Structured, transparent, regular, annual appraisal policies where performance is recognised and rewarded with promotions and monetary benefits.

6.2.7 **Enumerate the resolutions made by the management Council in the last year and the status of implementation of such resolutions?**

The College Trust & management keeps on working for the betterment of the institution. The Management last year, in the meeting of the council passed the following resolutions:

i. Renovation work to be undertaken to avail the optimum use if infrastructure facilities available.

ii. To provide Wi-Fi facility to staff members and students.

iii. To appoint faculty on regular basis in the various departments where required.
6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’ what are the efforts made by the institution in obtaining autonomy?
Yes.
The management currently does not have any plans for Autonomy.

6.2.9 How does the institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?
The college has grievance Redressal Cell and the Proctorial Board to redress grievances and complaints, if they arise, there are the bodies to analyse the nature of grievances. If they appear genuine, these are promptly attended to by the concerned authorities.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?
NIL

6.2.11 Does the Institution have a mechanism for analysing student feedback on institutional performance? If ‘yes’ what was the outcome and response of the institution to such an effort?
Yes.
The heads of the department organise departmental staff council to analyse the student feedback. These meetings talks of the issue involved in feedback and try to improve academic and other matters in constructive and friendly way. This has helped a lot to streamline the plans and policies for the college corresponding to effective implementation of the vision and mission of the college.

6.3. Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?
Efforts are made by the institution to enhance the professional development of its teaching and non-teaching staff through Structural Faculty Development Programme. viz. workshops, Seminars, Conferences, Welfare measures, Enhancement of professional degrees, cultural activities, sports activities, keeping the campus environment friendly, providing infrastructural facilities.
6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The head of the institution and the IQAC members in their meeting take resolutions to their effect and encourage faculty members to attend orientation and refresher organised by UGC Academic Staff Colleges. The head of the institution, IQAC members and the members of the different bodies always encourage and motivate the employees for performing their assigned duties honesty and diligently. To this effect we have organised workshops on enhancement for competence building for officials, teachers and the staff and we plan to organise such more workshops.

Student support and mentoring, conducting internal & external examinations, conducting co-curricular & extra-curricular activities, serving in various committees such as Disciplinary Committee, Anti-ragging Committee, Students’ Grievances Redressal Committee.

Faculty members who are chosen to undertake some of these new assignments are offered appropriate training to acquire necessary skills. Faculty members, based on their performance in additional roles, are rewarded with promotions and monetary benefits.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The Head of the institution along with the IQAC members, HODs’ and staff members meet time to time to appraise the working of the academic and administrative multiple activities. They are keen to see that information received on such activities are appropriately recorded and considered for better appraisal in their following meetings.

Performance appraisal is conducted for all teaching and non-teaching on a regular basis, annually.

Students’ feedback on teachers also forms an additional source of information for the performance appraisal of the faculty.

Faculty appraisals are made based on the information received through self appraisals, students’ feedback. Principal’s feedback, HODs’ feedback etc.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?
Major decisions taken in such review meetings, taking up of welfare measures, discipline on campus, speedy and honest discharge of academic, financial and administrative obligations are promptly communicated and shared with stakeholders through periodic meetings with them.

Performance review highlights the achievements and shortcomings of the staff members in specific areas.

The shortcomings of the staff members, as reflected in the performance reviews are reviewed by the top management with principals, HODs’ and reporting authorities.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years.
Welfare schemes available for teaching and non-teaching staff include:

- Health care
- Financial help
- Educational help
- Provident Fund
- Maternity Leave
- Fee Waiver to staff wards

95% staff have availed the benefit of such schemes.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?
The following measures are taken by the institution for attracting and retaining eminent faculty:
- Vacancies are publicised in leading national and regional newspapers and selection is always made on the basis of merit.
- The institution offers and provides attractive salary package
- Personal transport facility for Principal
- Good work ambience

6.4. Financial Management and Resource Mobilisation

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?
The college has purchase committee, Building/Development Committee with head of the institution as Chairperson to monitor effective and efficient use of available financial resources.
The college has a system of budgeting for all recurring expenses and also setting aside contingency funds.
The HODs’ and Principal prepare Annual budgets before commencement of academic year and submit the same to the Top management for approval.
The budgeting and formally specified procedures have a built-in mechanism to ensure effective and efficient use of financial resources of the college.
There is an External/Internal Audit done by the institutions.
All payments are done through bank.
All major expenditure is done through tenders & quotations.

6.4.2 What is the institutional mechanism for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance?
The college gets its income and expenditure audited by a reputed chartered accountant yearly. Last audit was done in the month of March 2014. No major objections were raised. Clarification regarding some minor objections was given.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institution, if any.
Major sources of institutional receipt/funding are:
  i.  UGC
  ii.  Government of Maharashtra

Audited Income & Expenditure statement of academic and administrative activities of the last four years.

<table>
<thead>
<tr>
<th>Year</th>
<th>Income (Rs.)</th>
<th>Expenditure (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-14</td>
<td>43,319,501.50</td>
<td>43,247,459.65</td>
</tr>
<tr>
<td>2012-13</td>
<td>33,291,034.80</td>
<td>31,494,290.69</td>
</tr>
<tr>
<td>2011-12</td>
<td>28,669,542.20</td>
<td>26,287,811.93</td>
</tr>
<tr>
<td>2010-11</td>
<td>28,683,744.37</td>
<td>24,066,517.65</td>
</tr>
<tr>
<td>2009-10</td>
<td>20,870,257.10</td>
<td>17,869,291.07</td>
</tr>
</tbody>
</table>

6.4.4. Give details on the efforts made by the institution in securing additional funding and utilisation of the same (if any)
<table>
<thead>
<tr>
<th>Funding Agency</th>
<th>Grant Received</th>
<th>Expenditure/Utilization</th>
</tr>
</thead>
<tbody>
<tr>
<td>UGC</td>
<td>7.48 lacs</td>
<td>7.48 lacs</td>
</tr>
<tr>
<td>University of Mumbai</td>
<td>1.10 lacs</td>
<td>7.10 lacs</td>
</tr>
</tbody>
</table>

Apart from these funding is raised through the following means:

- Contribution from Alumni and parents for Endowments and Scholarships
- Sponsorship by industry
- Fund raiding programmes by Department of Departmental Fests
- Funds raised by students as their own initiative for charity purposes.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an internal Quality Assurance Cell (IQAC)? If yes, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalising the quality assurance processes?

Yes. The college has established an Internal Quality Assurance Cell (IQAC). IQAC meetings are periodically held to review the quality related to teaching and research. Quality assurance is a continuous process for us and college endeavours to attain highest possible standards in every field. A number of committees have been formed for this purpose which is responsible for improving different aspects like academics, cultural, research and other developmental activities. Functioning of these committees is monitored by the IQAC. Suggestion of these committees are reviewed at the highest level and then implemented.

b. How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?

In the 12 meetings IQAC has taken more that 13 decisions and almost 100% of it has actually been implemented.

- Construction of additional classrooms.
- Establishment of cafeteria with better facilities.
- Campus Wi-fi connectivity for effective teaching learning.
- To implement the “Credit Based Grading System” and revised examination pattern for Degree College student.
- To enhance the infrastructure of the college.
- To other freeship to economically weak and deserving students.
• To promote research among staff member.
• To spend the additional grant for various scheme.
• To organize seminar and workshops.
• To train teachers to use Audio Visual equipments for use in the teaching learning process.
• To start additional career cause in Finance, Marketing & Law.
• To formed Application of CAS to the concern Authorities in University.
• To buy laptops and LCD’s.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.
Yes. IQAC have external members on the committee
Their Profile & contribution is as follows:

a. Mr. Vimlesh Kabra
Mr. Vimlesh has passed B. Com degree in 1989. He is running his own business of Marble, Garanite and other building material. He is importer of all kinds of marble stone having business outlet in Dubai also. He is a managing committee member in Marathon Eva CHS ltd. Area local managing committee for Worli, Gandhinagar. He has travelled to various places like U.S.A, Colombo, Dubai, Europe, etc. for business purpose. He is an active member of alumni association of the college

b. Ms. Linnet Lewis
Ms. Linet Louis is an active parent of an ex student who was studying in self financing section. She is a post graduate in Commerce and PGDM – HRM. She is also a visiting faculty in the self finance section of the college. She had worked for companies like Bayer India Ltd., Garware Shipping and Wockhart Ltd. in product development and sales.

d. How does students and alumni contribute to the effective functioning of the IQAC?
They are very prompt to attend the meetings of IQAC and make valuable suggestions regarding academic and administrative matters. Students’ feedback that is obtained periodically on various aspects of academic development like teaching-learning processes, Library & Laboratory etc. are assessed by the IQAC and used for benchmarking and for sustaining and improving quality initiatives in the College.
The alumni also work with the institution closely for areas such as student development & student support, institutional, interface with industry.

e. How does the IQAC communicate and engage staff from different constituents of the institution?
The IQAC invites them to take part in the proceedings of the meeting as guest members and also through notices and announcements.
The IQAC formally meets, on regular basis, the members of teaching & non-teaching staff to promote the quality policy of the Institution.

The IQAC also deliberates with the staff about the effectiveness of several initiatives undertaken in promoting quality.

The IQAC organises for workshops/seminars on quality initiatives that are required for the institution through interactions with the teaching and non-teaching staff of the College.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If ‘yes’ give details on its operationalization?
Yes. The IQAC has an integrated framework for Quality Assurance of improvement in academic and administration activities and their suggestions are suggestions are incorporated by the college administration.

The IQAC associates closely with every academic operations of the Institution to ensure that all operations have structured strategies, well-defined processes in delivery.

The IQAC closely observes student support initiatives.

The IQAC actively involves in the amendment and modification of processes/systems, communicates the same and also plays a key role in ensuring quality at all levels.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If ‘yes’ give details enumerating its impact.
The college provides training to its staff in computer operations as well as in general administrative measures for the effective implementation of quality
assurance procedures. The net impact of these measures has been a qualitative change in the academic and administrative output.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’ how are the outcomes used to improve the institutional activities?

The Institution periodically does undertake academic audit internally by reviewing its progress improvement in classroom and research. The outcomes of this review are communicated to the faculty members. Academic areas like Teaching/Training, Course Delivery, Compliance with Quality management, taking remedial measures, Earmarking and overcoming deficiencies etc. The outcome of this exercise has helped the institution to streamline the activities of various departments.

6.5.5 How are the internal quality assurance mechanism aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

IQAC is always receptive to new ideas generated for improvement in the quality of education and research by University, UGC, CSIR, NAAC and other Governmental and non-Governmental agencies dealing with higher Education.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of these structure, methodologies of operations and outcome?

NAAC steering committee, admission committee, Extension Activities Cell, College Research Committee. Library Advisory Committee, Debating Society, Cultural Society are in place to continuously review the teaching learning process. They meet periodically to discuss and implement the policies and plans evolved therein.

The teaching – learning process is the Interim Academic Audit by the team led by the Principal. The conveners of the NAAC Criterion Committees constituted by the IQAC are members of the team which visits each department and assesses and gives feedback on performance.

The learning outcomes achievement is assessed through the monitoring of class participation of student by Course teachers and Class Teachers, analysing the progression of students to higher education or job placements and assessing the
performance of students in placement drivers besides internal evaluation and results analysis in the departments.

The process of review has enabled the College to analyse and understand the trends and gaps in student performance and to plan improvements in different aspects of teaching-learning and evaluation.

6.5.7 How does the institution communicate its quality assurances policies, mechanisms and outcomes to the various internal and external stakeholders?

The quality assurance policies which are shaped by the institution are made known during the interface with stakeholders. The policies are communicated to students in various orientation programs and through handbooks, prospectus etc., to faculty in faculty meetings, through various review meetings, Annual Reports. The Reports are submitted to external regulatory bodies such as the Affiliating University, NAAC, UGC etc. Parent-Teacher meetings are some of the platforms in which they are shared with parents of students.
CRITERIA VII
INNOVATIONS AND BEST PRACTICES
CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness
7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes
The College has students mentored by faculty who plan for activities which will help in conserving nature. The general messages that are to be passed on to student community is passed by using technology like whatsapp etc.
The nature club of the college has arranged workshops and campaigns propagating conservation of nature.

Raise awareness of environmental issues with all members of the College, students and employees. The committee proactively organizes seminars and expert lectures to enlighten internal stake holders on how the campus can be maintained pollution free and energy conservative.

The college has planned a series of workshops on biodiversity and environmental sustainability involving peoples’ representatives, opinion leaders and community leaders. Competitions based on environment related subjects to generate awareness among the Lala student community are also in the pipeline.

7.1.2 What are the initiatives taken by the college to make the Campus eco-friendly?

As man is a part of Environment hence he/she cannot leave aloof ignoring the various impacts on it. To co-exist one has to understand and respect the surroundings and without Environment Consciousness it is absolutely impossible.

As man is a part of Environment hence he/she cannot leave aloof ignoring the various impacts on it. To co-exist one has to understand and respect the surroundings and without Environment Consciousness it is absolutely impossible.

We at Lala Lajpatrai College have the entire subject not only on Environment as a part of curriculum but also try to maximize environmental preservation in our own little ways. The following are some of the steps initiated in our college and is being maintained since last five years:

- Energy Conversation
- Use of renewable energy
- Plantation and Nature club
• E-Waste /Management Recycling

ENVIRONMENT CONSCIOUSNESS:

With an intention to create sensitivity to issues of environment so that our students are more sensitized on the values towards Environment and imbibe respect for Nature/Environment, the Nature Club of LalaLajpatrai College was created.

The LalaLajpatrai College Nature Club is known as GAARVA, coined from the Marathi word for coolness. It was launched to promote the Installation of Electronics Waste Bin.

This club conducts visit to Nature parks to provide them an altogether a different experience from the hustle bustle city life. It also organized Street Plays on Animal Rights and on Plastic Waste Destruction Programme in front of the College Main Gate so that both the students and the residents of the area can have watch of these plays.

Every Year our college (NSS) organizes lectures on Electronics waste by Clean Sweep Forum of India. Under this club’s activities street plays were performed and demonstrated to create awareness on issues on Animal Rights, plastic waste destruction and forest conservation. Every academic year lectures are also organized on Recycle and Environmental issues by Clean Sweep Forum of India. As a part of NSS project/s our volunteers make paper bags. This year around three thousand paper bags were prepared by our volunteers and they distributed it to the street vendors and shop keepers to reduce plastic waste in the Tulsiwadi area.

WASTE RECYCLING AND E.WASTE MANAGEMENT:

Our college takes utmost care to maintain a clean hygienic and litter free surroundings. Keeping these things in mind the various models adopted in the college are:

In each and every corridor of our college building dustbin/litter bins are kept specifically for the class room corridors to keep them clean and neat.

Our college also has a paper recycling machine to recycle all the waste, unused papers in a fixed way than leaving them piled up and scattered. Once again the aim is to minimize the waste and the environment hazards.

We have an Electronics Recycle Bin for the electronic gadgets and items, donated by the CLEAN SWEEP FORUM, India, appreciating our work in the area. It is kept in the 4th floor computers laboratory for use. Our Staff members and students bring their electronic waste—old mobile sets, computer parts, CDS, waste wires, parts of TV sets, music system, electronic wire, head phones etc.
ENERGY CONSERVATION:

Every year our NSS cell organizes talks, exhibition and actual task for our volunteers in order to contribute towards energy conservation in their own little way.

Our college, through NSS unit observes EARTH HOUR every year whereby one hour complete shutdown of power/electricity is maintained strictly on March.....

Our NSS unit conducts projects for students on actual task whereby the NSS volunteers conduct on electricity conservation.

Each and every volunteer adopts 5 families from the adopted area of Tulsiwadi, Tardeo and gives them some tips on electricity conservation as well as on cooking that how with our little efforts we can save maximum fuel in the best possible way.

A Poster making competition on SAVE FUEL was organized by the NSS unit of our college in the month of September to create awareness among people and our NSS volunteers took these posters to the different traffic signals of the town to make it more effective.

GREEN GANESHA

Times Green Ganesha presented by IRB Infrastructure Ltd. and powered by Maharashtra Pollution Control Board (MPCB) is a movement of people to celebrate the festival in an eco friendly manner. This annual eco friendly initiative is getting a warm headstart this season with eminent personalities and celebrities joining this cause. After the high profile launch .The focus this year was to engage the youth more effectively as they are the torchbearers of environment. A major campaign was undertaken to sensitize them about the adverse effects of pollution and rampant transgression of environment related offences. A unique programme, Times Green Ganesha Ambassador was unveiled for the youth to be the custodians of the environment and take efforts to ensure a green future.

- In 2012-13 to motivate our students and encourage them to go for eco-friendly Ganpati Idol, Actress Kajol and Shaina NC had come in the college.
- In 2013-14 Shahid Kapoor and Mr.Sachin Ahir had come in the college.
INNOVATIONS:

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The College has embarked on many quality initiatives, during the last four years that have contributed to the achievement of Institutional objectives. This has ensured smooth functioning of our college creating a positive impact on teaching & learning:

A few of these notable initiatives which have significantly enhanced the academic delivery and operations, in addition to widespread appreciation are recorded here:

**2010-2011 :**

1) **New Academic Programmes initiated:**
   A new optional subject has been offered to the T.Y.B.M.S students namely I.A.P.M. (INVESTMENT ANALYSIS AND PORTFOLIO MANAGEMENT).

2) For an affiliated college, there is a limited scope for different design and innovation/revision of curriculum by virtue of being member of board of studies. But there is always a scope to touch the topics in brief from the practical point of view which may not be in the curriculum. Indirectly teachers are involved in participation and conducting such activities such as workshops seminar guest lectures etc.

3) **New Programmes started :**
   Courses offered in the previous year are being continued successfully. We have started three certificate courses under UGC XI plan namely
   - Certificate course in Event management.
   - Certificate course in Government Aid for evaluation and business.

4) **Community Services :**
   - Many activities were organized by the NSS Unit in the academic year 2010-11 which includes awareness of the masses by organizing rallies and marches, Malaria Awareness Programme with B.M.C., Traffic Awareness Programme with Mumbai Police Traffic Control Society and R.T.I. Awareness programme.

5) **Financial Aid to Students :**
   - Govt. of India, Govt. of Maharashtra as well as University Scholarships are made available to the students.
   - Scholarships and freeships to various category of students – SC, OBC, SBC were given to the students by University of Mumbai during 2010-11.
   - Apart from this, the college management pays for travelling expenses by reimbursing the rail/bus pass and also waiving the fees of poor and needy students.
• Management has offered freeships and scholarships to deserving students.

6) **Activities and Support from the Alumni Association :**
College had its very 1st alumni meet at the College Auditorium and Campus. Over 500 student’s participated in the function. Students from the very 1st batch of 1975 and heads of the alumni association were felicitated and spoke to the present students about their times and about the fun and activities they had in their times.

7) **Activities of the Guidance and Counselling Unit :**
   • College has a full fledged counselling centre. Problems of students, ranging from personal to career options, are counselled and solved.
   
   • Women Development Cell is quite active in the college. Under this cell awareness week was held to make students aware of the various activities of cell. A campaign was conducted by putting up posters, banners and circulation of notice. A street play “Stri Janmache Sarthak” was held near college premises. A workshop by well known social and women activist Dr. Chaaya Datar was held in Jan. 2011 on the topic “Constitutional Rights of Women in India”. An essay competition titled “Women Rights and Issues” was held and prizes and certificates were distributed to the winners.

   • College has an effective Anti-ragging cell which is run under co-ordinatorship of Prof. D.L. Phadke. The cell ensures that students are not ragged / harassed in the college premises. All the complaints related to this are looked into, by the Anti-ragging Cell and necessary disciplinary action is taken. During the year 2010-11, no such cases were reported.

8) **Placement services provided to students :**
   • Lala Lajpat Rai College has an active Placement Cell for students from all streams.
   
   • From 10 companies in 2007 to 90+ companies in 2011, we have come a long way. This academic year the Placement Cell of the college was successful in having 27 good companies like TCS, Tresvista Financial, K.P.M.G., J.P. Morgan Chase, Tata Trent, A.C. Neilson, India Forex, Edelweiss Capital etc. for Campus recruitment. The pay package offered was ranging from Rs. 1.8. lakhs to Rs. 3.5. lakhs p.a. with incentives. Over 100 students have been placed in these prestigious Companies.
   
   • The Placement Cell also gave Summer Internships to the students in companies like Ariston Capital, CNBC TV 18, Wishberry.in, Sharekhan, Airtel etc. Over 112 students have been placed as interns in 20+ companies.

   • We also initiated our first Career Fair “Careerscope” which was held on 8th January, 2011. The main objective of the fair was to provide career guidance to the students. Esteemed institutes like ICAI, ICSI, ICWAI, ICFAI, Fly High Aviation Academy, NMIS, Kuoni Academy etc. were part of the fair and counselled the students towards the career of their choice.

   • We have also launched a blog [lalaavenues.blogspot.com](http://lalaavenues.blogspot.com) on which the students can visit and check for the companies which will be visiting the campus for
Placements or Internships with their Job Profiles. The students can also register on the blog for updates.

9) **Linkages developed with National / International Academic Research Bodies:**

- Students exchange program under Rotract club was started by the college. Five students were selected for “**STUDENTS EXCHANGE PROGRAM**” WITH Berkley University, Germany. Nature club “GAARVA” of the college is linked with world wide fund (WWF), India. It’s now a part of Nature club of India (NCI).

10) **Coaching Class for entry in service:**

- Mr. J. Kadli coordinated and monitored class for entry in service. The basic objective of the coaching scheme is to prepare students belonging to SC / ST / OBC (non-creamy layer) and Minority communities to get gainful employment in Group ‘A’, ‘B’ or ‘C’ Central services, State services or equivalent positions in the private sector.

- The college has developed an Employment Information Cell for providing information about various competitive examinations. More than 15 teachers were involved in coaching student appearing MPSC and UPSC examinations. 130 students enrolled and got the benefit. 20 students appeared for UPSC examination and 50 students appeared for MPSC examination.

1] **Digitized Library with the UGC Resource Centre:**

- Our library has digitized the syllabus, question papers, scholarly articles to make it available for all on line. The digitization is still going on to cover maximum.

- The trained and qualified staff in computers and soft ware in operation of computer aided services & accessing e-resources, e-content Management are a great asset to library.

- The UGC-Recourse Centre was established in year 2010-11 is running successfully with high use of ICT recourses by students.

2] **Free Internet facility for staff & students:**

- The Internet facility was started in the library from academic year 2004-05 to all students & teachers & same service is being continued till date.

- In an average 125 students are using the Internet Facility every day
2011-2012:

1) We have successfully implemented credit based grading system for F.Y.B.COM. and T.Y.B.COM. as per University guidelines.

New Academic programme initiated
- The college has signed MOU with ION Education who conducts certificate courses on Financial Markets, Entrepreneurship and Real Estate.
- The college has signed MOU with Ambition Learning who conducts certificate course on CFP (Certified Financial Planner)

2) Courses offered in the previous year are being continued successfully. This year also we have started three certified courses under UGC XI Plan namely-

   a) Certificate course in Event Management.
   b) Certificate course in Human Rights.
   c) Certificate course in Government Aid for evaluation and business.

Apart from these courses college has also started a one month Certificate Course on Entrepreneurship and Financial Markets conducted by ION education. Also college has eight months Certificate Course on Certified Financial Planner conducted by Ambition Learning.

3) Women Development Cell – 2011-12: The cell is quite active in our college. Awareness week was held in 2nd week of August 2011 by WDC. A campaign was conducted by putting up posters, banners and circulation of notices. A Lecture cum workshop was held on 9th September 2011 for benefit of students. Chief Speaker was well known socialist Ms. Shrimali Iva Athavia who addressed students on ‘Eve teasing and dealing with it’. Research projects were invited from students on the topic ‘Women’s Development : Education and Entrepreneurship Analysis in rural Sector’. Best entries were awarded with merit certificates.

4) The Placement Cell- 2011-12: The Placement Cell provides a platform to students seeking recruitment in the campus.

   - The Placement Committee, guided by a set of rules and principles strive to maintain a warm relation with firms. Preparing the recruitment schedule for the year, inviting firms for placements and overseeing the process to its end is a responsibility of the Placement Committee.

   - The Placement Cell invites Corporate Firms, Banks, Research Organizations, NGO’s etc. to be a part of the Placement Process at Campus.

   - The Placement Cell for the academic year 2011-12 was formed in the month of July.
Many new companies approached the college for recruitment. The maximum number of students placed have been from T.Y.B.Sc.(IT) and T.Y.B.COM.

Placement were provided to the students during graduation (internship) and after graduation by various reputed organizations such as J.P. Morgan, CRISIL, Edelweiss Capital, National Stock Exchange, ICICI Bank, Patni Computers, Oberoi Hotels, etc.

The Placement Cell also organized a Career-Fair named ‘Careerscope’ on 24th January 2012 in the College Campus.

It aimed at guiding the students for a better and secured career after their graduation.

Some reputed institutions which were part of the fair were:
- The Institute of Company Secretaries of India (ICSI)
- Thomas Cook
- Fly High Aviation
- Mickey Mehta’s Gym
- B-Blunt
- Kuoni Academy

Some stalls were put up by the Rotaract Club as well, where they had fun games and career oriented games.

**Placement Report 2011 – 2012**

Our college had many reputed companies recruiting students for final placements and for Internships.

The salary package for internship ranged from 3000 – 8000 Pm while for final placement it was 1 – 2 to 2-5 per annum. Students from all streams were placed

Final Placements

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>List Of Companies</th>
<th>No. Of Students</th>
<th>Stream</th>
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</thead>
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<tr>
<td>1</td>
<td>J.P.MORGEN</td>
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<td>CRISIL</td>
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<td>BMS</td>
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<td>EDEL WEISS CAPITAL</td>
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<td>NATIONAL STOCK EXCHANGE</td>
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<td>5</td>
<td>CAPGEMINI</td>
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<tr>
<td>Sr. No.</td>
<td>List of Companies</td>
<td>No. of students</td>
<td>Stream</td>
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<tr>
<td>7</td>
<td>MOTILAL SECURITIES</td>
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<td>BAF, BBI, BMS</td>
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<td>8</td>
<td>PATNI COMPUTERS</td>
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<td>23</td>
<td>DINASIM SOLUTIONS</td>
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<td>25</td>
<td>BLOOMBERG ASSESMENT TEST(BAT)</td>
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<td></td>
<td>ACCESS TO 37 TOP COMPANIES 80 STUDENTS</td>
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<td></td>
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<tr>
<td></td>
<td>TOTAL</td>
<td>100</td>
<td>STUDENTS</td>
</tr>
</tbody>
</table>

INTERNSHIP 2011 – 2012
5) **Rotract Club 2011-12:** Students Exchange Program under Rotaract Club was started by the college.

**International Youth Exchange Program 2012 with Germany:**
The Indo-German Youth Exchange Program was organized by Rotary Club of Bombay Mid-Town with Rotary Club of Nidda, Germany to provide an opportunity to the youth of Indian and Germany to experience life with culturally diverse range of International students to share knowledge, ideas and culture of their countries. Nine students were selected for this program whose names are as follows - Grishma Khajanchi, Farida officewala, Priyank Savla, Shadab Khan, Komal Karia, Nirikha Parikh, Shejal Wadkar, Dikshita Satra, Rupa Karia. The Duration of this program was 3 weeks from 11th May, 2012 onwards.
● Nature club ‘GAARVA’ of the college is linked with the ‘World Wide Fund (WWF)’, India and this year also it’s a part of ‘Nature Clubs of India Movement’ (NCI’S).

6) **UGC XI Plan Activity Report (2011-12):**  
   Remedial Coaching:  
   More than 250 students got the benefit of Remedial coaching.  
   CCES: Coaching class for Entry in Services under free coaching for MPSC / UPSC Exam. to SC / ST and minority students was organized. 120 students got the benefit of free coaching.

7) **Book Bank facility:**  
   ● The book bank facility is available in the college for poor students.  
   ● During academic year 2011-12 fifteen students utilized one hundred sixteen (116) books to keep with them for whole academic year.  
   ● These students have also utilized library reference sources. They are allowed to exchange books which they need. Library has provided the reading material freely for the students on need-based. Free photocopying facility in the library is also given to those under privileged students on showing their certificates.

7) **Other Activities:**  
   The Club got a record media coverage in the leading Newspapers for its 8 projects.

2. Nature Club ‘GAARVA’: The ‘Nature Club’ of the college is registered with the WWF, India and is now a part of ‘Nature Club of India Movement’ (NCI). A poster exhibition on various environmental issues was organized for the students and teachers.

**2012-13**

1) Volunteers participated in various Environment Projects such as ‘Paper Bag Making & Distribution’ where volunteers have made more than 3000 paper bags and distributed to the vendors and shop-keepers of the adopted area of Tulsiwadi. Volunteers spread awareness about Energy Conservation through ‘Save Fuel’ project and ‘Electricity Project’.

2) **Health Check-up Camp:**  
   A free health check-up camp was organized on 3rd Dec, 2012 in the Zilla Parishad School, Mhasrundi. The consulting doctor was Dr. Dhiraj Shrivastava of Kishor village who rendered his services whole heartedly. About 55 patients took benefit
of this camp. Volunteers convinced the villagers to take the benefit of the medical camp through health survey.

3) **Workshop on Team Building**:
A workshop on ‘Team Building’ was organized on the very first day of the camp i.e.; on 1st Dec, 2012. The resource person was Mr. Pranay Shinde of the NGO “AASMA”. This was a one day activity wherein volunteers interacted with each other without any inhibitions through games on team work. The workshop was full of fun and enjoyment. The volunteers participated in the workshop very enthusiastically which helped them in doing rest of activities with each other’s co-operation and co-ordination.

1) **Activity with the Samtol Foundation**:
Samtol Foundation is an NGO which works for identifying and rescuing small children who run away from their houses due to various reasons. An activity was organized for the kids of Samtol Foundation. The NGO kids introduced themselves and told the reasons for leaving their homes. The NGO endeavoured to change the minds of kids through a 45 days “Mana Parivartan Shibir”. Volunteers played and had great fun with the kids through singing and dancing. Volunteers found this activity very amazing which marked the last day of the 07 days camp. 

Apart from these activities volunteers also relaxed and had entertainment activities. Overall, the camp was very successful and was enjoyed by all. Volunteers shouldered the responsibility of community development in a small way which had great impact.

2) **Lala Investment Club**
The Lala investment club started in the year 2012-2013, under the guidance of Dr. Arun Poojari and Professor Priti Parikh. It was started with the purpose to make the students aware about finance, the markets the economy and the different roles it plays or affects the economy. The advantage of being into this club is that it is the easiest and most economical entities to form, operate and maintain, while the club’s income and losses are passed through to its partners and are reported on their individual tax returns. Investment clubs are also a terrific way to learn, make valuable contacts, and meet people interested in the same topics. Some clubs have made fortunes for their members.

6) **Placement report 2012 – 2013**
Many students got placed by companies on and off campus companies like TCS and Deutsche Bank selected 20 students each. Pay packages earned from 1.2 to 4 lacs per annum for final placement and 3000 – 10000 per month for internship.

**Internships**
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<td>6</td>
<td>CNBC TV 18</td>
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<td>BMS, BAF, BBI</td>
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<td>CADBURY</td>
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<td><strong>TOTAL</strong></td>
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**FINAL PLACEMENTS 2012 -2013**

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<th>Stream</th>
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<td>28</td>
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</table>
(BAT) Bloomberg Assessment Test – Our 100 students appeared for the test giving them a chance for recruitment in 37 companies.

2013-14

1) **ACTIVITIES CONDUCTED**:  

1) An ‘ENTREPRENEURSHIP MELA’ was organized by TY.B.com students under the subject ‘ENTREPRENEURSHIP MANAGEMENT’ on 17th Jan 2013 comprising of a project assignment and an activity of setting up stalls and selling the dailies (Accessories, Eatables, Jewellery etc) thereby fostering student entrepreneurial skills.

2) Students participated in the MERAKI-2013- THE PAN-INDIA BUSINESS PAN Competition of UDDAN-E-CELL at fortune Institute of International Business (FIIB) and submitted their business plans.

2) **Nature Club “GAARVA”**:  

- The Nature Club “GAARVA” of the college enrolled 20 students in the academic session 2012-13. It is registered with the World Wide Fund (WWF), India and hence a part of the Nature Clubs of India Movement.
- The members of the Nature Club appealed to the students to bring their electronic waste and put it in the Electronic Bin placed in the Computer Lab.
- A considerable amount of E-Waste was collected which was handed over to the concerned authorities for its proper treatment and disposal.
- The members of the Nature Club jointly with the N.S.S Unit of the College took part in paper-bag making and distribution to the vendor and shopkeepers to prevent the use of polythene bags.
- Members also participated in ‘Save the Fuel Campaign’ jointly with the N.S.S. Unit.
- A trail was organized to Shilondha in the Sanjay Gandhi National Park, Borivali where the members got acquainted with the Bio-diversity of the National Park.
- “Sparrow Shelter Exhibition” was organized to mark the World Sparrow Day on 20th March, 2013 to create awareness about the conservation of the Sparrows.

3) **Details of gender sensitization programmes**:
• Poster making competition on women related issues was organized on 23rd Aug., 2013.
• Organised free medical checkup for Girl students and staff members on 3rd Sept., 2013 in collaboration with “Young Concepts”.
• Seminar on Banking Schemes for Empowerment of women organized on 6th Sept., 2013.
• Visit to Old Age Home for Women “All Saints Home, Mazgaon on 4th Jan., 2014.

4) Welfare Schemes programmes(2013-14) :

Welfare Scheme for teachers :
Free heath care facilities are provided to teachers & other Staff Members.
• Free internet facilities in college premises.
• Subsidised canteen facility for teachers.
• Intercom facility is provided to the teachers.

Welfare Scheme for non-teaching staff members :
• Interest free loans are provided.
• Subsidised canteen facility for non-teaching staff members.
• Intercom facility is provided to the non-teaching staff members.

Welfare Scheme for students :
• Economically backward students get scholarships and fee waivers.

5) Other Activities :
• College is maintaining up to date website giving the details about the college activities.
• Every year at the beginning and at the end of the academic year head of the institution calls the meeting of all staff members including teaching and non-teaching for knowing the details of activities conducted throughout the years by various committees / Associations.
• College conducts HIV awareness and Thalassemia awareness programs. College also organizes visits to old age home.
• College organized Green Ganesha Project. College organizes various program related to environmental awareness and protection like green garden, nature club, electronic wastage, control on using plastic bags.

• Wi-Fi connection
  ➢ Wi-Fi connection facility is given on entire 5th floor. Under this facility all students & staff members can access internet in the premises free of cost.
• LCD Projectors facility in many classrooms
  • All the class rooms from 3rd, to 5th floor have been affixed with LCD projectors from Aided & Unaided section.
  • We use LCD projectors, OHP to make our teaching more effective.
- **Smart Board facility**
  College has provided the smart board device to enhance the effectiveness of teaching and learning process. In smart board whatever the faculty writes for teaching and instruction purpose that is automatically converted into word document file that can be stored in pen drive for future use and reference.

6) **UGC XI Plan Activity Report (2013-14)**

**Laptop Facility:**
- Under the 11th plan of UGC each Faculty of aided section has been given laptop to use for teaching & research purpose
- Around 15 faculties from aided department have been given the laptops for their teaching & research.

7) **Placement Report 2013-14**

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<th>No. Of Students</th>
<th>Stream</th>
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**BEST PRACTICES:**

**2010-2011:**

1) **Community Services:**

- Many activities were organized by the NSS Unit in the academic year 2010-11 which includes awareness of the masses by organizing rallies and marches, Malaria Awareness Programme with B.M.C., Traffic Awareness Programme with Mumbai Police Traffic Control Society and R.T.I. Awareness programme.

- Activities like Environmental Clean-up, River Clean-up Project, Free Dental Check-up Camp were conducted in the Special Rural Camp at Vangani Village.

- Student members of the Department of Life-Long Learning and Extension (D.L.L.E.) conducted a survey on ‘Status of Women in the Society’ in the adopted area. In the survey information regarding women’s attitude towards education, family, money, family responsibilities, values and ethics, marriage and relationships were collected. An overall analysis based on the above mentioned factors was made and later given the frame of booklets so that it gives a handy and vivid picture of status of women in society.

- Fun Fair Activity for handicapped and crippled children was organized. Several stalls were put up by volunteers of our college to entertain the crippled children for which they received several rewards as an acknowledgement. Those rewards were given back to the children by the volunteers.

2) **Health Services:**

- Variety of Health services were provided by the N.S.S. Unit of our college. These include –
  * Eye check-up camp.
  * Thalessaemia check-up camp.
* Blood Donation Drive.
* Dental Check-up for villagers of Vangani.

- College has a gymnasium and dispensary to look after the physical fitness and medical needs of the students.

3) **Healthy Practices of the Institution:**

- College has a grievance cell which deals with the complaints of the students in both academic as well as non-academic areas. Students are encouraged to approach the concerned professors any time within college hours to get their problems solved.

- Student’s feedback is obtained on regular basis every year to ensure good rapport between students and teachers.

- College do have a counselor who is available to counsel the students in case they have any problem.

- ‘Remedial Lectures’ have been conducted for the benefit of underprivileged and weak students. These lectures are conducted free of cost.

- BMS, BBI & BMM celebrated Graduation Day. Students were felicitated and awarded for their contribution to various activities held in last three years. Best students were given special prizes.

- BMS held the academic fest – BMS Week 2011; wherein all seven days were full with academic activities that helped students explore and expand their management skills and capabilities. Events like sports day, seminars, management games, management quiz, treasure hunt were held throughout the week. The fest concluded with prize distribution ceremony.

- Tsunami 2010 was held in September 2010, which got 7.5 lacs in cash and 2.5 lacs in kind as sponsorship amount. Over 500 students all over Mumbai participated. More than 15 colleges including Jaihind, HR, Narsee Monjee, Mithibai, MMK, Hinduja Colleges participated in the event. Celebrities at the festival who enthralled the audience were Kunal Kapoor, Sanjay Suri and Anita Dongre. The event was covered by leading entertainment channel, like Zoom T.V., and UTV Bindaas. Press Media like DNA and Hindustan Times also covered this event.

4) **Schemes for Persons with Disabilities:**

- Prof. Dilip Phadke monitored schemes for persons with disabilities. Differently abled persons need special arrangements in the environment for their mobility and independent functioning. The colleges under this scheme are expected to address their accessibility related issues. The Institutes created special facilities such as:
  - New and advanced lift.
2011-2012:

1) **Community Services undertaken by**:

   **N.S.S.** –

   1. **Rallies and Marches**: N.S.S volunteers participated in various rallies and marches viz; ‘Peace Rally’, ‘Martyrs Day’, ‘Sadbhavna Divas’ and a program on ‘Youth for Governance’ organized by the N.S.S cell, University of Mumbai.

   2. **Inter and Intra-collegiate Competitions**: Volunteers participated in various inter and intra-collegiate competitions based on the theme of various social issues.

   3. **‘Each One - Teach One’ Programme**: From the month of September 2011, volunteers participated in the Area-Based Programme – ‘Each One – Teach One’ wherein they taught the BMC school children.

   4. **‘Right to Information’ Awareness Programme**: Volunteers undertook the ‘Right to Information’ Awareness Programme under the Area-Based activity in the adopted area.

   5. **Red Ribbon Club (R.R.C) Activities**: The Red Ribbon Club (R.R.C) of the college works in collaboration with the Mumbai District Aids Control Society (MDACS) for HIV & AIDS Awareness. Various programmes like seminars, street plays and competitions were organized.

   6. **Blood Donation Drive**: Blood Donation Drive was organized with KEM Hospital in the college campus and 110 units of blood were collected.

   7. **Stem Cell Registry**: was organized jointly with the ‘Bone Marrow Registry of India’, wherein around 60 students registered for this camp.

   8. **‘Thalassemia Check-up Camp’**: was organized for the Third Year students. Around 60 students took the benefit of the camp.

   9. **‘Special Rural Camp’**: The special camping program was organised at village Mammoli, Kalyan for seven days. The camp enabled the volunteers to understand their potential which helped them in developing their personalities through sustainable community service through various activities beneficial for the rural population. The camp was attended by 53 volunteers.

2) **Fun Fair Activity** held under Child Development programme, was organized at Child Development Centre, Mahalaxmi on 24th Feb., 2012, in which 20 volunteers of our college participated. They collected Rs.16000 through sale of coupons which was donated to the centre for the handicapped children. Our volunteers put up many stalls for games, related
activities to entertain these children for which they received appreciation from organizers of the activity.

3) **Health Services** –
Variety of Health services were provided by NSS unit of our college. These included:-
- Thalassaemia Check up Camp.
- Blood Donation Drive.
- Bone Marrow Registry.

4) • College has a full fledged Counselling Centre. Problems of students, ranging from personal to career options are counselled and solved.

• College has an effective Anti-ragging Cell. The Cell ensures that students are not ragged / harassed in college premises. All the complaints related to this are looked into, by the cell and necessary disciplinary action is taken.

• Counselling Unit involves sharing problems and giving them guidance and support whenever they need it.
• Many students have emotional, financial or personality issues. Giving empathy and listening to them gives them the courage to speak out and unburden themselves.
• Career counselling is more popular with the students due to the availability of various career options.
• Career Guidance also helps them to make the right decision.

2012-2013:

1) **Community Services** :

   The institute provided the following community services:
   • **Idol Making**-During Ganeshotsav, a competition was held for making Ganpati idols. The idols were eco-friendly. This competition took place in the auditorium, immediately after Tsunami.
   • **Open Bus Ride**-A programme of Open Bus Ride was executed to create awareness about Child Labor and to curb and prevent this vice.
   • A helping hand is given every year by our institution to ROTARY CLUB of BOMBAY NORTH (R.1 District 3140) – CENTRE FOR CHILD DEVELOPMENT at the fun-fair by organizing games for physically challenged students across South Mumbai and donating the sum earned for their welfare.

2) **I. Students Council** :
Students Council for 2012-2013 was formed consisting of I/C Principal, Vice-Principal, one Teacher and nine students. The council was very active in organizing various activities throughout the year.

- **STUDENT COUNCIL** organizes certificate crash course and full-fledged continued courses which are very Expensive outside but it is offered at minimal prices like TALLY(NiIT), 7 day certificate course for B.Com, BAF, B.Sc.IT, B.Sc.CS, BMS, BBI, BMM.

- Conducts aptitude test & employability test in association with university of Mumbai and Rajiv Gandhi contemporary studies where students from all the fields like B.Com, BAF, B.Sc.IT, BMS, BBI, BMM give them test and one analyzed accordingly.

- Entreprenaurial lectures and government schemes related to availability of loans especially in Mahila Vikas and women made aware to students by inviting guests from outside and children are made aware to start their business with relation to small scale industries and laghu udyog.

- Guidance lectures on how to study abroad, their procedure their criteria requirements, fee structure, scholarships, staying accommodation help from the consulate from the respective countries. Placements. Various workshop and talk shows on music like in classical, semi classical, folk, music and dance and their stand in today’s competitive world and a certificate to that effect is also provided. How jobs are created through universities and a scale in also provided to the certificate holders.

- Donation Drive, Donate clothes, necessary household items, grocery items and many more items to grief people and underprivileged children for uttarakhand. Help rehabilitation center by collecting money helping the officials and the challenged people in their exhibitions, programmes and by devoting time to the required people.

- Intellectual news for cultural activities and students achievements
  - Eminent personalities are invited for guest lectures, expert advice on subject matters and interactive sessions are conducted by the college.
  - b. Students representing from the cultural field are always motivated and given opportunes for various cultural exchange programmes.
  - c. Students have therefore represented countries abroad and have been awarded with certificates.
d. Students have also been nominated for best film, best actor award from our college because of the exposure given to them in cultural field.

II. **NSS (National Service Scheme)**:

(A) N.S.S. Unit has enrolled 200 volunteers in the academic year 2012-2013. The volunteers participated in many activities which helped in community services. As per the directions given by the Mumbai University’s N.S.S. Cell various College Level and area based activities were conducted throughout the year. Volunteers also took part in different University level activities. Volunteers organized different programmes which marked the celebration of various days including N.S.S. Orientation Day, Teachers’ Day, Independence Day, Republic Day, Guru Purnima, N.S.S. Foundation Day, Sadbhavna Divas, Yuva Divas, AIDS Day etc.

Volunteers took part in Tree Plantations organised by University of Mumbai. Volunteers participated in rallies, marches, workshops and seminars organized by University of Mumbai.

**AREA-BASED PROJECTS**:
1. Red Ribbon Club (RRC)
2. Blue Ribbon Club (BRC)
3. Environment Project
4. Yuvak Biradari
5. Each One Teach One.

Volunteers took active part in spreading HIV & AIDS Awareness through various R.R.C. activities which included seminars on HIV & AIDS Awareness’ and ‘Stigma and Discrimination’, Blood Donation Drives, Thalessemia Minor Check-up Drive, Stem-Cell Registry, Blood Bank and ICTC visits and workshop for Peer Educators organized by the Mumbai District Aids Control Society (MDACS).

The volunteers participated in the project called ‘I Clean – Toh Mumbai Clean’ run by the Blue Ribbon Club Movement, where volunteers spread awareness in the community about maintaining clean and hygienic living conditions.

(B) **Report of Special Rural Camp**:
N.S.S. unit of our college had organized a 07 days ‘special rural camp’ from 1st to 7th Dec., 2012 at Hindu Seva Sangha, Mannoli village, Kalyan : 52 volunteers (girls + boys) and 02 Programme Officers participated in the camp. Many activities were organized for community development and awareness of Mannoli and Mhasrundi villages.
‘Well’ Clean-up Activity:
Volunteers cleaned up the areas near the wells in Mhasrundi and Mamnoli villages. The nearby areas near the well were very dirty and full of filth, because of which it was inviting various kinds of infections to the people living there. This was the activity wherein the villagers also joined hands with the volunteers in getting the work done.

Street Plays:
Volunteers participated in various street plays based on social issues. Street plays were performed in different areas in Mamnoli and Mhasrundi villages to bring about awareness about various social issues like Education, Environment, Gender discrimination, Superstitions, HIV/AIDS Awareness etc.

Teaching School Children:
Volunteers taught the school children of Zilla Parishad School, Mhasrundi Village on all seven days of the camp.

Sports & Dinner, for School Children:
Our N.S.S. unit had kept sports meet for the school children where different sports activities were organized for the children of Mhasrundi village. After sports, dinner was also arranged by the volunteers for the children. All the children were given gifts and the winners were felicitated with prizes. Notebooks prepared by the volunteers using old used notebooks were also distributed among the children as instructed by the Honorable Vice-Chancellor of University of Mumbai.

Visits by the Teaching Staff:
Many teachers of our college visited the camp site. They had a very good time with the volunteers. All the staff members guided and encouraged the volunteers in keeping up the good work. They also helped them in the kitchen. The faculties who visited the camp were Vice-Principal, Ms. Vidya Bhide, Dr. Mohana Bandkar, Ms. Mahalakshmi Kumar, Dr. S.V. Lasune, Mr. Nimesh Punjani, Dr. Divya Nagam and Mr. Rahul Shetty.

Grass Cutting Activity:
Volunteers did the beautification of the huge ground of the Hindu Seva Sangh by cutting the grass and cleaning the ground.

3) Health Services –
Variety of Health services were provided by NSS unit of our college. These included:-
- Thalassaemia Check up Camp.
- Blood Donation Drive.
- Bone Marrow Registry.

The institute promotes health and well-being of its students and faculty. It has conducted Yoga Sessions and various workshops for the same.
4) As per the directives of the University of Mumbai, College has constituted ‘Women Development Cell’ to redress the complaints of Sexual Harassment and to create awareness towards ‘Gender Sensitisation’. Prof. P.A. Sapre was Convenor of the Cell.

The activities conducted were as follows:

1) **Awareness Week**: Banners made by students were put up in premises of college in 3rd week of August 2012. Notices were circulated informing students about the activities of the cell and members of the cell.

2) A workshop titled ‘Sexual Harassment’ at workplace and Rights of Women’ was held on 12th Sept., 2012. Well known sociologist Dr. Anjali Kanitkar was the guest of honour.

3) Well known gynecologist Dr. Phatak was invited to address students in the workshop held on 12/12/2012 on ‘Womens’ well being.

   - Career counselling is more popular with the students due to the availability of various career options.
   - Career Guidance also helps them to make the right decision.

5) **REPORT ON VOCATIONAL COURSES**:

Vocational courses conducted were as follows:

1) Tax Procedure & Practice
2) Tourism & Travel Management
3) Computer Applications
4) Principles & Practices of insurance
5) E-Commerce

Regular exams for every semester were conducted comprising of projects, practical assignments and on the job training.

2013-2014

1) **Students Council**:

Student council organizes various activities as follows

   - B.Com week: In this event all the days like friendship day, chocolate day, rose day, traditional day, tie and saree day, confession day, personality day are organized by student council.

   - Competitions:
Student council organizes competitions like rangoli, mehandi, hair style, facial makeover, handwriting competition, on the spot story competitions, Rasoi, Poem writing.

- Seminar on certificate courses & guidance lectures:
  Student council organizes the following courses
  - NIIT certificate courses & seminar on Tally for 7 days
  - Event management certificate course.
  - Fly High aviation seminar for career in aviation.
  - Clean & Clear fresh face event

- Talent day:
  Intra collegiate annual talent show where talent of student like singing, dancing, instrumental, all cultural activities are showcased.

- Annual Day where students, toppers, Subject wise toppers, rank holders from all the fields of co-curricular and curricular, academic activities are felicitated through medals & certificates. Students achievements are recognized.

- Teachers Day, 15th August, 26th January are the days where celebrations are made by.

- Intercollegiate festival like seatown and intercollegiate festival of other colleges are handled by student council and committees.

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2013-14

1) **ACTIVITIES CONDUCTED**:

3) An ‘ENTREPRENEURSHIP MELA’ was organized by TY.B.com students under the subject ‘ENTREPRENEURSHIP MANAGEMENT’ on 17th Jan 2013 comprising of a project assignment and an activity of setting up stalls and selling the dailies (Accessories, Eatables, Jewellery etc) thereby fostering student entrepreneurial skills.

4) Students participated in the MERAKI-2013- THE PAN-INDIA BUSINESS PAN Competition of UDDAN-E-CELL at fortune Institute of International Business (FIIB) and submitted their business plans.

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<td>TCS- Tata Consultancy Services</td>
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BEST PRACTICES:

2010-2011:

1) Community Services:
   - Many activities were organized by the NSS Unit in the academic year 2010-11 which includes awareness of the masses by organizing rallies and marches, Malaria Awareness Programme with B.M.C., Traffic Awareness Programme with Mumbai Police Traffic Control Society and R.T.I. Awareness programme.
   - Activities like Environmental Clean-up, River Clean-up Project, Free Dental Check-up Camp were conducted in the Special Rural Camp at Vangani Village.
   - Student members of the Department of Life-Long Learning and Extension (D.L.L.E.) conducted a survey on ‘Status of Women in the Society’ in the adopted area. In the survey information regarding women’s attitude towards education, family, money, family responsibilities, values and ethics, marriage and relationships were collected. An overall analysis based on the above mentioned factors was made and later given the frame of booklets so that it gives a handy and vivid picture of status of women in society.
   - Fun Fair Activity for handicapped and crippled children was organized. Several stalls were put up by volunteers of our college to entertain the crippled children for which they received several rewards as an acknowledgement. Those rewards were given back to the children by the volunteers.

2) Health Services:
   - Variety of Health services were provided by the N.S.S. Unit of our college. These include –
     * Eye check-up camp.
     * Thalassaemia check-up camp.
     * Blood Donation Drive.
     * Dental Check-up for villagers of Vangani.
   - College has a gymnasium and dispensary to look after the physical fitness and medical needs of the students.

3) Healthy Practices of the Institution:
• College has a grievance cell which deals with the complaints of the students in both academic as well as non-academic areas. Students are encouraged to approach the concerned professors any time within college hours to get their problems solved.

• Student’s feedback is obtained on regular basis every year to ensure good rapport between students and teachers.

• College do have a counselor who is available to counsel the students in case they have any problem.

• ‘Remedial Lectures’ have been conducted for the benefit of underprivileged and weak students. These lectures are conducted free of cost.

• BMS, BBI & BMM celebrated Graduation Day. Students were felicitated and awarded for their contribution to various activities held in last three years. Best students were given special prizes.

• BMS held the academic fest – BMS Week 2011; wherein all seven days were full with academic activities that helped students explore and expand their management skills and capabilities. Events lie sports day, seminars, management games, management quiz, treasure hunt were held throughout the week. The fest concluded with prize distribution ceremony.

• Tsunami 2010 was held in September 2010, which got 7.5. lacs in cash and 2.5 lacs in kind as sponsorship amount. Over 500 students all over Mumbai participated. More than 15 colleges including Jaihind, HR, Narsee Monjee, Mithibai, MMK, Hinduja Colleges participated in the event. Celebrities at the festival who enthralled the audience were Kunal Kapoor, Sanjay Suri and Anita Dongre. The event was covered by leading entertainment channel, like Zoom T.V., and UTV Bindaas. Press Media like DNA and Hindustan Times also covered this event.

4) **Schemes for Persons with Disabilities** :

• Prof. Dilip Phadke monitored schemes for persons with disabilities. Differently abled persons need special arrangements in the environment for their mobility and independent functioning. The colleges under this scheme are expected to address their accessibility related issues. The Institutes created special facilities such as:
  - New and advanced lift.

2011-2012 :

1) **Community Services undertaken by** :

   N.S.S. –
10. **Rallies and Marches**: N.S.S volunteers participated in various rallies and marches viz; ‘Peace Rally’, ‘Martyrs Day’, ‘Sadbhavna Divas’ and a program on ‘Youth for Governance’ organized by the N.S.S cell, University of Mumbai.

11. **Inter and Intra-collegiate Competitions**: Volunteers participated in various inter and intra-collegiate competitions based on the theme of various social issues.

12. **‘Each One - Teach One’ Programme**: From the month of September 2011, volunteers participated in the Area-Based Programme – ‘Each One – Teach One’ wherein they taught the BMC school children.

13. **‘Right to Information’ Awareness Programme**: Volunteers undertook the ‘Right to Information’ Awareness Programme under the Area-Based activity in the adopted area.

14. **Red Ribbon Club (R.R.C) Activities**: The Red Ribbon Club (R.R.C) of the college works in collaboration with the Mumbai District Aids Control Society (MDACS) for HIV & AIDS Awareness. Various programmes like seminars, street plays and competitions were organized.

15. **Blood Donation Drive**: Blood Donation Drive was organized with KEM Hospital in the college campus and 110 units of blood were collected.

16. **Stem Cell Registry** was organized jointly with the ‘Bone Marrow Registry of India’, wherein around 60 students registered for this camp.

17. **‘Thalessemia Check-up Camp’** was organized for the Third Year students. Around 60 students took the benefit of the camp.

18. **‘Special Rural Camp’**: The special camping program was organised at village Mannoli, Kalyan for seven days. The camp enabled the volunteers to understand their potential which helped them in developing their personalities through sustainable community service through various activities beneficial for the rural population. The camp was attended by 53 volunteers.

2) **Fun Fair Activity** held under Child Development programme, was organized at Child Development Centre, Mahalaxmi on 24th Feb., 2012, in which 20 volunteers of our college participated. They collected Rs.16000 through sale of coupons which was donated to the centre for the handicapped children. Our volunteers put up many stalls for games, related activities to entertain these children for which they received appreciation from organizers of the activity.

3) **Health Services** –
Variety of Health services were provided by NSS unit of our college. These included:-
• Thalassaemia Check up Camp.
- Blood Donation Drive.
- Bone Marrow Registry.

4) College has a full fledged Counselling Centre. Problems of students, ranging from personal to career options are counselled and solved.

- College has an effective Anti-ragging Cell. The Cell ensures that students are not ragged / harassed in college premises. All the complaints related to this are looked into, by the cell and necessary disciplinary action is taken.
- Counselling Unit involves sharing problems and giving them guidance and support whenever they need it.
- Many students have emotional, financial or personality issues. Giving empathy and listening to them gives them the courage to speak out and unburden themselves.
- Career counselling is more popular with the students due to the availability of various career options.
- Career Guidance also helps them to make the right decision.

2012-2013:

1) **Community Services**:
   
The institute provided the following community services:
   - **Idol Making** - During Ganeshotsav, a competition was held for making Ganpati idols. The idols were eco-friendly. This competition took place in the auditorium, immediately after Tsunami.
   - **Open Bus Ride** - A programme of Open Bus Ride was executed to create awareness about Child Labor and to curb and prevent this vice.
   - A helping hand is given every year by our institution to ROTARY CLUB of BOMBAY NORTH (R.1 District 3140) – CENTRE FOR CHILD DEVELOPMENT at the fun-fair by organizing games for physically challenged students across South Mumbai and donating the sum earned for their welfare.

2) **Students Council**: Students Council for 2012-2013 was formed consisting of I/C Principal, Vice-Principal, one Teacher and nine students. The council was very active in organizing various activities throughout the year.

   - STUDENT COUNCIL organizes certificate crash course and full-fledged continued courses which are very Expensive outside but it is offered at minimal prices like TALLY(NIIT), 7 day certificate course for B.Com, BAF, B.Sc. IT, B.Sc. CS, BMS, BBI, BMM.
• Conducts aptitude test & employability test in association with university of Mumbai and Rajiv Gandhi contemporary studies where students from all the fields like B.Com,BAF,B.Sc.IT,BMS,BBI,BMM give them test and one analyzed accordingly.

• Entreprenaurial lectures and government schemes related to availability of loans especially in Mahila Vikas and women made aware to students by inviting guests from outside and children are made aware to start their business with relation to small scale industries and laghu udyog.

• Guidance lectures on how to study abroad, their procedure their criteria requirements, fee structure,scholarships ,staying accommodation help from the consulate from the respective countries.Placements .Various workshop and talk shows on music like in classical, semi classical,folk ,music and dance and their stand in today’s competitive world and a certificate to that effect is also provided .How jobs are created through universities and a scale in also provided to the certificate holders.

• Donation Drive,Donate clothes, necessary household items, grocery items and many more items to grief people and underprivileged children for uttarakhand.Help rehabilitation center by collecting money helping the officials and the challenged people in their exhibitions, programmes and by devoting time to the required people.

• Intellectual news for cultural activities and students achievements
  ➢ Eminent personalities are invited for guest lectures,expert advice on subject matters and interactive sessions are conducted by the college.
  • b. Students representing from the cultural field are always motivated and given opportunites for various cultural exchange programmes.
  • c. Students have therefore represented countries abroad and have been awarded with certificates.
  • d. Students have also been nominated for best film,best actor award from our college because of the exposure given to them in cultural field.

II. NSS (National Service Scheme) :

(A) N.S.S. Unit has enrolled 200 volunteers in the academic year 2012-2013. The volunteers participated in many activities which helped in community services. As per the directions given by the Mumbai University’s N.S.S. Cell various College Level and area based activities were conducted throughout the year. Volunteers
also took part in different University level activities. Volunteers organized different programmes which marked the celebration of various days including N.S.S. Orientation Day, Teachers’ Day, Independence Day, Republic Day, Guru Purnima, N.S.S. Foundation Day, Sadbhavna Divas, Yuva Divas, AIDS Day etc.

Volunteers took part in Tree Plantations organised by University of Mumbai.
Volunteers participated in rallies, marches, workshops and seminars organized by University of Mumbai.

**AREA-BASED PROJECTS :**
6. Red Ribbon Club (RRC)
7. Blue Ribbon Club (BRC)
8. Environment Project
9. Yuvak Biradari
10. Each One Teach One.

Volunteers took active part in spreading HIV & AIDS Awareness through various R.R.C. activities which included seminars on HIV & AIDS Awareness’ and ‘Stigma and Discrimination’, Blood Donation Drives, Thalassemia Minor Check-up Drive, Stem-Cell Registry, Blood Bank and ICTC visits and workshop for Peer Educators organized by the Mumbai District Aids Control Society (MDACS).

The volunteers participated in the project called ‘I Clean – Toh Mumbai Clean’ run by the Blue Ribbon Club Movement, where volunteers spread awareness in the community about maintaining clean and hygienic living conditions.

**(B) Report of Special Rural Camp :**
N.S.S. unit of our college had organized a 07 days ‘special rural camp’ from 1st to 7th Dec., 2012 at Hindu Seva Sangha, Mannoli village, Kalyan : 52 volunteers (girls + boys) and 02 Programme Officers participated in the camp. Many activities were organized for community development and awareness of Mannoli and Mhasrundi villages.

‘Well’ Clean-up Activity :
Volunteers cleaned up the areas near the wells in Mhasrundi and Mannoli villages. The nearby areas near the well were very dirty and full of filth, because of which it was inviting various kinds of infections to the people living there. This was the activity wherein the villagers also joined hands with the volunteers in getting the work done.

Street Plays :
Volunteers participated in various street plays based on social issues. Street plays were performed in different areas in Mannoli and Mhasrundi villages to bring
about awareness about various social issues like Education, Environment, Gender discrimination, Superstitions, HIV/AIDS Awareness etc.

**Teaching School Children :**
Volunteers taught the school children of Zilla Parishad School, Mhasrundi Village on all seven days of the camp.

**Sports & Dinner, for School Children :**
Our N.S.S. unit had kept sports meet for the school children where different sports activities were organized for the children of Mhasrundi village. After sports, dinner was also arranged by the volunteers for the children. All the children were given gifts and the winners were felicitated with prizes. Notebooks prepared by the volunteers using old used notebooks were also distributed among the children as instructed by the Honorable Vice-Chancellor of University of Mumbai.

**Visits by the Teaching Staff :**
Many teachers of our college visited the camp site. They had a very good time with the volunteers. All the staff members guided and encouraged the volunteers in keeping up the good work. They also helped them in the kitchen. The faculties who visited the camp were Vice-Principal, Ms. Vidya Bhide, Dr. Mohana Bandkar, Ms. Mahalakshmi Kumar, Dr. S.V. Lasune, Mr. Nimesh Punjani, Dr. Divya Nagam and Mr. Rahul Shetty.

**Grass Cutting Activity :**
Volunteers did the beautification of the huge ground of the Hindu Seva Sangh by cutting the grass and cleaning the ground.

3) **Health Services –**
Variety of Health services were provided by NSS unit of our college. These included:-
- Thalessaemia Check up Camp.
- Blood Donation Drive.
- Bone Marrow Registry.

The institute promotes health and well-being of its students and faculty. It has conducted Yoga Sessions and various workshops for the same.

4) As per the directives of the University of Mumbai, College has constituted ‘Women Development Cell’ to redress the complaints of Sexual Harassment and to create awareness towards ‘Gender Sensitisation’. Prof. P.A. Sapre was Convenor of the Cell.

The activities conducted were as follows :

4) **Awareness Week :**
Banners made by students were put up in premises of college in 3rd week of August 2012. Notices were circulated informing students about the activities of the cell and members of the cell.
5) A workshop titled ‘Sexual Harassment’ at workplace and Rights of Women’ was held on 12th Sept., 2012. Well known sociologist Dr. Anjali Kanitkar was the guest of honour.

6) Well known gynecologist Dr. Phatak was invited to address students in the workshop held on 12/12/2012 on ‘Womens’ well being.

- Career counselling is more popular with the students due to the availability of various career options.
- Career Guidance also helps them to make the right decision.

5) **REPORT ON VOCATIONAL COURSES:**

Vocational courses conducted were as follows:

11) Tax Procedure & Practice
12) Tourism & Travel Management
13) Computer Applications
14) Principles & Practices of insurance
15) E-Commerce

Regular exams for every semester were conducted comprising of projects, practical assignments and on the job training.

**2013-2014**

1) **I. Students Council:**

Student council organizes various activities as follows

- **B.Com week:**
  In this event all the days like friendship day, chocolate day, rose day, traditional day, tie and saree day, confession day, personality day are organized by student council.

- **Competitions:**
  Student council organizes competitions like rangoli, mehandi, hair style, facial makeover, handwriting competition, on the spot story competitions, Rasoi, Poem writing.

- **Seminar on certificate courses & guidance lectures:**
  Student council organizes the following courses
  - NIIT certificate courses & seminar on Tally for 7 days
  - Event management certificate course.
  - Fly High aviation seminar for career in aviation.
  - Clean & Clear fresh face event

- **Talent day:**
Intra collegiate annual talent show where talent of student like singing, dancing, instrumental, all cultural activities are showcased.

- Annual Day, where students, toppers, Subject wise toppers, rank holders from all the fields of co-curricular and curricular, academic activities are felicitated through medals & certificates. Students' achievements are recognized.
- Teachers Day, 15th August, 26th January are the days where celebrations are made according by
- Intercollegiate festival like seatown and intercollegiate festival of other colleges are handled by student council and committees.

2) **Health Services** –

Variety of Health services were provided by NSS unit of our college. These included:

- Thalassaemia Check up Camp.
- Blood Donation Drive.
- Bone Marrow Registry.

The institute promotes health and well-being of its students and faculty. It has conducted Yoga Sessions and various workshops for the same.

3) **REPORT ON VOCATIONAL COURSES**:

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16) Tax Procedure & Practice
17) Tourism & Travel Management
18) Computer Applications
19) Principles & Practices of insurance
20) E-Commerce

Regular exams for every semester were conducted comprising of projects, practical assignments and on the job training.

**Rotract Club:**

Students Exchange Program under Rotaract Club was started by the college.

International Youth Exchange Program with Germany:

The Indo-German Youth Exchange Program was organized by Rotary Club of Bombay Mid-Town with Rotary Club of Nidda, Germany to provide an opportunity to the youth of Indian and Germany to experience life with
culturally diverse range of International students to share knowledge, ideas and culture of their countries.

The Rotaract Club of Lala Lajpatrai College of Commerce & Economics believes in ‘Self Development through Service’ and hence, we have been carrying out various social service projects which comes under the COMMUNITY SERVICE avenue of the club. We not only aim at self development but also to serve the society in whichever means possible. We have also been tagged as the only institution based club with more focus on Community Service. The Club got a record media coverage in the leading Newspapers for its 8 projects.

There are few significant projects done by the club in the Community Service Avenue since past 3 years. They are:

**ASTITVA EK PEHCHAAN**

We the Rotaractors of Rotaract Club of Lala Lajpatrai College of Commerce & Economics had arranged a talent show for the Physically & Mentally Challenged Kids named ‘ASTITVA – EK PEHCHAAN’ on 12th Oct at Lala Lajpatrai College Auditorium. This show was only to bring out the Talent of these Special Kids and not a Competition for title of ‘THE BEST’. The Show had a participation of 2 Special Schools namely, Anza Special School & Little Angles Special School along with 1 Blind School, NAB Workshop for the Blind and 1 Deaf School namely, Central School for Education of Deaf. The show had a total of 10 performances with 1 being the complementary dance from the Organizer’s side & 9 performances from the Special Kids of the Participant Schools. The event was graced by Vaibhav Ghuge, a Dancing Hero from DID Season 3. He was present to encourage the kids to carry on with their passion and also performed a small dance on a song.

**Respect Your Tri-Colour**

One of the biggest project undertaken by Rotaract Club of Lala Lajpatrai College of Commerce & Economics since past 4 years in which we collect the flags lying on the road and dispose it with due respect and honour. Being the 5th year of the project we not only collected 223 flags but we also created awareness a day prior i.e on 14th August, 2014 by painting T-shirts
which gave messages. As India is now encouraging the use of technology and Socializing, we uploaded various pictures online which not only contributed to this cause but also created awareness amongst the people who are technosavy and socialized. We also presented Skit on various places like Gateway of India, Marine Drive etc to create awareness about disposing the flags. On the 67th Independence Day, along with celebrating the day 35 members of the Rotaract Club of Lala Lajpatrai College also contributed their bit towards the society, towards our country by not only spreading the awareness but also collecting the flags thrown on the road. We started our collection from Fountain then covering the places like Kalaghoda, Gateway of India and then Marine Drive. Going back to last year's statistics- we had collected more than 500 flags along with spreading the awareness about the cause. And as we can see there has been a drastic fall in the numbers due to the awareness created before.

**A COAT TO SURVIVE**

A Rainy morning was spent donating Rain Coats to the poor people & many others as well. The morning was memorable for all of us since it had never happened that any of us had donated rain coats in such a way to anyone. Rain Coats were donated at 3 places to people working in rains without a cover on the body, poor people & a few BMC and Government Authorities working in rains without any cover.

**Adopt A Human**

This project has been undertaken by Rotaract Club of Lala Lajpatrai College of Commerce and Economics in the year 2011-12. Under this initiative, our club had adopted a woman from an old age home named Manorama. The purpose behind this initiative was to give the most expensive thing one can share, that is one’s time. We made it a point to visit Manorama at least once in a month. She had been a part of our family and we had celebrated all the festivals of the year with her, be it Dussehra, Gudi Padwa, Diwali, Eid, Christmas, and many more.

**Mumbai Peace walk- Walking For World Peace**

To Promote Peace on the internationally observed UN World Peace Day, a Peace Walk was organised at Worli by the Rotaract Club of Lala Lajpatrai College and 20 Rotaract Clubs all over Mumbai. These clubs joined hands
for this project along with the World Peacekeepers Movement — an initiative by Wockhardt Foundation. The Peace Walk started around 4 pm from Aarey Dairy, Worli and concluded at the Worli end of the Bandra-Worli Sea Link at around 6 pm. Our concept was to promote peace through seven values such as, Gratitude, Love, Humility, Patience, Truth, Forgiveness and Giving. With the rising violence in our country and also in the international community, a person who says ‘I am living in peace’ can be called a dreamer.

Santa On The Way

The Rotaract club of Lala Lajpatrai College presents "Santa On The Way" on 25th December, 2012 on the occasion of Christmas. Rtr. Priyank Savla had become the Santa. All the members and Santa went to slums areas of Agripada, Mumbai at 12pm midnight. The motive behind the project is to surprise kids and spend some time with unfortunate kids. Santa woke up the kids with his jingle bell n song and distributed chocolates to everyone. Kids were running behind the Santa and joy n enthusiastic on the kids face was inexpressible.

Drop of hope

The Blood Donation Drive was conducted in order to make people aware of the Advantages of Blood Donation & encourage them to donate Blood every 3 months so that they can be the Unknown Heroes who can save a Life of Someone Unknown. The Aim was to organize a Blood Donation camp at Churchgate Station & spread awareness about Donation Drive along with collecting Blood for the Blood Bank. Blood Donation Drive was conducted with the help of the Blood Bank so that lives of those needy people could be saved who require the Blood at Crucial Moment of Life & Death.

Aarambh

We went on the street to perform an act conveying the message to spread Education to the people who can’t avail it due to any kind of reason. To spread awareness of Importance of Education to the Society, Street play was conducted outside Churchgate Station.

Chakachak
Chakachak was a joint initiative of 33 clubs across Mumbai which comes under Rotaract District 3140. It was meant to spread awareness about the need to maintain clean stations and surroundings as they are the lifeline of this beautiful city!! It happened at Dadar, Thane, Andheri, Borivali, Dombivali, Vashi, Kharghar, Malad, Churchgate and CST stations. We collected over 97 bags of waste and our project was published in two newspapers!! The main aim behind this project was to give Mumbai's lifeline a much needed bypass. We wanted to show people how a cleaner city can spread happiness and joy and how each and every one of us can contribute to make our city a better place to live in!

**Shiksha**

Basic English including Alphabets of English Language was taught to the children studying from 1st to 4th STD in the school in 4 sessions. The Concept was to teach the children basic English who don't have proper sources to learn it through the Modules of Shiksha, also to spread Education of English language, which is assumed to be the Universal Language, amongst the children of Arya Samaj School.

**12] Youth Parliament:**

It was a mock loksabha conducted by BMS Dept where the colleges represented the ruling party and the opposition party and debated over various sensitive issues on recent events. There was a speaker, railway minister, food minister, finance minister and many other important people from the ruling and opposition party.

**13] Embedded System Project Exhibition:**

The projects were made by students of Second Year B.Sc.IT and exhibited. Equipments like fire sensor, drip irrigation equipment, distance sensors, password protected gates, power savers etc were designed by students.

**14] Awareness Campaign:**

AB MEIN EK BAJAOO is the awareness campaign implemented by BMM dept to make today’s women aware about sexual harassment. This campaign is implemented in trains, buildings, colleges by distributing whistles and flyers and setting registration centers.
an award won by BMM department for best social cause ‘Ab Main Ek Bajaoon’ by Satyapal Singh 2013. National Level Award by NDTV for Social campaign ‘Ab Main Ek Bajaoon’. 2013

7.3 **Best Practices**

7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

If, Education can be termed as an all-round development of one’s character and personality, it can also be defined as something that stands for humanism, for tolerance, for reason and above all for adventure of ideas and for the search of truth. Keeping these parameters in mind following are the practices followed in our college under best practices:

**Evolution of Department-wise/Function-wise processes:**

**Admissions:** Student admissions, being one of the first touch points for students and parents, is a key area that brings with it a greater need for organized information processing. Key information relating to student profiles, student application forms, student backgrounds, eligibility criteria as per University regulations etc is available here. Over the years, the Institution has developed a few initiatives, such as the introduction of online admission systems that enable students from across geographical boundaries to access course-specific application procedures & regulations and methods to track the status of application etc.

**Attendance Management:** The Institution has adopted a ‘Smart Attendance’ Management system, which is a cutting-edge, direct repository for all information relating to student attendance and class schedules. Through this system, parents are able to keep track of the number of classes conducted, Student Evaluation Scores, **Student Progression:** Continuous Student progression, being one of the primary objectives of the Institution, is an area that requires constant monitoring. Various aspects such as Class-wise/Course-wise Internal & External Evaluation Scores, Value-added programs, Recruitment schedules & status, etc.

**Feedback:** Students’ Feedback on Teachers’, Teachers’ Feedback on Students/Student progression etc are collected through the various forms and questionnaires through the Campus Automation Software is collected, reviewed and shared with the necessary stakeholders. The orderly Knowledge Management system creates scope for continuous
feedback & monitoring.

**Placement Services** are enhanced effectively by engaging students in filling the knowledge gaps in functional areas and by imparting domain specific and general skill development among students.

**Objectives:**
- To develop & fill knowledge gaps (industry-relevant) in functional domains
- To impart domain-specific and general skills to enhance employability
- To promote Student progression
- To provide additional learning opportunities through Internships, Domain rotations
- To nurture Industry–Academia collaborations

**SCHOLARSHIP AND FREESHIPS:**

Every year our college provides financial aids to the poor, needy students belonging to marginal sections of the society i.e., Our College also offers free ships to students under which they need not pay any tuition and admission fees to the college.

We even have **EARN AND LEARN** scheme in the college where students work on part time basis to meet up their expenses and earn their pocket money. Free Internet facility for staff & students:

**FREE INTERNET FACILITY:**

The Internet facility was started in the library from academic year 2004-05 to all students & teachers & same service is being continued till date.

- In an average 40 Users (Students and Teachers) in 2008-2009, 50 in 2009-2010, 125 in 2011-2012 and have availed this free internet facility every day.

**BOOK BANK FACILITY:**

The book bank facility is available in the college for the marginalized and underprivileged students. During academic year 2008-2009, 13 Students utilized 97 books, in 2009-2010, 18 students utilized 121 books, in 2011-2012, 15 students utilized one hundred sixteen (116) books, to keep with them for whole academic year. These students have also utilized library reference sources. They are even allowed to exchange books which they need. Library has provided the reading material free of cost to these students
on the basis of their need. Free photocopying facility in the library is also given to those under privileged students on showing their document stating the same.

Apart from these, we also provide Remedial Teaching and coaching to these unprivileged students

**THE WOMEN DEVELOPMENT** our college looks after the gender related grievances of the students and staff. The cell works actively all throughout the year by organizing Awareness week on gender related issues through conducting lectures, posters, banners and circulation of notices from time to time. Social workers and Women Rights Activists are called for talks to enlighten and sensitize the students on these issues.

**UNDER RESEARCH AND CONSULTANCY PROGRAMME**, our Faculty Members are granted leave with full pay under Faculty Improvement Programmes. Dr. Mohana Bandkar from Economics department has availed the same.

Under **STUDENTS SUPPORT AND PROGRESSION** scheme, our college organized visit to the Old Age Home to sensitize our students on the major social issue of the Senior citizens who are abandoned by their own kith and kin to survive the old age on their own with all the hardships and struggles of life.

Every twice in a year the NSS Unit of our college organizes **BLOOD DONATION CAMP** where 100 to 110 bottles, each containing 300 ml are collected and given to the Public Hospital (King Edward Memorial Hospital) for the welfare of people.

Our college is also registered with the Bone Marrow Registry of India. Our Teaching, Non-Teaching and students get registered whereby on requirement they can donate their bone marrow if they wish so.

Above all, we also have Thalassemia Minor Check Up Drive conducted twice a year in the college Premises for the Final Year students by the NGO, Think Foundation India.

College has a GRIEVANCE CELL which deals with the complaints of the students in both academic as well as non-academic areas. Students are encouraged to approach the concerned professors any time within college hours to get their problems solved.

**STUDENT COUNCIL**

- **STUDENT COUNCIL** organizes certificate crash course and full-fledged continued courses which are very Expensive outside but it is offered at minimal prices like TALLY(NIIT), 7 day certificate course for B.Com, BAF, B.Sc.IT, B.Sc. CS, BMS, BBI, BMM.
• Conducts aptitude test & employability test in association with university of Mumbai and Rajiv Gandhi contemporary studies where students from all the fields like B.Com, BAF, B.Sc.IT, BMS, BBI, BMM give them test and one analyzed accordingly.

1) Donation Drive was conducted by Lala Lajpatrai Performing Art Society. Students Council and Cultural Committee where Children donate clothes, necessary household items, grocery items and many more items to grief stricken people and under privileged
   - Children etc. for Uttarakhand, BMC – Schools.
   - Children help Rehabilitation Centre by collecting money, helping officials and the challenged people in their Exhibition, programmes and by devoting time to the required people.

2) Intellectuals from the field of Culture music and Dance are called for enhancement of students cultural knowledge and thus their potentials are made to use. They are made aware about their degrees and their involvement in the above field and thus how they can take it as a full fledged career and get the UGC scale by giving their various Examinations. Thus Eminent personalities are invited and an interactive sessions are conducted by the council.

3) Students are always motivated and given opportunities for various Cultural Exchange Programmes abroad also. They have represented our countries and have been awarded with certificates from Govt. of that country i.e. Govt. of Canada, students name Rishabh Shanker and student Sai Ganesh was awarded for Best Actor Award from our college for the short film presented on social issues.

4) Personality development lectures are conducted by reknowned people from their respective fields where students are motivated and groomed for their change in behavior and values and Ethical issues related to society norms and their role is also highlighted.

5) Inter Collegiate Event like Seatown, is organized where more than 40 colleges participate in various Indoor activities, Outdoor activities, Fine Art Activities and
Performing Art the activities. This entire Event is handled by the Students Council and Cultural Committee and Lala Lajpatrai Performing Art Society.
Photographs:

BLOOD DONATION DRIVE

CLASS ROOM

COMPUTER LAB
ENTERPRENEURSHIP CELL

ENTERPRENEURSHIP CELL

FACULTY ROOM
INDUSTRY VISIT

WOMEN DEVELOPMENT CELL

NSS ACTIVITY

SPORTS

SEMINAR

SEMINAR
Evaluative Report of the Departments
Evaluative Report of the Departments: Faculty: Science

EVALUATIVE REPORT OF DEPARTMENT OF B.Sc. in Information Technology

1. Name of the department: **BSc in Information Technology**

2. Year of establishment: **2001**

3. Names of Programmes / Courses offered (UG, PG, M.PHI., Ph.D., Integrated Masters, Integrated Ph.D., etc.): **Under Graduate**

4. Names of Interdisciplinary courses and the departments / units involved:

<table>
<thead>
<tr>
<th>BSc Information Technology</th>
<th>BSc Computer Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Maths I/II(SemI/II)</td>
<td>Maths I/II(Sem I/II/III/IV)</td>
</tr>
<tr>
<td>Professional Communication Skills (Sem I)</td>
<td>Foundation Course(Sem I/II/III/IV)</td>
</tr>
<tr>
<td>Introduction to Programming(Sem I)</td>
<td>Algo and C(Sem I)</td>
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<td>Java(Sem IV)</td>
</tr>
<tr>
<td>Software Engineering(Sem IV)</td>
<td>Software Engineering(Sem IV)</td>
</tr>
<tr>
<td>Quantitative Techniques(Sem IV)</td>
<td>Stats I/II(Sem I/II/III/IV)</td>
</tr>
<tr>
<td>Advanced Java(Sem V)</td>
<td>Advanced Java(Sem V)</td>
</tr>
<tr>
<td>Linux Administration(Sem V)/Modern Operating System(Sem III)</td>
<td>Operating System(Sem V)</td>
</tr>
<tr>
<td>Web Tech(Sem II)</td>
<td>Web Technology(Sem V)</td>
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<td>Dot Net(Sem V)</td>
</tr>
<tr>
<td>Project(Sem VI)</td>
<td>Project(Sem VI)</td>
</tr>
</tbody>
</table>

5. Annual / semester / choice based credit system (programme wise): **3 Years** spread over 6 semesters. Based on CBSGS (Credit Based Semester and Grading System.)
6. Participation of the department in the courses offered by other departments:

<table>
<thead>
<tr>
<th>Name of faculty</th>
<th>Subjects Taught</th>
<th>Participated in courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Sunehra Lulaniya</td>
<td>Computer Graphics/Introduction to Programming</td>
<td>BSc Comp. Sc.</td>
</tr>
<tr>
<td>Prof. Nidhi Singh</td>
<td>Advanced SQL/DBMS/Software Engineering</td>
<td>BSc Comp.Sc.</td>
</tr>
<tr>
<td>Prof. Famida Shaikh</td>
<td>Applied Maths I/II/Quantitative Techniques</td>
<td>BSc Comp. Sc.</td>
</tr>
<tr>
<td>Prof. Jayshri Ingale</td>
<td>Modern Operating System/Introduction to Programming/Java and Data Structures/ ASP.Net with C#</td>
<td>BSc Comp Sc.</td>
</tr>
<tr>
<td>Prof. Shahid Parvez</td>
<td>Project Guidance</td>
<td>BSc Comp. Sc.</td>
</tr>
</tbody>
</table>

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**

8. Details of courses / programs discontinued (if any) with reasons: **N.A.**

9. Number of Teaching Posts:

<table>
<thead>
<tr>
<th></th>
<th>Sanctioned</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asst. Professors</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D / M.Phil tec.,)

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th>No. of years of Experience</th>
<th>No. of Ph.D Students guided for the last 4 years</th>
</tr>
</thead>
</table>
11. List of senior visiting faculty:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Area</th>
<th>Qualification</th>
<th>Experience</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Prof. Ahtesham Shaikh</td>
<td>AdvJava,IT,PM</td>
<td>MBA/MCA</td>
<td>9 years</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Prof. Shahid Pervez</td>
<td>Project Guidance</td>
<td>MCS/MBA</td>
<td>13 Years</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Prof. Sabir Shaikh</td>
<td>Electronics</td>
<td>MSc(IT)</td>
<td>6 Years</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Prof. Priya Pawaskar</td>
<td>Professional Communication Skills</td>
<td>MA (English)</td>
<td>3 Years</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Prof. Vahid Kapadia</td>
<td>Linux Administration</td>
<td>ME</td>
<td>15 Years</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Prof. Mithila Satam</td>
<td>Network Security</td>
<td>MSc(IT)</td>
<td>2 Years</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Prof. Umehani Saiyed</td>
<td>Project Management</td>
<td>MSc(Comp. Sc)</td>
<td>3 Years</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Prof. Famida Shaikh</td>
<td>Maths, Quantitative Tech.</td>
<td>MSc(Stats)</td>
<td>11 Years</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Prof. Jayshri Ingale</td>
<td>Dot Net/Java</td>
<td></td>
<td>4 Years</td>
<td></td>
</tr>
</tbody>
</table>

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 39%

13. Student – teacher ratio: 34:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: 5

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D / MPhil / PG.:

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th>No. of years of Experience</th>
<th>No. of Ph.D Students guided for the last 4 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Nidhi Singh</td>
<td>BE/MCA</td>
<td>Asst. Prof</td>
<td>Database</td>
<td>6</td>
<td>NA</td>
</tr>
</tbody>
</table>
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST ; UGC, DBT, ICSSR, etc. and total grants received -: **NIL**

18. Research Centre / facility recognized by the University -: **NIL**

19. Publications -: **NIL**

20. Areas of consultancy and income generated -: **NIL**

21. Faculty as members in  
   a) National committees b) International committees c) Editorial Boards….: **N.A.**

22. Student Projects.  
   a) Percentage of students who have done in – house projects including inter departmental / programme:  
      **100%** students have submitted University Project worth 200 marks in 6th Sem.  
      **17%** students have submitted DLLE projects.

   b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies- **22.27%**

23. Awards / Recognitions received by students -:  
   **SiddheshPrabhu (Fencing)**  
   ▶ Mayor Cup 2012-13 (1 Silver).  
   ▶ State Level 2013 ( 2 Gold ,1 Bronze) & 3 times top 8 selection.  
   ▶ International Level – Got selected to represent India in “ Open Fencing World Championship “ . All over Ranked 53rd .  
   ▶ Selected for Mini Olympics2014.  
      “Awarded as BEST COACH for U-14 Fencing Team.”

Following students were awarded by the college for distinguished performance in respective fields:

- Shwetank Dwivede was awarded BEST BOY overall in BSc IT.
- Bhavana Kshirsagar was awarded BEST GIRL overall in BSc IT.
- Usama Ghawate was awarded for Best Academics.
- Gargi Mahajan was awarded the BEST ORGANIZER.
- Safura Patel was awarded BEST LIBRARY USER of the College.

24. List of eminent academicians and scientists / visitors to the department:-
- Seminar on Cloud Computing was held on 20th August, 2013 by Prof. Arun Dalwi of Patkar College.
- Seminar on Movie Making was presented by Viral Fever (of IIT Mumbai passed out students) on 17th August, 2013.
- Seminar on Hardware Assembly, Data Warehouse was held by NIIT was held on 26th Aug, 2013. Students were given Career Guidance also.
- Seminar on Project Guidance was held by passed out students for the Third Year students with special emphasis on the general problems faced by students.

25. Seminars / Conferences / workshops organized & the source of funding
   a) National-NIL
   b) International-NIL

26. Student profile programme / course wise:

<table>
<thead>
<tr>
<th>Name of the Course / Programme</th>
<th>Application received</th>
<th>Selected</th>
<th>Enrolled</th>
<th>Pass Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>M</td>
<td>F</td>
<td></td>
</tr>
<tr>
<td>2013-14(FY)</td>
<td>110</td>
<td>47</td>
<td>33 14</td>
<td>68.89</td>
</tr>
<tr>
<td>SY</td>
<td>57</td>
<td>37 20</td>
<td></td>
<td>71.42</td>
</tr>
<tr>
<td>TY</td>
<td>34</td>
<td>23 11</td>
<td></td>
<td>78.78</td>
</tr>
</tbody>
</table>

*M = Male       * F = Female

27. Diversity of Students:

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>% of students from the same state</th>
<th>% of students from other states</th>
<th>% of students from abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-15</td>
<td>45</td>
<td>1</td>
<td>nil</td>
</tr>
<tr>
<td>2013-14</td>
<td>50</td>
<td>3</td>
<td>nil</td>
</tr>
<tr>
<td>2012-13</td>
<td>34</td>
<td>1</td>
<td>nil</td>
</tr>
</tbody>
</table>
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENSE SERVICES, etc. :- **NIL**

29. Student Progression:

<table>
<thead>
<tr>
<th>Student progression</th>
<th>Against % enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>UG to PG</td>
<td>Data not available</td>
</tr>
<tr>
<td>PG to M.Phil</td>
<td>&quot;</td>
</tr>
<tr>
<td>PG to Ph.D</td>
<td>&quot;</td>
</tr>
<tr>
<td>Ph.D to Post – Doctoral</td>
<td>&quot;</td>
</tr>
<tr>
<td>Employed</td>
<td>9 students placed</td>
</tr>
</tbody>
</table>

- **Campus selection**

30. Details of infrastructural facilities:

- a) Library : - **Yes**
- b) Internet facilities for staff & students : - **Yes**
- c) Class rooms with ICT facility : - **Yes**
- d) Laboratories : - **Yes**

31. Number of students receiving financial assistance from college, University, government or other agencies : --

**2011-12:**

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Class</th>
<th>Fees waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kodimala Roja Rajanna</td>
<td>SYBSc IT</td>
<td>10000</td>
</tr>
<tr>
<td>2</td>
<td>Rawat Jyoti Chandan Singh</td>
<td>SYBSc IT</td>
<td>10000</td>
</tr>
<tr>
<td>3</td>
<td>Shaikh Haider Ali</td>
<td>SYBSc IT</td>
<td>10000</td>
</tr>
<tr>
<td>4</td>
<td>Vaishali Singh</td>
<td>TYBSc IT</td>
<td>22875</td>
</tr>
</tbody>
</table>

**2012-13:**

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Class</th>
<th>Fees waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Vaibhav Sawant</td>
<td>TYBSc IT</td>
<td>6000</td>
</tr>
<tr>
<td>2</td>
<td>Perla Karan Vithal</td>
<td>TYBSc IT</td>
<td>10000</td>
</tr>
<tr>
<td>3</td>
<td>Reshma Shetty</td>
<td>TYBSc IT</td>
<td>10000</td>
</tr>
<tr>
<td>4</td>
<td>Kodimala Roja</td>
<td>TYBSc IT</td>
<td>5000</td>
</tr>
<tr>
<td>5</td>
<td>Shaikh Haider Ali</td>
<td>TYBSc IT</td>
<td>5000</td>
</tr>
<tr>
<td>6</td>
<td>Khan Mairaj</td>
<td>TYBSc IT</td>
<td>5000</td>
</tr>
<tr>
<td>7</td>
<td>Singh Anurag</td>
<td>SYBSc IT</td>
<td>10000</td>
</tr>
</tbody>
</table>
2013-14:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Class</th>
<th>Fees waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Shwetank Dwivedi</td>
<td>TYBSc IT</td>
<td>11463</td>
</tr>
<tr>
<td>2</td>
<td>Neha Upadhyaya</td>
<td>SYBSc IT</td>
<td>13245</td>
</tr>
</tbody>
</table>

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

1 Seminar and 1 workshop was arranged for students.

33. Teaching methods adopted to improve student learning:

- Power Point Presentations, Case studies, Practical Demonstrations of programs using LCD in Lectures, Projectors.

34. Participation in institutional Social Responsibility (ISR) and Extension activities:

- Many students are part of DLLE, NSS which deal with Social Service. Different projects have been opted by the students such as career projects, status of women in society, population and education projects. Students also visited various NGOs and conducted activities such as survey, interview etc

- As part of our Annual Inter Collegiate Fest our students went to Vatsalya Foundation and provided less privileged children with refreshments, organized games for them and spent some quality time with them. All kids were given small gifts as token of love.

- Every Year Green Ganesha is held in collaboration with TOI which promotes environment friendly Ganesha idols.

35. SWOC analysis of the department and Future plans:

**Strength:**

- This course Enhances Logical and analytical skills. Being fully practical, helps students in learning the practical aspects of the topics and at the completion of this course they are sound in database and networking concepts and are fully capable of developing application programs, Web pages etc. It is a very job oriented course and prospect of self-employment is also great. Course syllabus is at par with any Engineering Course content wise

**Weakness:**

- Though content wise it is at par with any engineering course, the time duration is very less and hence many a times in depth knowledge of subjects require great effort on part of teacher as well as students.
Opportunity:

- This course is at par with any engineering course content wise and hence the employers get the same skills at much cheaper cost. Hence this course is very sought after for placements. Even self Employment is a very good perspective of this course.
- Placements have been Excellent in 2013-14 with 9 placement selections in companies like TCS, PATNI, WIPRO, L&T etc.

Challenges:

- Time is a big constraint for this very lengthy course in which perfection comes only with practice.
- There are many private institutes like NIIT etc. catering to short term courses which distract the students from getting full knowledge.
2. EVALUATIVE REPORT OF DEPARTMENT OF B.Sc. in Computer Science

1. Name of the department : BSc. Computer science
2. Year of establishment : 2001
3. Names of Programmes / Courses offered : Undergraduate
4. Names of Interdisciplinary courses and the departments / units involved :

<table>
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<tr>
<th>BSc Information Technology</th>
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<td>Stats I/II(Sem I/II/III/IV)</td>
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<td>Advanced Java(Sem V)</td>
<td>Advanced Java(Sem V)</td>
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<td>Dot Net(Sem V)</td>
</tr>
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<td>Project(Sem VI)</td>
<td>Project(Sem VI)</td>
</tr>
</tbody>
</table>

5. Annual / semester / choice based credit system (programme wise) : 3 years integrated course spread over six semesters with CBSGS(Credit Based Semester and Grading System) pattern.
6. Participation of the department in the courses offered by other departments:

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<th>Participated in courses</th>
</tr>
</thead>
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<td>BSc (IT)</td>
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<tr>
<td>Prof. Nidhi Singh</td>
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<td>BSc (IT)</td>
</tr>
<tr>
<td>Prof. Famida Shaikh</td>
<td>Maths I/II/</td>
<td>BSc (IT)</td>
</tr>
<tr>
<td>Prof. Jayshri Ingale</td>
<td>Java/dot net</td>
<td>BSc (IT)</td>
</tr>
<tr>
<td>Prof. Shahid Parvez</td>
<td>Project Guidance</td>
<td>BSc (IT)</td>
</tr>
</tbody>
</table>

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**

8. Details of courses / programmes discontinued (if any) with reasons: **N.A.**

9. Number of Teaching Posts:

<table>
<thead>
<tr>
<th></th>
<th>Sanctioned</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Professors</td>
<td>1</td>
<td>2</td>
</tr>
</tbody>
</table>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D / M.Phil tec.,)

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th>No. of years of Experience</th>
<th>No. of Ph.D Students guided for the last 4 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof Sheikh Famida</td>
<td>M.Sc.(Statistics)</td>
<td>Asst.Professor</td>
<td>Statistics</td>
<td>10</td>
<td>------</td>
</tr>
<tr>
<td>Prof Jayshri Ingale</td>
<td>M.Sc.(Comp. Sc.)</td>
<td>Asst.Professor</td>
<td>Computer Science</td>
<td>03</td>
<td>------</td>
</tr>
</tbody>
</table>

11. List of senior visiting faculty:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Area</th>
<th>Qualification</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>Prof. Narendra Maurya</td>
<td>Adv. Java</td>
<td>M.Sc.(CS)</td>
<td>4 years</td>
</tr>
</tbody>
</table>
ii. Prof. Amol Joglekar
   Linux
   M.Sc.M.Phil
   8 years

iii. Prof. Kaniz Fatima
    ADBMS
    MCA
    2 years

iv. Prof. Ashwini Katkar
    Software Engineering
    M.Sc. B.Ed
    4 years

v. Prof. Krunal Mistry
    DCN
    M.Sc.(CS)
    3 years

vi. Prof. Shaziya Shaikh
    Mathematics
    M.Sc.(CS)
    1 year

vii. Prof. Seema Bhatkar
     DCN
     M.Sc.(CS)
     3 years

viii. Prof. Chirag Kamani
      Computational Mathematics
      BE
      2 years

ix. Prof. Nidhi Singh
    Database
    BE, MCA
    6 years

x. Prof. Sunehra Lulaniya
    Graphics Microcontroller & Microprocessor
    BE
    5 years

xi. Dr. Minum Saksena
    Industrial Psychology
    MA.B.Ed.Ph.d
    9 years

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 40%

13. Student – teacher ratio : 20:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 4

15. Qualification of teaching faculty with DSC / D.Litt / Ph.D / MPhil / PG. :-

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th>No. of years of Experience</th>
<th>No. of Ph.D Students guided for the last 4 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Sheikh Famida</td>
<td>M.Sc.(Statistics)</td>
<td>Asst.Professor</td>
<td>Statistics</td>
<td>10</td>
<td>-----</td>
</tr>
<tr>
<td>Prof. Jayshri Ingale</td>
<td>M.Sc.(Comp. Sc.)</td>
<td>Asst.Professor</td>
<td>Computer Science</td>
<td>03</td>
<td>-----</td>
</tr>
</tbody>
</table>
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received. **NIL**

17. Departmental projects funded by DST – FIST ; UGC, DBT, ICSSR, etc. and total grants received :: **NIL**

18. Research Centre / facility recognized by the University :: **No**

19. Publications :- **None**

20. Areas of consultancy and income generated :: **NIL**

21. Faculty as members in
   b) National committees b) International committees c) Editorial Boards…. **N.A.**

22. Student Projects.
   a) Percentage of students who have done in – house projects including inter departmental / programme. All the students are required to undergo 100 marks project as prescribed by the university. External examiners evaluate the project on the basis of documentation, presentation and viva.
   b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies **NIL**

23. **Awards/Recognition received by students:**

   Following students were awarded by the college for distinguished performance in respective fields. :

   Ajay Shinde was awarded the **Best Boy**
   Bhakti Vaidya was awarded the **Best Girl**.
   Ajay Shinde was awarded for **Best Academics**.

24. List of eminent academicians and scientists / visitors to the department :
   - Seminar on Cloud Computing was held on 20th August, 2013 by Prof. Arun Dalwi of Patkar College.
   - Seminar on Movie Making was presented by Viral Fever (of IIT Mumbai passed out students) on 17th August, 2013.
- Seminar on Hardware Assembly, Data Warehouse was held by NIIT on 26th Aug, 2013. Students were given Career Guidance also.
- Seminar on Project Guidance was held by the ex-students for the third year students with special emphasis on the general problems faced by students.

25. Seminars / Conferences / workshops organized & the source of funding
   c) National - NIL
   d) International ---- NIL

26. Student profile programme / course wise:

<table>
<thead>
<tr>
<th>Name of the Course / Programme</th>
<th>Application received</th>
<th>Selected</th>
<th>Enrolled</th>
<th>Pass Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYCS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SYCS</td>
<td>-</td>
<td>17</td>
<td>15</td>
<td>2</td>
</tr>
<tr>
<td>TYCS</td>
<td></td>
<td>25</td>
<td>18</td>
<td>7</td>
</tr>
</tbody>
</table>

*M = Male  * F = Female

27. Diversity of Students: All from the city

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENSE SERVICES, etc. : NIL

29. Student Progression:

<table>
<thead>
<tr>
<th>Student progression</th>
<th>Against % enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>UG to PG</td>
<td>Data not available</td>
</tr>
<tr>
<td>PG to M.Phil</td>
<td></td>
</tr>
<tr>
<td>PG to Ph.D</td>
<td></td>
</tr>
<tr>
<td>Ph.D to Post – Doctoral</td>
<td></td>
</tr>
<tr>
<td>Employed</td>
<td>NIL</td>
</tr>
<tr>
<td></td>
<td>Campus selection</td>
</tr>
</tbody>
</table>

30. Details of infrastructural facilities:
   a) Library : - Yes
   b) Internet facilities for staff & students : - Yes
   c) Class rooms with ICT facility : - Yes
   d) Laboratories : - Yes
31. Number of students receiving financial assistance from college, University, government or other agencies:

**2011-12:**

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Class</th>
<th>Fees waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kava Shraddha Ramesh</td>
<td>SYBSc CS</td>
<td>10000</td>
</tr>
<tr>
<td>2</td>
<td>Mulik Vaibhav Suresh</td>
<td>SYBSc CS</td>
<td>10000</td>
</tr>
<tr>
<td>3</td>
<td>Karmakar Pintu Ganesh</td>
<td>SYBSc CS</td>
<td>10000</td>
</tr>
</tbody>
</table>

**2012-13:**

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Class</th>
<th>Fees waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sofiya Khan</td>
<td>SYBSc CS</td>
<td>10000</td>
</tr>
<tr>
<td>2</td>
<td>Sneha Suresh Gundu</td>
<td>SYBSc CS</td>
<td>5450</td>
</tr>
<tr>
<td>3</td>
<td>Mulik Vaibhav Suresh</td>
<td>TYBScCS</td>
<td>10000</td>
</tr>
<tr>
<td>4</td>
<td>Kava Shraddha Ramesh</td>
<td>TYBScCS</td>
<td>10000</td>
</tr>
<tr>
<td>5</td>
<td>Vaidya Bhakti</td>
<td>TYBSc CS</td>
<td>10000</td>
</tr>
<tr>
<td>6</td>
<td>Jitendra Patel</td>
<td>TYBSc CS</td>
<td>10000</td>
</tr>
</tbody>
</table>

**2013-14:**

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Class</th>
<th>Fees waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sneha Gundu</td>
<td>TYBSc CS</td>
<td>12750</td>
</tr>
</tbody>
</table>

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **3 Seminars and 1 workshop**

33. Teaching methods adopted to improve student learning: **Power Point Presentation for practical Demonstration of Programs and study material, Case study, Group Discussion.**

34. Participation in institutional Social Responsibility (ISR) and Extension activities: Students have enrolled for lifelong learning and extension programme. Different projects have been opted by the students such as career projects, status of women in society, population and education projects. Students also visited various NGOs and conducted activities such as survey, interview etc
- As part of our Annual Inter Collegiate Fest our students went to Vatsalya Foundation and provided less privileged children with refreshments, organized games for them and spent some quality time with them. All kids were given small gifts as token of love.
- Every Year Green Ganesha is held in collaboration with TOI which promotes environment friendly Ganesha idols.

35. SWOC analysis of the department and Future plans :-

**Strengths:**
- Interaction with students is much better in limited number of students which helps in Teaching & Training.

**Weakness:**
- Subjects taught and the curriculum decided by the University required to be more industry oriented and they cannot be covered broadly, requires more in depth focus to make course more job oriented, weakness is cannot change the course curriculum.

**Opportunities:**
- Provides job oriented opportunities for students in the field of computers. Although cannot match the Engineering courses, can provide students with middle level jobs in the industry in the computer department.

**Challenges:**
- The course is more theoretical and the time is major factor for this course. The challenge is to make student aware of this practical oriented course wherein awareness comes with practice by imparting knowledge in computers and prepare students for placements
- Less time in the given University framework to give exposure to the corporate world and new computer languages even with the diversity if intake of students they pass with good percentage.
Evaluative Report of the Departments: Faculty: Arts

Evaluative Report of the Department: Bachelor of Mass Media

1. Name of the department: Bachelor of Mass Media

2. Year of establishment: 2005

3. Names of Programmes / Courses offered – Undergraduate Programmes

4. Names of Interdisciplinary courses and the departments / units involved:

<table>
<thead>
<tr>
<th>BMS</th>
<th>BBI</th>
<th>BAF</th>
<th>BMM</th>
<th>PROFESSORS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective Communication</td>
<td>Effective Communication</td>
<td>Effective Communication</td>
<td>Prof. Yukti Kajanchi</td>
<td></td>
</tr>
<tr>
<td>Economics</td>
<td>Economics</td>
<td>Economics</td>
<td>Economics</td>
<td>Prof. M.Narendra</td>
</tr>
<tr>
<td>Information Technology</td>
<td>Information Technology</td>
<td>Information Technology</td>
<td>Information Technology</td>
<td>Prof. Munavar</td>
</tr>
<tr>
<td>Financial Management</td>
<td>Financial Management</td>
<td>Financial Management</td>
<td>Financial Management</td>
<td>Prof. Ashok</td>
</tr>
<tr>
<td>Organisational behavior</td>
<td>Organisational Behavior</td>
<td>Prof. Minum Saxena</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td>Marketing</td>
<td>Marketing</td>
<td>Marketing</td>
<td>Prof. Rachita Agarwal</td>
</tr>
</tbody>
</table>

5. Annual / semester / choice based credit system: 3 years spread over 6 semesters based on CBSGS (Credit Based Scheme Grading).

6. Participation of the department in the courses offered by other departments:

<table>
<thead>
<tr>
<th>Prof</th>
<th>Dept</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yukti Khazanchi</td>
<td>BMS</td>
<td>Foundations of Human Skills</td>
</tr>
<tr>
<td></td>
<td>IT</td>
<td>Professional Communication Skills</td>
</tr>
</tbody>
</table>
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: N.A

8. Details of courses / programmes discontinued (if any) with reasons: N.A

9. Number of Teaching Posts:

<table>
<thead>
<tr>
<th></th>
<th>Sanctioned</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Professors</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Asst. Professors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M.Phil. tec.,)

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th>No. Of Years of Experience</th>
<th>No. Of Ph.D. Students guided for last 4 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Sangeeta Makkad</td>
<td>MAJMT, BGL, MSW, SET, TGDGC, PGDAPR, PGCSM, BA (Psychology)</td>
<td>BMM coordinator</td>
<td>Media and Communication</td>
<td>8 years</td>
<td></td>
</tr>
<tr>
<td>Yukti Khazanch</td>
<td>M.B.A</td>
<td>Professor</td>
<td>HR</td>
<td>8 years</td>
<td></td>
</tr>
</tbody>
</table>

11. List of senior visiting faculty: Dr. Hanif Lakdawala, Mr. Troy Ribeiro, Mrs. Sonal Ghuwalewala, Mr. Munavar Patankar, Janki, Mr. Mithil Shah, Mrs. Priya Pavaskar, Mr. Deepanshu Bhandari, Mr. Mulchand Dedhia, Mrs. Divya Bhandari, Mr. Murli Dharan, Mr. Venkatesh Rao, Mr. Yogesh Dhanjani, Mrs. Shreyat Bhandari, Mrs. Swati Michelle, Mr. Hitesh Motvani, Mrs. Ashok Mahadik, Prof. Antara

13. Student – teacher ratio : 30:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: - 6
15. Qualification of teaching faculty with DSC / D.Litt. / Ph.D. / MPhil / PG.: -
   - Mrs. Sonal Ghuwalewala (MA in Economics, BA (hons) in Literature)
   - Prof. Sangeeta Makkad (MAJMT, LLB, MSW, SET, TGDGC, PGDAPR, PGCSM, BA (Psychology))
   - Mr. Munavar Patankar (MCA)
   - Dr. Minum Saxena (B.Ed., PhD (Psychology))
   - Janki (MA in Economics, MPhil)
   - Mr. Mithil Shah (MBA, MCOM with specifications in Business Management. BMS)
   - Mrs. Priya Pavaskar (MA, MPhil)
   - Mr. Troy Ribeiro (B.com, PG in Mass Communication, Diploma in Personal Management)
   - Mr. Mulchand Dedhia (PG in Business Management)
   - Dr. Hanif Lakdawala (MA (Mass Communication), PGDB in journalism and communication, MBA, MPhil, PHD)
   - Mrs. Divya Bhandari (MFA)
   - Mr. Murli Dharan (Bcom, DMM, MBA)
   - Mr. Yogesh Dhanjani (MA (Communication & Journalism))
   - Mr. Hitesh Motvani (Mcom)
   - Mrs. Ashok Mahadik (Mphil, NET)
   - Ms. Yukti (B.E and MBA in HR)
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre / facility recognized by the University: -
19. Publications: - Nil
20. Areas of consultancy and income generated: - Nil
21. Faculty as members in a) National committees b) International committees c) Editorial Boards: Nil

22. Student Projects.

**ADVERTISING**

- Café
- Opticians
- KFC
- Bags
- Mobile Phones
- Nike
- Puma
- Cupcake
- Oceanic Restaurant
- Shoes
- Gym
- Camera

**JOURNALISM**

- Abstract
- Woman
- Fashion
- Lifestyle
- Painting
- Pets
- Photography
- Music

23. Awards / Recognitions received by faculty and students: - Montage, an award won by BMM department for best social cause ‘Ab Main Ek Bajaoon’ by Satyapal Singh

24. List of eminent academicians and scientists / visitors to the department: - Mehul Gupta (Socheers) – a seminar on ‘Web Marketing’; Samyak Chakrabarty (DDB Mudra Group) - a seminar on ‘The reality and future of India’s advertising industry’; Karan Soorma (cineyug Entertainment)- a seminar on ‘Events and
Experimental Marketing; Khushi Thakkar (Perfect Woman Magazine) – a seminar on ‘Fashion and change of Fashion over generations in their magazine; Sameer Salunke (Oxygen Media Services Pvt.Ltd)- a seminar on ‘Script Writing’; Mohan Chalam (Arena Animation); Dhanashree Mehta spoke on Public Relation; Aditya Arora(beeHive Communications) – a seminar on ‘Digital Marketing and Branding Management’; Amrita Bhanji (Divinity Weddings)- a seminar on ‘Hotel etiquettes and Management’; Aakarshak Mishra- a seminar on ‘Public Speaking and Voice Over’; Rohit Pradhan(Mix Box Studio)- a seminar on ‘Film Making and Sound Designing’; Amogh Desai (National Institute of Photography)- a seminar on ‘Photography’; Krupa Kapadia (AIESEC) – a Seminar on ‘Youth Empowerment’; Cyrus Dastur (Shamiana Short Films) – a seminar ‘Short Flms’; Sagar Pathak (Shutterscope).

25. Seminars / Conferences / workshops organized & the source of funding
   a) National
   b) International:
      Workshops on Self Defense, NIIT Workshop, Photography Workshop, Coral Draw Workshop, Photoshop Workshop, Premier Workshops, Story Boarding Workshop by Mr. Roshan Shinde, Animation and Film Making by Ronak Maeen,

26. Student profile programme / course wise:

<table>
<thead>
<tr>
<th>Name of the Course / Programme</th>
<th>Application received</th>
<th>Selected</th>
<th>Enrolled</th>
<th>Pass Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYBMM</td>
<td>209</td>
<td>69</td>
<td>38 M 31 F</td>
<td></td>
</tr>
<tr>
<td>SYBMM</td>
<td>-</td>
<td>54</td>
<td>24 M 30 F</td>
<td></td>
</tr>
<tr>
<td>TYBMM</td>
<td>-</td>
<td>68</td>
<td>35 M 33 F</td>
<td>100</td>
</tr>
</tbody>
</table>

*M = Male    * F = Female

27. Diversity of Students:

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>% of students from the same state</th>
<th>% of students from other states</th>
<th>% of students from abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-15</td>
<td>58</td>
<td>12</td>
<td>-</td>
</tr>
<tr>
<td>2013-14</td>
<td>51</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2012-13</td>
<td>64</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENSE SERVICES, etc.: - Data Not Available

29. Student Progression:

<table>
<thead>
<tr>
<th>Student progression</th>
<th>Against % enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>UG to PG</td>
<td></td>
</tr>
<tr>
<td>PG to M.Phil.</td>
<td>Data not available</td>
</tr>
<tr>
<td>PG to Ph.D.</td>
<td></td>
</tr>
<tr>
<td>Ph.D. to Post – Doctoral</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employed</th>
<th>1) 3HD MEDIA (8\textsuperscript{TH} FEB, 2013)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Supriya</td>
</tr>
<tr>
<td></td>
<td>• Priyanka</td>
</tr>
<tr>
<td></td>
<td>• Soma</td>
</tr>
<tr>
<td></td>
<td>• Aneri</td>
</tr>
<tr>
<td></td>
<td>• Faraaz</td>
</tr>
<tr>
<td></td>
<td>• Saman</td>
</tr>
<tr>
<td></td>
<td>• Sanchi</td>
</tr>
<tr>
<td></td>
<td>• Rasika</td>
</tr>
<tr>
<td></td>
<td>• Komal</td>
</tr>
<tr>
<td></td>
<td>• Deepak</td>
</tr>
<tr>
<td></td>
<td>• Ayushi</td>
</tr>
<tr>
<td></td>
<td>• Tirtha</td>
</tr>
<tr>
<td></td>
<td>• Esha</td>
</tr>
<tr>
<td></td>
<td>• Jenil</td>
</tr>
<tr>
<td></td>
<td>• Arushi</td>
</tr>
<tr>
<td></td>
<td>• Shoaib</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2) SELECTIVE ADVERTISING (8\textsuperscript{TH} FEB, 2013)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Rikke</td>
</tr>
<tr>
<td></td>
<td>• Saman</td>
</tr>
<tr>
<td></td>
<td>• Sanchi</td>
</tr>
<tr>
<td></td>
<td>• Esha</td>
</tr>
</tbody>
</table>
- Rasika
- Ayushi
- Cherry
- Sonam
- Ritu
- Dev
- Niraj
- Mayur
- Komal
- Akanksha
- Arushi
- Wafa
- Aneri
- Saurab – SY
- Yash – SY
- Kamlesh – SY
- Inshia – SY

3) ENDEVOUR (8th FEB, 2013)

- Cherry
- Aneri
- Rikke
- Ayushi
- Komal
- Vridhi
- Ritu
- Sonam
- Shanu
- Arushi
- Pranjal
- Shoaib
- Soma

4) GOURMET UP (8TH FEB, 2013)
5) SOCIAL SEETY (9TH FEB, 2013)

- Neeraj
- Aneri
- Jenil
- Ruby
- Komal
- Faraaz
- Cherry
- Kripa
- Nawaz – SY
- Kuldeep – SY

6) PARSÍ TIMES (9TH FEB, 2013)

- Vridhi
- Ruby
- Meeta
- Friya
- Cherry
- Soma
- Pranjal

7) ASAP.co.in (11th feb, 2013)

- Dev
- Murtuza
- Akaksha
- Simran
8) GREEN PEACE (11th Feb, 2013)
- Sonam
- Cherry
- Pratik
- Ritu
- Aneri
- Shoaib
- Atul
- Tanya
- Delaveen
- Kuldeep – SY

9) IGNITE (11th Feb, 2013)
- Cherry
- Aneri
- Ritu
- Spriya
- Tirtha
- Soma
- Komal
- Sonam
- Priyanka
- Tanvi
- Saman
- Saman
- Esha
10) METER DOWN (11\textsuperscript{TH} FEB, 2013)

- Ayushi
- Tanya
- Niraj
- Ruby

- Komal
- Soma
- Tirtha
- Aneri
- Ritu
- Cherry
- Prateek
- Miraj
- Tanvi
- Esha
- Sonam
- Cherry
- Saman
- Saurabh – SY

11) SAINT AND WARRIORS (12\textsuperscript{TH} FEB, 2013)

- Saman
- Soma
- Komal
- Priyanka
- Vridhi
- Deepak
- Niraj
- Aneri
- Ayushi
- Jenil
- Jill
- Meet
30. Details of infrastructural facilities:
   e) Library : - Yes
   f) Internet facilities for staff & students : - Yes
   g) Class rooms with ICT facility : - Yes
   h) Laboratories : - Yes

31. Number of students receiving financial assistance from college, University, government or other agencies: 02

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: - Mebido and Workshops

33. Teaching methods adopted to improve student learning: - Presentation, Role Play, Industrial Visits, and Special Industrial Lectures.

34. Participation in institutional Social Responsibility (ISR) and Extension activities: - DLLE, V. Care, NGO projects, NSS, Ab Main Ek Bajaoon (rally and distributing flyers in the train)

35. SWOC analysis of the department: -
   **Strength:**
   - Trained and highly motivated staff
   - Varied and diversity staff
   - Very activity oriented
   - Easier approach to the BMM syllabus
   - Huge importance to the arts
   - Extra-curricular activity
   - Group Discussion
   - Quiz
   - Debates

   **Weakness:**
   - BMM Course has Film Making/Advertising as one of the subjects to provide a studio for the same as the space constraint and infrastructural
challenge of expansion delivery of course has some weakness as the same has to be outsourced from some professional nearby studio.

- Syllabus does not give enough practical exposure which is important for such courses becomes a weakness while course delivery.

Opportunity:

- Upcoming field opening up new avenues of careers including Radio Jockey, T.V. Presenters/ Journalist/Editors/Photographers, Studio Assistants/Film Makers etc. Students inclined towards creative field can excel in such fields creating opportunities for seeking jobs.

Challenges:

- Course as prescribed by the University of Mumbai is rigid, less of practical oriented, this challenges to the teaching fraternity to prepare graduates who have theoretical as well as practical knowledge to face the challenges of the Industry and make them more employable in the field of Mass Media.
- Mass media is a ever changing field and the technology used in this field becomes obsolete very fast so it is a challenge to this department to keep up with it & make the students aware of such changes happening all over the globe.
Evaluative Report of the Departments: Faculty: COMMERCE

1. BACHELOR OF COMMERCE (B.Com)
2. MASTER OF COMMERCE (M.Com)
3. BACHELOR OF MASS MEDIA (BMS)
4. BACHELOR OF BANKING INSURANCE (BBI)
5. BACHELOR OF ACCOUNTING AND FINANCE (BAF)

1. Name of the department:
   LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS.

2. Year of Establishment:
   - BACHELOR OF COMMERCE: 1972
   - MASTER OF COMMERCE: 2007

3. Names of Programmes / Courses offered:
   - B.Com. (UG)
   - M.Com. (PG) (Management & Accountancy)
   - Vocational Courses (Certificate, Diploma and Advanced Diploma) (UG) – Taxation / Insurance / Computers / Travel & Tourism / E-Commerce.

4. Names of Interdisciplinary courses and the departments / units involved:
   Interdisciplinary Courses were run under the UGC XIth Plan namely Human Rights Education, Event Management and a Certificate Course in Government Schemes.

5. Annual / Semester / Choice based credit system (programme wise):
   Credit Based Grading System is implemented w.e.f. 2011-2012 for F.Y.B.Com and the same was implemented for second and the 3rd year in the subsequent years. For MCOM also the credit based grading system was implemented w.e.f 2011 – 2012.

6. Participation of the department in the courses offered by other departments:
   We follow University guidelines as far as participation in the curriculum is concerned. However there is no such common course (B.Com.) is run by the Institution.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:
   Nil.
8. Details of courses / programmes discontinued (if any) with reasons:
   Nil.

9. Number of Teaching Posts:

<table>
<thead>
<tr>
<th></th>
<th>Sanctioned</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Male</td>
<td>Female</td>
</tr>
<tr>
<td>Professors</td>
<td>16</td>
<td>-</td>
</tr>
<tr>
<td>Associate Professors</td>
<td>-</td>
<td>03</td>
</tr>
<tr>
<td>Assistant Professors</td>
<td>06 (05 + 01 *)</td>
<td>07 (06 + 01 *)</td>
</tr>
</tbody>
</table>

*Librarian * Approval in process

10. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt./Ph.D./M.Phil. etc.):

Faculty Profile of BCOM Aided Section (APPENDIX – 01).

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>NAME OF FACULTY</th>
<th>QUALIFICATION</th>
<th>DESIGNATION</th>
<th>SPECIALIZATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Dr. Neelam Y. Arora</td>
<td>MCOM, M.Phil, LLB, Ph.D.</td>
<td>Principal</td>
<td>Commerce</td>
</tr>
<tr>
<td>2.</td>
<td>Ms. Renuka G. Mehra</td>
<td>MA</td>
<td>Associate Professor</td>
<td>Foundation Course</td>
</tr>
<tr>
<td>3.</td>
<td>Ms. Vidya V. Bhide</td>
<td>MSc,</td>
<td>Associate Professor</td>
<td>Computers</td>
</tr>
<tr>
<td>4.</td>
<td>Dr. Mohana E. Bandkar</td>
<td>MA, NET, PhD.</td>
<td>Assistant Professor</td>
<td>Economics</td>
</tr>
<tr>
<td>5.</td>
<td>Dr. Purnima V. Sharma</td>
<td>MCOM, BED Ph.D</td>
<td>Assistant Professor</td>
<td>Commerce</td>
</tr>
<tr>
<td>6.</td>
<td>Dr. J.H.Kadli</td>
<td>M.L.I.SC, SET, Ph.D</td>
<td>Librarian</td>
<td>Library Science</td>
</tr>
<tr>
<td>7.</td>
<td>Ms. Mahalaxmi Kumar</td>
<td>MCOM, ICWA, BED, SET</td>
<td>Assistant Professor</td>
<td>Accounts</td>
</tr>
<tr>
<td>8.</td>
<td>Ms. Munmy C. Baruah</td>
<td>MA, M.Phil, SET, DIJM</td>
<td>Assistant Professor</td>
<td>Business Communication</td>
</tr>
<tr>
<td>9.</td>
<td>Dr. Suryakant Lasune</td>
<td>MCOM, M.Phil, PhD, PGDFM, MBA</td>
<td>Assistant Professor</td>
<td>Commerce</td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td>Qualification</td>
<td>Designation</td>
<td>Specialization</td>
</tr>
<tr>
<td>---</td>
<td>--------------------</td>
<td>---------------------------------------------------</td>
<td>--------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>10.</td>
<td>Dr. Vinay Pandit</td>
<td>MSc, SET, MHRDM, PhD</td>
<td>Assistant Professor</td>
<td>Mathematics &amp; Statistical Techniques</td>
</tr>
<tr>
<td>11.</td>
<td>Ms. Kranti M.Ukey</td>
<td>MSc, NET, SET</td>
<td>Assistant Professor</td>
<td>Environmental Science</td>
</tr>
<tr>
<td>12.</td>
<td>Mr. Darshan Pagdhare</td>
<td>MCOM, SET</td>
<td>Assistant Professor</td>
<td>Accountancy</td>
</tr>
<tr>
<td>13.</td>
<td>Mr. Nimesh Punjani</td>
<td>MSc(maths), NET,</td>
<td>Assistant Professor</td>
<td>Computers</td>
</tr>
<tr>
<td>14.</td>
<td>Dr. Divya Nigam</td>
<td>MA, PhD</td>
<td>Assistant Professor</td>
<td>Economics</td>
</tr>
<tr>
<td>15.</td>
<td>Mr. Ashok Mahadik</td>
<td>MCOM, M.Phil, NET, SET, PGDFM</td>
<td>Assistant Professor</td>
<td>Accountancy</td>
</tr>
<tr>
<td>16.</td>
<td>*Ms. Vishakha Walia</td>
<td>MSc, BED, NET</td>
<td>Assistant Professor</td>
<td>Mathematics &amp; Statistical Techniques</td>
</tr>
</tbody>
</table>

**Faculty Profile of Self – financing courses run under Commerce Section**

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>NAME OF FACULTY</th>
<th>QUALIFICATION</th>
<th>DESIGNATION</th>
<th>SPECIALIZATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Dr. Suryakant V. Lasune</td>
<td>MCOM, M.Phil, PhD, PGDFM, MBA</td>
<td>MCOM Course Coordinator</td>
<td>Commerce</td>
</tr>
<tr>
<td>2.</td>
<td>Mr. Rahul Shetty</td>
<td>B.voc-Tax-Procedures &amp; Practices MCOM, (management), PhD(Pursuing in commerce)</td>
<td>Course Coordinator Vocational Courses</td>
<td>Commerce</td>
</tr>
</tbody>
</table>

**List of senior visiting faculty:**

**BCOM SECTION**
- 01 – Mr. I.R. Panjwani
- 02 – Mr. Vikram Mehta.
- 03 – Dr. Arumugam
- 04 – Mr. Rahul Shetty

**MCOM SECTION**
- 01 – Dr. Neelam Arora
- 02 – Mr. Kishore Mehta
03 – Dr. Gita Shetty
04 – Dr. Suzy Kuriakorose
05 – Mr. S.N.Chitale
06 – Dr. Purnima Sharma
07 - Mr. Ashok Mahadik
08 – Mr. Darshan Pagdhare
09 – Mr. Rahul Shetty

VOCATIONAL COURSES

01 – Mrs. Priti Parikh
02 – Mrs. Shiraz Gotla
03 – Mr. Ashok Mahadik
04 – Ms. Rupali Shinde
05 – Mr. Parin Kothari
06 – Dr. Neelam Arora
07 – Ms. Yukti Khajanchi
08 – Mr. G.S.Anand

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:
   02 – i) Mr. Ashok Mahadik – 28.98% ii) Ms. Vishakha Walia – 44.44%.

13. Student-Teacher Ratio : 63:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 22

15. Qualifications of teaching faculty with DSc / D.Litt / Ph.D. / M.Phi. / PG:

   A copy stating qualifications of teaching faculty is attached as (APPENDIX – 02).

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>NAME OF FACULTY</th>
<th>QUALIFICATION</th>
<th>DESIGNATION</th>
<th>SPECIALIZATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Dr. Neelam Y. Arora</td>
<td>MCOM, M.Phil, BGL, PhD.</td>
<td>Principal</td>
<td>Commerce</td>
</tr>
<tr>
<td>2.</td>
<td>Dr. Mohana E. Bandkar</td>
<td>MA, NET, PhD.</td>
<td>Assistant Professor</td>
<td>Economics</td>
</tr>
<tr>
<td>SR. NO.</td>
<td>NAME OF FACULTY</td>
<td>OF QUALIFICATION</td>
<td>DESIGNATION</td>
<td>SPECIALIZATION</td>
</tr>
<tr>
<td>---------</td>
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</tr>
<tr>
<td>3.</td>
<td>Dr. Purnima V. Sharma</td>
<td>MCOM, BED Ph.D</td>
<td>Assistant Professor</td>
<td>Commerce</td>
</tr>
<tr>
<td>4.</td>
<td>Dr. J.H. Kadli</td>
<td>M.L.I.SC, SET, Ph.D</td>
<td>Librarian</td>
<td>Library Science</td>
</tr>
<tr>
<td>5.</td>
<td>Ms. Munmy C. Baruah</td>
<td>MA, M.Phil, SET, DIJM</td>
<td>Assistant Professor</td>
<td>Business Communication</td>
</tr>
<tr>
<td>6.</td>
<td>Dr. Suryakant Lasune</td>
<td>MCOM, M.Phil, PhD, PGDFM, MBA</td>
<td>Assistant Professor</td>
<td>Commerce</td>
</tr>
<tr>
<td>7.</td>
<td>Dr. Vinay Pandit</td>
<td>MSc, SET, MHRDM, PhD</td>
<td>Assistant Professor</td>
<td>Mathematics &amp; Statistical Techniques</td>
</tr>
<tr>
<td>8.</td>
<td>Dr. Divya Nigam</td>
<td>MA, PhD</td>
<td>Assistant Professor</td>
<td>Economics</td>
</tr>
<tr>
<td>9.</td>
<td>Mr. Ashok Mahadik</td>
<td>MCOM, M.Phil, NET, SET, PGDFM</td>
<td>Assistant Professor</td>
<td>Accountancy</td>
</tr>
</tbody>
</table>

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**

   MAJOR PROJECT – 01 funded by ICSSR with a grant of Rs. 8,48,000/- and was duly completed.

   MINOR PROJECT – 01 funded by UGC with a grant of Rs. 25,000/-

17. **Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received:** Nil

18. **Research Centre/facility recognized by the University:**

   College has a research cell. Main objectives of the research cell of the college is to promote research activities of faculty members and students, to train the students about procedures and formalities of registering for Phd, to collaborate with other research centers and colleges, to organize workshops on research methodology, how to select research topics, how to go for literature review etc, and to mentor the students on how to make research papers. Members of the research cell are Dr. J.H. Kadli (Convenor), Dr. Divya Nigam (Member), Dr. Vinay Pandit (Member), Dr. Minum Saxena (Member), Dr. Vaidehi Kamat (Member) and Ms. Kranti Ukey (Invitee Member). Some recommendations of research committee are:
Some recommendations of research committee are

1) Increase the number of publications.
2) Obtain funds for research from different funding agencies.
3) Organize more and more number of seminars / conferences and workshops.
4) Motivate students to participate in research activities and publish papers.
5) Publish college research journal.

Research cell of the college is planning to organize national level seminar on interdisciplinary theme in April 2015. Faculties are now inclined to publish their articles, in books and national & international journals.

Required duty leaves and time flexibility is granted by college authorities, to the researcher, so that he / she is able to undertake research activity as well as discharge academic responsibilities. Faculty, undertaking research is allowed to take extra lectures, to compensate for the loss of lectures on days when he / she has been sanctioned leave for carrying out research work.

As a result of motivation and facilities provided by institution several teachers from aided have pursued and successfully completed their Ph.D.’s staff members who have been awarded Doctoral degrees in last three years – Dr. Neelam Arora, Principal, Dr. Mohana Bandkar (Dept. of Economics), Dr. Vinay Pandit (Dept. of Mathematics) Dr. J.H. Kadli Librarian). Mr. Ashok Mahadik (Dept. of Accountancy) and Mr. Rahul Shetty(Visiting Faculty Department of Commerce & Course Coordinator Vocational Courses) are pursuing Ph.D.. Faculty members are actively involved in guiding students in research.

College provides facilities for auditing and submission of utilization certificate to the funding agencies for minor and major projects. Two minor research projects by Dr. Divya Nigam, Dept. of Economics and Ms. Kranti Ukey, Dept. of Environmental Sciences, were completed and submitted on 30th June, 2013, along with submission of grant utilization certification.

Dr. Mohana Bandkar, went on study leave under FIP, Faculty Improvement Programme, for two years to pursue her Ph.D. in economics. The leave was duly sanctioned by University of Mumbai. The topic of her research was “Microenterprises in city of Mumbai after liberalization. Since our economy is going through the phase of Liberalisation, Globalisation and Privatisation policy, this topic is of relevance to
current economic scenario. Her research has specially benefitted the TY B.COM students who see economic syllabus includes significant part of LPG policy of industry.

19. **Publication:**

Copies stating the publication of individual faculty members are attached as **(APPENDIX – 03)**.

Total number of 19 papers was published in International journals, 32 papers were published in National journals and 07 papers were published in international conference proceedings 22 papers were published in National Conference proceedings. Books / Monographs / Chapters – total publications 15. Patent is NIL. Shown in tabulated form.

<table>
<thead>
<tr>
<th>International Journal</th>
<th>National Journal</th>
<th>International Conference</th>
<th>National Conference</th>
<th>Books / Monographs / Chapters</th>
<th>Patents</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>32</td>
<td>07</td>
<td>22</td>
<td>15</td>
<td>NIL</td>
</tr>
</tbody>
</table>

Large number of articles and research papers has been published by following faculty members during last three years.

**Dr. Neelam Arora : Principal**

- In Referred Journals – (Peer reviewed )
- Role of Micro finance in India – changing face of poor population [Sai Om Journal of Commerce and Management – 2347-757].
- Social perception towards women Entrepreneurs in India – Perception to Reality. [Sai Om Journal – 2347-7571].

**Non-referred Journal with ISSN / ISBN –**

- Trends & Composition of Gems & Jewellery exports from India during last Decade [Lala Lajpat Rai Institute of Management Journal of Research – 2229-4740]
• A Review of Special Economic Zone in India [International Journal of Business, Management Social Sciences – 22497463]
• An Analytical study of India’s Foreign Trade in Post-independent period [Center – An Interdisciplinary Journal – 2231-1475].

Conference Proceedings –
• Perception Barriers for Women Entrepreneurs in India – [978-93-5142-451-2].
• Poverty Alleviation in Indian Content – 978-93-5156-090-6.
• Trends in Export of Cut and Polished Diamonds to Belgium, Israel, Thailand, Japan, Switzerland & Singapore – [ 978-93-83072-19-4].
• Challenges for consumers Buying Behaviour in Diamond Jewellery – An International Prospective [978-93-81212-58-5].
• Factor Hindering the Growth of India Diamond Industry – 2277-9310.

• Indian Diamond Industry problems and prospects – [978-93-5142-502-1].
• Principles of Marketing – [978-93-5142-506-9].
• An Analytical study of Gems and Jewellery Sector of India. [978-93-5142-506-9].
• Export Import Procedures and Documentations [978-93-5142-503-8].

Dr. Mohana Bandkar, Dept. of Economics.

• Paper on the topic “Regional Development : Empowering Communities through sustainable livelihoods with special reference to North Eastern States of India” was published in conference proceedings of 2 day UGC


- Paper published in E Journal on topic “Arm Forces” Professional Ethics in the Insurgery Hit Zone with special Reference to Jammu and Kashmir and North East India”

- ISBN – 97893 – 80744-47-6. This paper was presented at two day state level seminar at Gokhale College of Arts, Commerce, Science, Nashik on 25th -26th October, 2013.


**Dr. J.H. Kadli (Head Librarian).**


**Dr. Purnima Sharma**

- Presented a paper at an International Conference organized by Indian Government and Rawanda Board of development at Rawanda at Kaigaly in May 2014 at Rawanda.
  - Presented a paper at an International Conference organized by Indian Government and Rawanda Board of development at Rawanda at Kaigala in May 2014.
• Academic Achievements: Careers in retail sector, ISBN no. – 978-93-80697
• International research symposium on Management, Commerce and Social Sciences

**Dr. Vinay Pandit, Asst. Professor, Dept. of Maths & Stats**


• Paper “An Application of Non-Parametric Test on Study of Sales of Nokia” was published in international journal of advances in management, technology and engineering sciences. Vol III, issue 3, Dec., 2013. ISSN 2249-7455.


Books authored:

• “Management Accounting” (Co-author), Sheth Publications. ISBN – 978-83-105-59-5.

Ms. Kranti Ukey, Assistant Professor, Environmental Science.

• Paper on “Adopting New and Alternative Career Energy Sources :
• A Remedy for Current Energy Crises presented in UGC sponsored IIInd World Congress organized by Sevadal Mahila Mahavidyalaya (3rd, 5th Nov., 2012). It was published in Peer Reviewed Journal.

• Presented paper titled “Inclusion and Promotion of Environmental Ethics for Human Resources Development in Educational Institution : A Novel Aspect.”

• Presented research paper “Performance Management in Educational Institution : A Case Study”.


Dr. Divya Nigam, Assistant Professor, Dept. of Economics.

• Paper on “Performance Management in Educational Institutions : A Case Study” was presented and published in NAAC sponsored 2 day national conference organized by Gokhale Education Society on 2-3rd of Oct. 2012. ISBN –

• Paper on “Impact of Global Financial Crisis on Financial Stability of India” was presented and published at one day UGC sponsored National Seminar organized by Shroff & Shroff College of Commerce on 1st Dec., 2012. ISBN –

• Paper on “Sustainable Rural Development and Decentralisation : Mahatma Gandhi and Beyond” was presented and published at UGC sponsored two day national conference organized by Pragati College of Arts and Commerce on 22-23rd Feb., 2013.

• Paper titled “Financial Inclusion through SHG Linkage Programme : A Case Study” was presented and published at UGC sponsored National Conference organized by Ghanshyam Das Saraf College of Arts & Commerce on 30th Jan., 2014. ISBN –

• Article published in a journal – “Pillai Journal of Educational Research and Technology PJERT. Title “Achieving Excellence in Higher Education in India. ISSN –

**Ashok Mahadik, Dept. of Accountancy.**

Books Published –

• Books Edited.
• Commerce Paper I FYBCom published by Mumbai University 2013-14.

**Rahul Shetty, Dept. of Commerce.**

• Paper “Entrepreneurial skills of students taking up Add-On Vocational Courses offered by University of Mumbai : A Case Study of Lala Lajpat Rai College vocational course students of 2013-14” was presented and published at National Conference organized by Kamaladevi College and University jointly. ISBN – 978-93-83072-21-7.
20. **Areas of consultancy and income generated**: NIL

21. **Faculty as members in**: 
   - National Committees – 03
   - International Committees – 01
   - Editorial Boards (College Magazine) – 02

22. **Student Projects**: 
   - The percentage ratio is 100% as far as in-house projects are concerned (followed as per the norms prescribed by the University).
   - Placements have been good every year. Number of students got placed by companies on and off campus. Companies like TCS and Deutsche bank selected over 20 students each. Pay package ranged from 1.2 – 4 lakhs per annum for final placements and Rs. 3,000-10,000/- per month for internships. Around 20 such Companies visited the campus. Around 600 students participated in the selection process. A total number of 66 students for Summer Placements and 120 students for final placements by the Placement Cell of the Institute. (31%)

23. **Awards / Recognitions received by faculty and students**: 
   03 – Faculty members.

   - Awards in terms of receiving Outstanding Research Paper has been received by the Principal, Dr. Neelam Arora at an International Commerce & Management Conference on Innovations & In - roads in Commerce, Management and Technology in the Global arena; Challenges Ahead, University of Mumbai.
   - Aavahan Pratishthan, Thane Awarded Shreenagar Bhushan to Dr. Neelam Arora for her contribution in the field of education.
   - Women Excellance Award constituted by the Institute, Lala Lajpatrai Institute of Management for excelling in the field of education is awarded on Women’s Day
   - For last three years our faculties have been funded by the university for Minor Research Projects. Apart from this one Major Research Project Award was also granted to Dr. S.V.Lasune by ICSSR.
   - Prof. Munmy C. Baruah has been consecutively awarded consolation prize for two years for her essays on the topics “Is Censorship on Networking Sites possible?” (2012 and “Criminalisation of ‘politics’ at the All India Essay Competition for college teachers organised by the Hinduja College of Commerce.
Dr. Vinay Pandit was given a token of appreciation for exemplary contribution to the noble field of research by Institute For Future Education, Entrepreneurship and Leadership in association with AIMS (Association of Indian Management School).

24. **List of eminent academicians and scientists / visitors to the department:**
   For the National Seminar organized.
   - Dr. Madhu Nair (Dean of Commerce, University of Mumbai).
   - Dr. Heena Patel.
   - Dr. Rohini Kelkar.
   - Dr. Rajlakshmy G.
   - Dr. Chitra Natrajan.
   - Dr. Joshi (called for the International Seminar jointly organized by INAAR)
   - Dr. B.L. Mungekar.
   - Dr. Birajdar.

25. **Seminars / Conferences / Workshops organized and the source of funding:**
   College has organized following workshops, seminars and conferences during last four years.

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Year</th>
<th>International / National / State Seminar / Conferences / Workshops</th>
<th>Theme</th>
<th>Findings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>2011</td>
<td>State Level Workshop</td>
<td>Research Methodology</td>
<td>More than 60 Participants</td>
</tr>
<tr>
<td>2.</td>
<td>2012</td>
<td>National Level Seminar</td>
<td>Human Rights Education</td>
<td>110 Participants 60 papers presented</td>
</tr>
<tr>
<td>3.</td>
<td>2013</td>
<td>State Level Workshop</td>
<td>Career before and after retirement</td>
<td>50 Participants</td>
</tr>
<tr>
<td>5.</td>
<td>2014</td>
<td>International Conference</td>
<td>Global Transformation</td>
<td>40 Participants participated</td>
</tr>
</tbody>
</table>
60 papers presented and published

6. 2014 State Level Workshop 40 Participants

- National Level Seminar – College Management.
- International Level Seminar – Funded by INAAR and Lala Lajpatrai College of Management.

26. Student profile programme/course wise:

<table>
<thead>
<tr>
<th>Name of the Course/Programme</th>
<th>Applications received</th>
<th>Selected</th>
<th>Enrolled</th>
<th>Pass Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>B.Com.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>F.Y</td>
<td>1460</td>
<td>463</td>
<td>271</td>
<td>193</td>
</tr>
<tr>
<td>S.Y</td>
<td>-</td>
<td>366</td>
<td>200</td>
<td>166</td>
</tr>
<tr>
<td>T.Y</td>
<td>-</td>
<td>370</td>
<td>216</td>
<td>154</td>
</tr>
<tr>
<td>M.Com</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accountancy</td>
<td>74</td>
<td>45</td>
<td>26</td>
<td>19</td>
</tr>
<tr>
<td>Management</td>
<td>103</td>
<td>68</td>
<td>35</td>
<td>33</td>
</tr>
</tbody>
</table>

27. Diversity of Students:

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>% of students from the same state</th>
<th>% of students from other states</th>
<th>% of students from abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-15</td>
<td>452</td>
<td>11</td>
<td>-</td>
</tr>
<tr>
<td>2013-14</td>
<td>366</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2012-13</td>
<td>370</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?
NIL

29. Student progression:
### Student Progression

<table>
<thead>
<tr>
<th>Progression</th>
<th>Against % enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>UG to PG</td>
<td>9 %</td>
</tr>
<tr>
<td>PG to M.Phil</td>
<td>-</td>
</tr>
<tr>
<td>PG to Ph.D</td>
<td>-</td>
</tr>
<tr>
<td>Ph.D to Post - Doctoral</td>
<td>-</td>
</tr>
</tbody>
</table>

### Campus Selection

<table>
<thead>
<tr>
<th>No. of Organizations Visited</th>
<th>No. of Participated</th>
<th>No. of Students Placed</th>
<th>No. of students Placed</th>
</tr>
</thead>
<tbody>
<tr>
<td>26</td>
<td>Around 600</td>
<td>97</td>
<td>38</td>
</tr>
</tbody>
</table>

30. **Details of Infrastructural facilities:**
- Library – Yes.
- Internet facilities for staff and students – Yes (Free Internet Services for students).
- Classrooms with ICT facility – Yes.
- Laboratories – 03.

31. **Number of students receiving scholarship:**

#### Open Merit (2011 – 2012)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Roll No.</th>
<th>Student Name</th>
<th>Course</th>
<th>Percentage</th>
<th>Recommended Tuition Fees</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>4281</td>
<td>Singh Pooja Adityanaray</td>
<td>F.Y.BCOM</td>
<td>81 %</td>
<td>100 %</td>
<td>800</td>
</tr>
<tr>
<td>2.</td>
<td>4248</td>
<td>Naik Pooja Ramanath</td>
<td>F.Y.BCOM</td>
<td>69 %</td>
<td>100 %</td>
<td>800</td>
</tr>
</tbody>
</table>

#### Freeship (2011 – 2012)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Attendance</th>
<th>Class</th>
<th>Name</th>
<th>Fee</th>
<th>Amount after concession</th>
</tr>
</thead>
</table>
In the year 2011 -2012 Rtr. Farida Officewala (President T.Y.Bcom) & Rtr. Shadab Khan (Club Service Director and President Elect) F.Y.Bcom were given 75 % of the travel cost under the German Exchange Programme organized by the Rotary Club of Lala Lajpatrai College that would benefit the students and proved to be a learning experience.

### 2012 – 2013 Senior College

<table>
<thead>
<tr>
<th>Class</th>
<th>Name</th>
<th>Fee</th>
<th>Amount deduction after deduction</th>
</tr>
</thead>
<tbody>
<tr>
<td>T.Y.Bcom</td>
<td>Sarita Sahani</td>
<td>4930 - 2430 = 2500</td>
<td>2500</td>
</tr>
<tr>
<td>T.Y.Bcom</td>
<td>Monika Dixit</td>
<td>4930 - 2430 = 2500</td>
<td>2500</td>
</tr>
</tbody>
</table>

### Open Merit (2012 – 2013)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Roll No.</th>
<th>Student Name</th>
<th>Course</th>
<th>Percentage</th>
<th>Recommended Tuition Fees</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>6053</td>
<td>Naik Pooja Ramanath</td>
<td>S.Y.Bcom</td>
<td>60.00 %</td>
<td>100%</td>
<td>800</td>
</tr>
<tr>
<td>2</td>
<td>6081</td>
<td>Sharma Prunima Naresh</td>
<td>S.Y.Bcom</td>
<td>61.00 %</td>
<td>100%</td>
<td>800</td>
</tr>
<tr>
<td>3</td>
<td>6086</td>
<td>Singh Pooja Adityanarayan</td>
<td>S.Y.Bcom</td>
<td>83.42 %</td>
<td>100%</td>
<td>800</td>
</tr>
<tr>
<td>4</td>
<td>6274</td>
<td>Rathod Nirali Jayesh</td>
<td>S.Y.Bcom</td>
<td>69.14 %</td>
<td>100%</td>
<td>800</td>
</tr>
<tr>
<td>5</td>
<td>6413</td>
<td>Chavan Ajit Motilal</td>
<td>S.Y.Bcom</td>
<td>73.57 %</td>
<td>100%</td>
<td>800</td>
</tr>
</tbody>
</table>

### Open Merit (2013 – 2014)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Roll No.</th>
<th>Student Name</th>
<th>Course</th>
<th>Percentage</th>
<th>Recommended Tuition Fees</th>
<th>Fees</th>
</tr>
</thead>
</table>

288
1. 4510  Walke Akshata Suresh  F.Y.BCOM  87.50 %  100 %  800
2. 8259  Naik Pooja Ramanath  T.Y.BCOM  74.00 %  100 %  800
3. 8269  Rathod Nirali Jayesh  T.Y.BCOM  74.15 %  100 %  800
4. 8286  Singh Pooja Adityanarayan  T.Y.BCOM  78.33 %  100 %  800
5. 8415  Chavan Ajit Motilal  T.Y.BCOM  76.50 %  100 %  800

32. **Details on student enrichment programme (special lectures / workshops / seminar) with external experts.**
   - Special Lectures - 18
   - Workshops - 03
   - Seminars - 04

33. **Teaching methods adopted to improve student learning:**
   Use of smart boards, computers, projectors in the classroom teaching. Apart from the regular classroom learning students are also motivated to bring out their Entrepreneurial Skills under the subject Entrepreneurship Development by putting up their stalls every year in the Entrepreneurship Mela organized at our College.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**
   Students participate in large numbers under the DLLE, Rotaract Club, and NSS etc. as a part of Extension Activities.

35. **SWOC analysis of the department and Future plans:**

   **Strengths:**
   - Highly qualified teaching staff
   - Upgraded infrastructure.
   - High and moral support from the management.
   - Well-established Library.
   - Good auditorium.

   **Weakness:**
• B.Com course has not been upgraded as per the industry needs and the course content as decided by the University of Mumbai does not have practical training it becomes difficult for the students to secure jobs.

**Opportunity:**
• B.Com course is dealing with commerce and as Mumbai is the hub of Commerce, trade and business capital of the country, the Commerce graduates can get many opportunities of jobs in the field of Accounts/Banking/Clerical etc.

**Challenges:**
• Less autonomy to develop curriculum and examination regulation.
• Increasing demand for self-financing courses compared to traditional education system.
• Challenge to be at par with all other leading colleges which comes under the jurisdiction of University of Mumbai.
EVALUATIVE REPORT OF THE DEPARTMENT: Bachelor in Management Studies (BMS)

1. Name of the department : Bachelor in Management Studies

2. Year of establishment : 1999

3. Names of Programmes / Courses offered (UG, PG, M.PHI., Ph.D., Integrated Masters, Integrated Ph.D., etc.) : Undergraduate

4. Names of Interdisciplinary courses and the departments / units involved :

<table>
<thead>
<tr>
<th>BMS</th>
<th>BBI</th>
<th>BAF</th>
<th>BMM</th>
</tr>
</thead>
<tbody>
<tr>
<td>_</td>
<td>Effective Communication</td>
<td>_</td>
<td>Effective Communication</td>
</tr>
<tr>
<td>Business Communication</td>
<td>_</td>
<td>Business Communication</td>
<td>_</td>
</tr>
<tr>
<td>Economics</td>
<td>Economics</td>
<td>Economics</td>
<td>Economics</td>
</tr>
<tr>
<td>_</td>
<td>Quantitative Methods</td>
<td>Quantitative Methods</td>
<td>_</td>
</tr>
<tr>
<td>Information Technology</td>
<td>Information Technology</td>
<td>Information Technology</td>
<td>Information Technology</td>
</tr>
<tr>
<td>_</td>
<td>Financial Accounting</td>
<td>Financial Accounting</td>
<td>_</td>
</tr>
<tr>
<td>Business Law</td>
<td>Business Law</td>
<td>Business Law</td>
<td>_</td>
</tr>
<tr>
<td>Financial Management</td>
<td>Financial Management</td>
<td>Financial Management</td>
<td>Financial Management</td>
</tr>
<tr>
<td>Management Accounting</td>
<td>Management Accounting</td>
<td>Management Accounting</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Auditing</td>
<td>Auditing</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Cost Accounts</td>
<td>Cost Accounts</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Taxation</td>
<td>Taxation</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Organisation Behaviour</td>
<td>_</td>
<td>Organisation Behaviour</td>
</tr>
<tr>
<td>Entrepreneurship</td>
<td>Entrepreneurs</td>
<td>_</td>
<td>_</td>
</tr>
</tbody>
</table>
5. Annual / semester / choice based credit system (programme wise): 3 years spread over 6 semesters based on Credit Based Semester Grading System. (CBSGS)

6. Participation of the department in the courses offered by other departments

<table>
<thead>
<tr>
<th>Name of the faculty</th>
<th>Subjects taught</th>
<th>Participatory courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Preeti Parikh</td>
<td>Taxation paper 3</td>
<td>TYBAF</td>
</tr>
<tr>
<td></td>
<td>Direct Tax paper 1</td>
<td>TYBAF</td>
</tr>
<tr>
<td></td>
<td>Taxation paper 2</td>
<td>SYBAF</td>
</tr>
<tr>
<td></td>
<td>Indirect tax paper 2</td>
<td>SYBAF</td>
</tr>
<tr>
<td></td>
<td>Security Analysis and Portfolio Management</td>
<td>TYBBI</td>
</tr>
<tr>
<td></td>
<td>Introduction to Financial Accounts</td>
<td>FYBBI</td>
</tr>
<tr>
<td></td>
<td>Vocational Tax</td>
<td>TYBCOM &amp; SYBCOM</td>
</tr>
<tr>
<td>Prof. Mona Thakkar Pandya</td>
<td>Strategic Management</td>
<td>TYBBI</td>
</tr>
<tr>
<td>Prof. Janki Anamraj</td>
<td>Micro Economics</td>
<td>FYBBI</td>
</tr>
<tr>
<td></td>
<td>Universal Banking</td>
<td>SYBBI</td>
</tr>
<tr>
<td></td>
<td>Central Banking</td>
<td>TYBBI</td>
</tr>
<tr>
<td></td>
<td>Macro Economics</td>
<td>FYBAF</td>
</tr>
<tr>
<td></td>
<td>Indian Economics</td>
<td>TYBAF</td>
</tr>
<tr>
<td>Prof. Munawar</td>
<td>Advance computers</td>
<td>SYBMM</td>
</tr>
</tbody>
</table>
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

<table>
<thead>
<tr>
<th>Name of the company</th>
<th>Courses offered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ion Education</td>
<td>1. Financial Market</td>
</tr>
<tr>
<td></td>
<td>2. Entrepreneurship</td>
</tr>
<tr>
<td>Ambition Learning</td>
<td>1. Basics of securities markets</td>
</tr>
<tr>
<td></td>
<td>2. Macroeconomic indicators</td>
</tr>
<tr>
<td></td>
<td>3. Entrepreneurship</td>
</tr>
<tr>
<td>ICA</td>
<td>1. Computer Accounting</td>
</tr>
<tr>
<td>Ideal</td>
<td>2. Company secretary programme (coaching)</td>
</tr>
</tbody>
</table>

8. Details of courses / programmes discontinued (if any) with reasons: Nil

9. Number of Teaching Posts:

<table>
<thead>
<tr>
<th></th>
<th>Sanctioned</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asst. Professors</td>
<td>2 sanctioned</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>4 in process</td>
<td></td>
</tr>
</tbody>
</table>
### Faculty Profile

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M.Phil. tec.,) :-**

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th>No. of years of Experience</th>
<th>No. of Ph.D. Students guided for the last 4 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. (Dr.) Arun Poojari</td>
<td>M. Com, M Phil, PGDMM, DCM, PhD</td>
<td>Vice Principal</td>
<td>General Management</td>
<td>Total 11 yrs.</td>
<td>Nil</td>
</tr>
<tr>
<td>Prof. Mona Thakkar Pandya</td>
<td>M.Com, M.Phil., PGDFT, NET</td>
<td>Asst. Professor</td>
<td>General Management</td>
<td>Total 13 yrs. (3.6 years in current college)</td>
<td>Nil</td>
</tr>
<tr>
<td>Prof. Priti Parikh</td>
<td>M Com, CA</td>
<td>Asst. Professor</td>
<td>Accounts Finance</td>
<td>Total years 10 (5.6 years in current college)</td>
<td>Nil</td>
</tr>
<tr>
<td>Prof. Janki Anamraj</td>
<td>M.A (Eco) MPhil</td>
<td>Asst. Professor</td>
<td>Economics</td>
<td>Total 27 years (6 years in current college)</td>
<td>Nil</td>
</tr>
<tr>
<td>Prof. Munawar Patankar</td>
<td>M.C.A PGDC, ACEP</td>
<td>Asst. Professor</td>
<td>Computers</td>
<td>Total 12 years (5 years in current college)</td>
<td>Nil</td>
</tr>
<tr>
<td>Prof. Parul Vedak</td>
<td>BA, LLM</td>
<td>Asst. Professor</td>
<td>Law</td>
<td>Total 11 years (6 years in current college)</td>
<td>Nil</td>
</tr>
</tbody>
</table>

### List of Senior Visiting Faculty

**11. List of senior visiting faculty :-**

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Specialization</th>
<th>Qualification</th>
<th>Exp</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Prof. (Dr.) Vinay Pandit</td>
<td>Mathematics, Statistics,</td>
<td>Msc. MBA, PGDOR, PhD, SET</td>
<td>10 yrs</td>
</tr>
<tr>
<td>2</td>
<td>Prof. Linnett Lewis</td>
<td>General Management</td>
<td>M com, PGD in HRM</td>
<td>3 yrs</td>
</tr>
<tr>
<td>No</td>
<td>Name</td>
<td>Degree</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----</td>
<td>-------------------------------------------</td>
<td>---------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Dr. Arun S. Poojari</td>
<td>M.com, M. Phil, PhD.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Prof. Mona Thakkar Pandya</td>
<td>M.com, M.Phil</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Prof. Priti Parikh</td>
<td>M.com</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **35 %** 

**Percent of lectures and practical are handled by visiting faculties.**

13. Student – teacher ratio : - **59:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: - **11**

15. Qualification of teaching faculty with DSC / D.Litt. / Ph.D. / MPhil / PG:-
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received. **Nil**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: - **Nil**.

18. Research Centre / facility recognized by the university: - Dr. Arun Poojari has used the college research cell during his Ph.D. in the year 2012-13.

19. Publications :-

   a. Publication per faculty:

      **Dr. Arun Poojari**

   **PAPERS PRESENTED**

   1. Paper presented in International Research conference on Retail in the globalized era organized by IFEEL (institute for future education entrepreneurship and leadership).

      **Title of the Paper** : “Effectiveness of celebrity endorsement in brand recall and purchase decision in retailing”.


      **Title of the Paper**: “A study on customer satisfaction towards shopping malls in Mumbai”.

   **PAPER PUBLISHED**

towards shopping malls in Mumbai” published by Himalaya Publishing House having.

BOOKS WRITTEN


Prof. Mona Thakkar-Pandya

Book written


Prof. Priti Parikh

1 Researched and wrote a paper on “a study on awareness among undergraduate students about the availability of financial products with special reference to systematic investment planning”, and was invited to present findings at a national conference held by Thakur College of Science and Commerce in collaboration with University of Mumbai in 25th Sept. 2013. ISBN No.: 978-81-922978-5-9

2 Took initiative to develop a computerized database and presented a research paper on “a study of the innovative products of banking – to reform banking sector” in the national seminar held on 10th Jan 2014 at Lala Lajpatrai college of Commerce and Economics. ISBN No.: 978-93-82159-52-0

3 Presented a research paper on “Women Entrepreneurship” participating in International Conference on Global Transformation: Its Impact on Economics, Commerce and Management”, held on 11th and 12th April 2014 at Lala Lajpatrai College of Commerce and Economics.
20. Areas of consultancy and income generated: - Nil

21. Faculty as members in
   c) National committees b) International committees c) Editorial Boards....

<table>
<thead>
<tr>
<th>Faculty</th>
<th>Exam paper setter</th>
<th>Subject</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Arun Poojari</td>
<td>Chairperson-TYBMS</td>
<td>International Marketing</td>
<td>April 13</td>
</tr>
<tr>
<td></td>
<td>Chairperson TYBMS</td>
<td>International Marketing</td>
<td>April 14</td>
</tr>
<tr>
<td></td>
<td>Paper setter TYBMS</td>
<td>Service sector Management</td>
<td>April 12</td>
</tr>
<tr>
<td>Prof. Preeti Parikh</td>
<td>Chairperson TYBMS</td>
<td>Financial Management</td>
<td>Nov 2013</td>
</tr>
<tr>
<td></td>
<td>Chairperson TYBAF</td>
<td>Taxation paper III and Direct</td>
<td>Nov 2013</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Taxes paper I</td>
<td>April 2014</td>
</tr>
<tr>
<td></td>
<td>Chairperson TYBAF</td>
<td>Taxation paper III and Direct</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Taxes paper I</td>
<td>ATKT</td>
</tr>
<tr>
<td></td>
<td>Chairperson TYBAF</td>
<td>Taxation paper III and Direct</td>
<td>Nov. 2014</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Taxes paper I</td>
<td></td>
</tr>
<tr>
<td>Prof. Janki Anamraj</td>
<td>Syllabus revision</td>
<td>Economics</td>
<td>2014</td>
</tr>
<tr>
<td></td>
<td>committee FYBMS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

22. Student Projects.
   a) Percentage of students who have done in – house projects including inter departmental / programme 100%
   b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies N.A

23. Awards / Recognitions received by faculty and students: -
   **Students:** One of our students Aayush Harlalka was selected in club cricket by BCA and got a chance to play in NEW ZEALAND. A copy of his media coverage is attached here with.
CUFFE PARADE
The little world that is not just the entertainment
Soho neighborhood show will be
est...
a. Our student, Mohit Nagpal of SYBMS won second place in Basket Ball tournament organized by Rotract Club of Hinduja College.

b. Our students, Urpeet Kaur and Mr. Piyush Singh participated in **Mirch Freshers 2013** and Ms. Anne French **beautiful skin** competition. She reached successfully till the first round of the competition.

c. Our students participated in TALAASH an event by Jai Hind college and won the first prize in the same. Students also received standing ovation from the judges for their excellent performance in dance.

d. Our students participated in DRISHTI an event by Narsee Monjee College and were placed FOURTH on the cultural day.

**Teachers:**

- Dr. Arun Poojari was served as a member **organizing committee** for the **International Conference on Global Transformation: It’s Impact on Economics, Commerce and Management”**, held on 11th and 12th April 2014 at Lala Lajpatrai College of Commerce and Economics.

- Prof. Priti Parikh also served as a **member of organizing committee** for the **International Conference on Global Transformation: It’s Impact on Economics, Commerce and Management”**, held on 11th and 12th April 2014 at Lala Lajpatrai College of Commerce and Economics.

24. List of eminent academicians and scientists / visitors to the department :-

   - A Seminar On Insurance - Basic Concepts and Current Trends on 17th August 2013, Saturday was conducted by the department.
     Resource Person: Mr. Ankit Solanki, M.M.S Finance, CAIIBF
     Designation: Brand Manager- Premium Banking, HDFC Bank
   - On 2nd September 2013, Dr. Russel from Lock-Loughborough University visited and guided on **foreign education**.

25. Seminars / Conferences / workshops organized & the source of funding

   e) National
   f) International : N.A
26. Student profile programme / course wise:

<table>
<thead>
<tr>
<th>Name of the Course / Programme</th>
<th>Application received</th>
<th>Selected</th>
<th>Enrolled</th>
<th>Pass Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYBMS</td>
<td>719</td>
<td>198</td>
<td>155 M 43 F</td>
<td>72.65%</td>
</tr>
<tr>
<td>SYBMS</td>
<td>202</td>
<td>137</td>
<td>65</td>
<td>78.00%</td>
</tr>
<tr>
<td>TYBMS</td>
<td>189</td>
<td>121</td>
<td>68</td>
<td>91.00%</td>
</tr>
</tbody>
</table>

*M = Male   * F = Female

27. Diversity of Students:

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>% of students from the same state</th>
<th>% of students from other states</th>
<th>% of students from abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-15</td>
<td>160</td>
<td>38</td>
<td>NIL</td>
</tr>
<tr>
<td>2013-14</td>
<td>199</td>
<td>NIL</td>
<td>2</td>
</tr>
<tr>
<td>2012-13</td>
<td>189</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENSE SERVICES, etc.: - N.A.

<table>
<thead>
<tr>
<th>NET/SLET</th>
<th>Civil services</th>
<th>Defense services</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 students</td>
<td>Data not available</td>
<td>Data not Available</td>
</tr>
</tbody>
</table>

29. Student Progression: - N.A.

<table>
<thead>
<tr>
<th>Student progression</th>
<th>Against % enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>UG to PG</td>
<td>Data not available</td>
</tr>
<tr>
<td>PG to M.Phil.</td>
<td>Data not available</td>
</tr>
<tr>
<td>PG to Ph.D.</td>
<td>Data not available</td>
</tr>
<tr>
<td>Ph.D. to Post – Doctoral</td>
<td>Data not available</td>
</tr>
<tr>
<td>Employed</td>
<td>Almost 25%</td>
</tr>
<tr>
<td>• Campus selection*</td>
<td></td>
</tr>
</tbody>
</table>

30. Details of infrastructural facilities:

a) Library : Yes  
b) Internet facilities for staff & students : Yes  
c) Class rooms with ICT facility : Yes  
d) Laboratories : Yes
31. Number of students receiving financial assistance from college, University, government or other agencies:

<table>
<thead>
<tr>
<th>Class</th>
<th>Name</th>
<th>Fees</th>
<th>Amt. payable after assistance</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>TYBMS 2013-14</td>
<td>Yatin Raul</td>
<td>16325-8162 = 8163</td>
<td>8163</td>
<td>Poor financial conditions</td>
</tr>
<tr>
<td>TYBMS 2013-14</td>
<td>Kashmira Daberao</td>
<td>16325-10000 =6325</td>
<td>6325</td>
<td>Poor financial conditions</td>
</tr>
<tr>
<td>TYBMS 2011-12</td>
<td>Priyank Savla</td>
<td>40000-30000 10000 (Student exchange programme to Germany)</td>
<td>10000</td>
<td>Poor financial conditions</td>
</tr>
<tr>
<td>TYBMS 2011-12</td>
<td>Grishma K</td>
<td>40000-30000 10000 (student exchange programme)</td>
<td>10000</td>
<td>Poor financial conditions</td>
</tr>
<tr>
<td>TYBMS 2011-12</td>
<td>Sejal Wadkar</td>
<td>40000-30000 10000 (student exchange programme to Germany)</td>
<td>10000</td>
<td>Poor financial conditions</td>
</tr>
</tbody>
</table>

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Year 2013-14

1. A Seminar On Insurance - Basic Concepts and Current Trends on 17th August 2013, Saturday was conducted by the department.

2. Resource Person: Mr. Ankit Solanki, M.M.S Finance, CAIIBF
   Designation: Brand Manager- Premium Banking, HDFC Bank

3. On 22nd July 2014, a seminar was held for TYBMS students by Ambition Learning on Guidelines for CMAT after / during TYBMS
4 On 10th August 2013, a seminar was held by Dr. Pratibha Jain and Professors of Bath University, UK on Guidelines for foreign education.

5 On 2nd September 2013, a seminar was held by Dr. Pratibha Jain and Dr. Russel Lock-Loughborough University on Guidelines for foreign education.

6 On 6th September 2013, a seminar was held by Radio One + E7s Co on GRE TEST.

7 On 4th September 2013, a project on Environmental Friendly Ganpati – Titled “Times Green Ganesha“ was hosted by Lala Lajpatrai college along with leading Indian newspaper Times of India. Actor Shahid Kapoor was the chief guest of the program.

33. Teaching methods adopted to improve student learning: - LCD, Laptop/ ROLE PLAYS / CLASS ASSIGNMENT / Group Discussion.

   The faculties use LCD, Laptops for conducting the lectures as our class rooms and library are well equipped with these facilities also the faculties cover up various theory topics through role plays, class assignment, case studies, group discussion and video clips.

34. Participation in institutional Social Responsibility (ISR) and Extension activities:

   - On 18th Sept’12 Times of India along with I Love Mumbai conducted a workshop on Times Green Ganesha concept to spread the awareness of eco-friendly Ganesha Idol its control Water Pollution. Actress Kajol and Shaina NC were the chief guests of the program.

   - On 4th September 2013, a project on Environmental Friendly Ganpati – Titled “Times Green Ganesha“ was hosted by Lala Lajpatrai college along with leading Indian newspaper Times of India. Actor Shahid Kapoor was the chief guest of the program.

   - On 28th August 2014, a project on Environmental Friendly Ganpati – Titled “Times Green Ganesha“ was hosted by Lala Lajpatrai college along with leading Indian newspaper Times of India. Actor Shahid Kapoor was the chief guest of the program.

   - In the year 2013-14 The BMS department of the college organized the a human chain for a cause. “The Anti-Rape Human Chain” at Worli (Starting Destination Bindu Madhav hakkrey Chowk, End Point: Worli Sea Link), on the 18th of August, 2013 at 4PM, where a large number of students, socialists & citizens came
forward to support this cause. The idea of having an Anti-Rape Human Chain was to build awareness towards the injustice done to women in our nation. We also had the support of prominent political leaders like Mr. Raj K. Purohit and his son Mr. Akash Purohit.

- Students have enrolled for lifelong learning and extension programme. Different projects have been opted by the students such as career projects, status of women in society, population and education projects. Students also visited various NGOs and conducted activities such as survey, interview etc.

35. SWOC analysis of the department and Future plans:

**Strength**

- Full time and visiting faculties with diverse academic background and having many years of teaching experience.
- Many visiting faculties are associated with various reputed colleges in Mumbai.
- Many visiting faculties are associated with industries.
- Classrooms equipped with LCD, also faculties are provided with Laptop facility to conduct the lectures using latest technologies.

**Weakness:**

- Students are from diverse background, many students have their family business, want to learn certain practical subject in depth, but due to semester pattern, stipulated time period for completion of the course and standard number of lectures, the curriculum cannot be covered in depth some times, as demanded by students, pausing limitation on faculties to complete the portion within stipulated time limits set by university.
- As mentioned above, many students have family business and also, many of them prefer taking post-graduation course, soon after they complete their graduation in BMS. This sets limitation on college placement department to not being able to attract most students for placement even though desired.

**Opportunity:**

- Since many students are coming from business families, they are also keen to do courses which provide them practical knowledge along with the university prescribed syllabus. This has given the college an opportunity to provide courses in finance, entrepreneurship and management.
Since the course covers broader aspects and area of management, even though university has set limited number of lectures, all faculties can cover the syllabus keeping in mind the industry demand and create more employability in the students.

**Challenges:**

- Certain subject’s syllabus is very much in detail set by Mumbai University. Time is constraint. Even if desired- faculties cannot complete the syllabus in detail under semester based pattern.
- There are certain gaps where in our time frame placing them with the regular course work becomes extremely difficult.
EVALUATIVE REPORT OF THE DEPARTMENT: B.Com - Banking & Insurance (BBI)

1. Name of the department: **B.com - BBI (Banking & Insurance)**

2. Year of establishment: 2003

3. Names of Programmes / Courses offered (UG, PG, M.PHI., Ph.D., Integrated Masters, Integrated Ph.D., etc.): Under Graduate

4. Names of Interdisciplinary courses and the departments / units involved:

<table>
<thead>
<tr>
<th>BMS</th>
<th>BBI</th>
<th>BAF</th>
<th>BMM</th>
</tr>
</thead>
<tbody>
<tr>
<td>_</td>
<td>Effective Communication</td>
<td>_</td>
<td>Effective Communication</td>
</tr>
<tr>
<td>Business Communication</td>
<td>_</td>
<td>Business Communication</td>
<td>_</td>
</tr>
<tr>
<td>Economics</td>
<td>Economics</td>
<td>Economics</td>
<td>Economics</td>
</tr>
<tr>
<td>_</td>
<td>Quantitative Methods</td>
<td>_</td>
<td>_</td>
</tr>
<tr>
<td>Information Technology</td>
<td>Information Technology</td>
<td>Information Technology</td>
<td>Information Technology</td>
</tr>
<tr>
<td>_</td>
<td>Financial Accounting</td>
<td>_</td>
<td>_</td>
</tr>
<tr>
<td>Business Law</td>
<td>Business Law</td>
<td>Business Law</td>
<td>_</td>
</tr>
<tr>
<td>Financial Management</td>
<td>Financial Management</td>
<td>Financial Management</td>
<td>Financial Management</td>
</tr>
<tr>
<td>Management Accounting</td>
<td>Management Accounting</td>
<td>Management Accounting</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Auditing</td>
<td>_</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Cost Accounts</td>
<td>_</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Taxation</td>
<td>_</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Organisation Behaviour</td>
<td>_</td>
<td>Organisation Behaviour</td>
</tr>
<tr>
<td>Entrepreneurship</td>
<td>Entrepreneurship</td>
<td>_</td>
<td>_</td>
</tr>
<tr>
<td>Marketing</td>
<td>Marketing</td>
<td>Marketing</td>
<td>Marketing</td>
</tr>
<tr>
<td>HRM</td>
<td>HRM</td>
<td>HRM</td>
<td>_</td>
</tr>
<tr>
<td>Business Ethics</td>
<td>Business Ethics</td>
<td>_</td>
<td>_</td>
</tr>
</tbody>
</table>
5. Annual / semester / choice based credit system (programme wise):
   3 years spread over 6 semesters based on CBSGS (Credit Based Scheme for Grading System).

6. Participation of the department in the courses offered by other departments:

<table>
<thead>
<tr>
<th>Name of the faculty</th>
<th>Subjects taught</th>
<th>Shared or participated in the courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Vaidehi Kamath</td>
<td>Principles of Management</td>
<td>BMS</td>
</tr>
<tr>
<td>Prof. Linnet Lewis</td>
<td>Business Ethics</td>
<td>BMS</td>
</tr>
<tr>
<td>Prof. Janaki Annamraj</td>
<td>Economics</td>
<td>BMS, BAF, BMM</td>
</tr>
<tr>
<td>Prof. Bharat Nadkarni</td>
<td>Entrepreneurship</td>
<td>BMS</td>
</tr>
<tr>
<td>Dr. Minum Saksena</td>
<td>Organisation Beh.</td>
<td>BMM</td>
</tr>
<tr>
<td>Prof. Famida Shaikh</td>
<td>Quantitative Methods</td>
<td>BMS, BAF</td>
</tr>
</tbody>
</table>

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:
   Ambition Learning, ION Education, Ideal Education, ICA.

8. Details of courses / programmes discontinued (if any) with reasons:
   NIL

9. Number of Teaching Posts:

<table>
<thead>
<tr>
<th></th>
<th>Sanctioned</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asst. Professors</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M.Phil. tec.) :

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th>No. of years of Experience</th>
<th>No. of Ph.D. Students guided for the last 4 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Vaidehi Kamath</td>
<td>M.Com, MBA, M.Phil, NET, SET, Ph.D</td>
<td>Asst. Prof.</td>
<td>Marketing</td>
<td>12</td>
<td>-</td>
</tr>
</tbody>
</table>
11. List of senior visiting faculty.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name</th>
<th>Area</th>
<th>Qualification</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Prof. Janaki Anamraj</td>
<td>Economics</td>
<td>M.A, PML</td>
<td>22</td>
</tr>
<tr>
<td>2</td>
<td>Prof. Priti Parikh</td>
<td>Accounts</td>
<td>CA, M.Com</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>Prof. Bharat Nadkarni</td>
<td>General Management</td>
<td>MBA</td>
<td>10</td>
</tr>
<tr>
<td>4</td>
<td>Prof. Minum Saksena</td>
<td>General Management</td>
<td>MA, B.ED, P.hD, MCJ – I</td>
<td>8</td>
</tr>
<tr>
<td>5</td>
<td>Prof. Pawan Jhabak</td>
<td>Accounting &amp; Finance</td>
<td>M.Com, PGDEDM</td>
<td>11</td>
</tr>
<tr>
<td>6</td>
<td>Prof. Vijaya Gangal</td>
<td>General Management</td>
<td>M.Com, MPhil</td>
<td>20</td>
</tr>
</tbody>
</table>

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 40%

13. Student – teacher ratio: 47:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: 5

15. Qualification of teaching faculty with DSC/D.Litt./Ph.D./MPhil/PG.:
   - Dr. Vaidehi Kamath: M.Com, MBA, M.Phil, NET, SET, Ph.D
   - Prof. Linnet Lewis: M.Com, PGHRM

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:
   - NIL

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received:
   - NIL

18. Research Centre / facility recognized by the University:
Dr. Vaidehi Kamath M. Phil., Ph.D

19. Publications:

**Dr. Vaidehi Kamath**

i) One research paper published on environmental degradation with respect to GDP **ISBN 978-81-89630-47-8**

**Dr. Minum Saksena**

i) Written Books in Psychology for the Institute of Distance & open Learning, University of Mumbai in 2011.


iii) Research Paper Published on “A Study of motivational factors & Job Involvement in the Journal of Indian Health Psychology in March 2012.

iv) Research Paper Presented & Published on “Contribution of Non-Government Organization towards weaker sections of society with special reference to “Vatsalya” in the International seminar organized by Department of Life Long Learning and extension jointly with B.L.Amlani College of Commerce & Economic on 6-7 April 2013. ISBN no to be received.

20. Areas of consultancy and income generated:

NIL

21. Faculty as members in a) National committees b) International committees c) Editorial Boards

Dr. Vaidehi Kamath – Member of All India Commerce Association

22. Student Projects.

c) Percentage of students who have done in – house projects including inter departmental / programme NA

   Sem V – Banking Project – 100 marks.

   Sem VI – Insurance Project – 100 marks.

d) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
23. Awards / Recognitions received by faculty and students:

**Awards received by faculty**

**Dr. VAIDEHI V. KAMATH**

MCom., MBA, NET, SET, MPhil., PhD.

Head of BBI department.

- M.Com. in Accounts
- MBA in Marketing
- NET in Management
- SET in Commerce
- M.Phil. in Commerce
- PhD. in RTI Act.

✓ **Heading BBI department** since 4 years

✓ **BMS faculty** since 7 years

✓ Teaching **experience of 11 years** in degree college and **5 years** in school

✓ **Visiting faculty** to HR College, Hinduja College and Mumbai University.

✓ **Paper setter** for DMS course in Mumbai University

✓ **Presented 8 research papers** in national and internal conferences

✓ She has **one publication** to her credit (ISBN 978-81-89630-47-8).


✓ Proficient in handling Exam, Unfair Means Committee, Seminars, Guest lectures, Cultural activities, Parents Teachers Association.

✓ **MS-CIT** passed with 92%

✓ Cleared **Drawing Intermediate** Exam

✓ One year diploma from NIIT
Dr. Minum Saksena

- Attended “Udaan” inter college Fest organized by department of Life Long Learning & Extension on 20th January 2014.

Awards received by Students

- BBI won 2nd prize in Fashion Show in HOPE festival.
- Jai Hind College Fest “Entourage” won 3rd prize in drama.
- Somaiya College event and won 3rd prize in dance.
- Best Boy award was won by Soham Vaidya.
- Best Girl award was won by Mukti Shetty.
- Best Organiser award was won by Stephen Rodrigues.
- Best CR award was won by Mona Sampat.
- Best Academic Achievement award was given to Shruti Shetty.
- HavoviAntia -won 1st prize in 100m Run.
- HavoviAntia won 1st prize in javelin throw.
- HavoviAntia won 1st prize in discuss throw.
- HavoviAntia won 2nd prize in shot put.

24. List of eminent academicians and scientists / visitors to the department:

- Mr. Mukul Dandige, Regional Officer of Central Bank of India
- Vivek Krishnamurthy from Roye Charles
- R. K. Sikka general manager from Punjab National Bank
- Vishal Gada a financial planner
- Mr. Ashok Singh from LIC
- Mrs. Archana Bhingarde, financial planner

25. Seminars / Conferences / workshops organized & the source of funding

- g) National - NIL
- h) International - NIL
26. Student profile programme / course wise:

<table>
<thead>
<tr>
<th>Name of the Course / Programme</th>
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<th>Selected</th>
<th>Enrolled</th>
<th>Pass Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>F</td>
</tr>
<tr>
<td>FYBBI</td>
<td>85</td>
<td>59</td>
<td>23</td>
<td>36</td>
</tr>
<tr>
<td>SYBBI</td>
<td>-</td>
<td>37</td>
<td>16</td>
<td>21</td>
</tr>
<tr>
<td>TYBBI</td>
<td>-</td>
<td>45</td>
<td>14</td>
<td>31</td>
</tr>
</tbody>
</table>

27. Diversity of Students:

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>% of Students from the same state</th>
<th>% of Students from other state</th>
<th>% of Students from Abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-15</td>
<td>56</td>
<td>5</td>
<td>NIL</td>
</tr>
<tr>
<td>2013-14</td>
<td>37</td>
<td>0</td>
<td>NIL</td>
</tr>
<tr>
<td>2012-13</td>
<td>45</td>
<td>1</td>
<td>NIL</td>
</tr>
</tbody>
</table>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENSE SERVICES, etc.:
NIL

29. Student Progression:

<table>
<thead>
<tr>
<th>Student progression</th>
<th>Against % enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>UG to PG</td>
<td>Data not available</td>
</tr>
<tr>
<td>PG to M.Phil.</td>
<td></td>
</tr>
<tr>
<td>PG to Ph.D.</td>
<td></td>
</tr>
<tr>
<td>Ph.D. to Post – Doctoral</td>
<td></td>
</tr>
<tr>
<td>Employed</td>
<td>11 students employed in following companies:</td>
</tr>
<tr>
<td></td>
<td>TCS-TATA CONSULTANCY SERVICES</td>
</tr>
<tr>
<td></td>
<td>RBS-ROYAL BANK OF SCOTLAND</td>
</tr>
<tr>
<td></td>
<td>YOUNG CONCEPTS</td>
</tr>
<tr>
<td></td>
<td>I CAN SOLUTIONS</td>
</tr>
<tr>
<td></td>
<td>HDFC BANK</td>
</tr>
<tr>
<td></td>
<td>HDFC LIFE</td>
</tr>
<tr>
<td></td>
<td>FUTURE GENERALI</td>
</tr>
<tr>
<td></td>
<td>ICICI PRUDENTIAL</td>
</tr>
<tr>
<td></td>
<td>LODHA GROUP</td>
</tr>
<tr>
<td></td>
<td>CMS-TATA GROUP</td>
</tr>
<tr>
<td></td>
<td>BOSE CORPORATION</td>
</tr>
</tbody>
</table>
30. Details of infrastructural facilities:
   a. Library: - Yes
   b. Internet facilities for staff & students: - Yes
   c. Class rooms with ICT facility: - Yes
   d. Laboratories: - Yes

31. Number of students receiving financial assistance from college, University, government or other agencies: 02

**2012-13:**

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Class</th>
<th>Fees waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Avni Pandya</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>2</td>
<td>Saloni Mehta</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>3</td>
<td>Ruchita Parikh</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
</tbody>
</table>

**2013-14:**

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Class</th>
<th>Fees waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Shaikh Afrin</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>2</td>
<td>Raut Pooja</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>3</td>
<td>Parab Siddhika</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>4</td>
<td>Shetty Shruthi</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>5</td>
<td>Yerzal Divya</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>6</td>
<td>Mane Tejashree</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>7</td>
<td>Mali Shweta</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>8</td>
<td>Gupta Mahesh</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
<tr>
<td>9</td>
<td>Shroff Milin</td>
<td>TYBBI</td>
<td>5000</td>
</tr>
</tbody>
</table>

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:
   4 seminars and 2 workshops

33. Teaching methods adopted to improve student learning:
   Group Discussion, P.P.T., case study, management games.

34. Participation in institutional Social Responsibility (ISR) and Extension activities:
   NSS, DILLE
Different projects have been selected by the students such as career projects, status of women in society, population and education projects. Students also visited various NGOs and conducted activities such as survey, interview etc. Every Year Green Ganesha is held in collaboration with TOI which promotes environment friendly Ganesha idols.

35. SWOC analysis of the department and Future plans :

**Strengths:**
- Trained and Motivated staff
- Involvement of students in the lectures & excellent participation in various programmes of the department.
- Students have been securing more than 90% in all the semesters.
- Departments’ initiatives to average the visits to banking of financial institutions in showing results as students have become more employable seen from the records of the last few years.

**Weakness :**
- The duration of the course in each semester given has time to complete the course and give less time to students for practical training.
- Awareness of the course which is new and recent course, hence students prefer other courses over BBI.

**Opportunity :**
- BBI students are highly preferred by Banking and Insurance industry
- They get jobs easily in Banks as this course provides in depth knowledge about banking and insurance. Many students are selected in well-known banks like HDFC, SBI, Duetsche.
Challenges:

- For an all-round personality, presentations are very important to the students. Scrapping of presentations by the university has become a challenge for BBI department students to secure jobs and become more employable in the world of competition.
- The course should have more acceptance in the industry as it’s a new course, the awareness and benefits of the course to the students fraternity is a big challenge.
EVALUATIVE REPORT OF THE DEPARTMENT: B.Com in Accounting & Finance (BAF)

1. Name of the department: B.Com in Accounting & Finance

2. Year of establishment: 2003

3. Names of Programmes / Courses offered (UG, PG, M.PHI., Ph.D., Integrated Masters, Integrated Ph.D., etc.) UNDER GRADUATE.

4. Names of Interdisciplinary courses and the departments / units involved:

<table>
<thead>
<tr>
<th>BMS</th>
<th>BBI</th>
<th>BAF</th>
<th>BMM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective Communication</td>
<td>_</td>
<td>_</td>
<td>Effective Communication</td>
</tr>
<tr>
<td>Business Communication</td>
<td>_</td>
<td>Business Communication</td>
<td>_</td>
</tr>
<tr>
<td>Economics</td>
<td>Economics</td>
<td>Economics</td>
<td>Economics</td>
</tr>
<tr>
<td>_</td>
<td>Quantitative Methods</td>
<td>Quantitative Methods</td>
<td>_</td>
</tr>
<tr>
<td>Information Technology</td>
<td>Information Technology</td>
<td>Information Technology</td>
<td>Information Technology</td>
</tr>
<tr>
<td>_</td>
<td>Financial Accounting</td>
<td>Financial Accounting</td>
<td>_</td>
</tr>
<tr>
<td>Business Law</td>
<td>Business Law</td>
<td>Business Law</td>
<td>_</td>
</tr>
<tr>
<td>Financial Management</td>
<td>Financial Management</td>
<td>Financial Management</td>
<td>Financial Management</td>
</tr>
<tr>
<td>Management Accounting</td>
<td>Management Accounting</td>
<td>Management Accounting</td>
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</tr>
<tr>
<td>_</td>
<td>Auditing</td>
<td>Auditing</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Cost Accounts</td>
<td>Cost Accounts</td>
<td>_</td>
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<tr>
<td>_</td>
<td>Taxation</td>
<td>Taxation</td>
<td>_</td>
</tr>
<tr>
<td>_</td>
<td>Organisation Behaviour</td>
<td>_</td>
<td>Organisation Behaviour</td>
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<tr>
<td>Entrepreneurship</td>
<td>Entrepreneurship</td>
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<td>Marketing</td>
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<td>HRM</td>
<td>HRM</td>
<td>HRM</td>
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</tr>
<tr>
<td>Business Ethics</td>
<td>Business Ethics</td>
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<td>_</td>
</tr>
</tbody>
</table>
5. **Annual / semester / choice based credit system (programme wise):**
Three years spread over 6 semesters based on **CBSGS - CREDIT BASED SEMESTER and GRADING SYSTEM**

6. **Participation of the department in the courses offered by other departments:**

<table>
<thead>
<tr>
<th>Name of the faculty</th>
<th>Subject taught</th>
<th>Shared / participated in the course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Minum Saksena</td>
<td>Organizational Behaviour</td>
<td>BBI/BMM</td>
</tr>
<tr>
<td>Dr. Minum Saksena</td>
<td>Foundation Course</td>
<td>BAF/ B.sc CS</td>
</tr>
<tr>
<td>Prof. Shaikh Mohammed Siddique</td>
<td>Financial Accounting</td>
<td>BAF/BBI</td>
</tr>
</tbody>
</table>

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:**
Ambition Learning ION education, Basics of Financial Market entrepreneurship. IDEAL EDUCATION ICA

8. **Details of courses / programmes discontinued (if any) with reasons:** N.A.

9. **Number of Teaching Posts:**

<table>
<thead>
<tr>
<th></th>
<th>Sanctioned</th>
<th>Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Professors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asst. Professors</td>
<td>1 sanctioned and 1 in PROCESS</td>
<td>2</td>
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</tbody>
</table>

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D / M.Phil tec.)**

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Dr. Minum Saksena</td>
<td>MA, B.ED, Ph. D, MCJ -</td>
<td>Assistant Professor</td>
<td>Psychology</td>
<td>9</td>
</tr>
<tr>
<td>Prof. Shaikh Mohammed Siddique</td>
<td>M.COM</td>
<td>Assistant Professor</td>
<td>Commerce</td>
<td>4</td>
</tr>
</tbody>
</table>
11. List of senior visiting faculty:

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th>No. of years of Experience</th>
<th>No. of Ph.D Students guided for the last 4 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Sangeeta Mehta</td>
<td>B.COM, LLB, LLM, M.Phil.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Ashok Mahadik</td>
<td>M.COM, M.Phil., NET</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Priti Parikh</td>
<td>CA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Vijaya Gangal</td>
<td>M.COM., M.PHIL., PGDMM</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Darshan Pagdhare</td>
<td>M.COM., PGDFM, PDGIM, SET</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Janaki Anamraj</td>
<td>M.A., MPHIL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Munawar Patankar</td>
<td>MCA, ACCP, PGDCA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Rita Rao</td>
<td>B.SC, B.ED, MBA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Suketu Bhatia</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Shaikh Mohammed Siddique</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Sheikh Famida</td>
<td>M.SC (STATISTICS)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Kishore Jain</td>
<td>M.COM., CA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Parul Vedak</td>
<td>B.A., LLB, L.L.M.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Linnet Lewis</td>
<td>M.COM., PGHRM</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Purvish Shah</td>
<td>M.COM</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 40%

13. Student – teacher ratio: 37:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: - 5

15. Qualification of teaching faculty with DSC / D.Litt / Ph.D / MPhil / PG:

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Designation</th>
<th>Specialization</th>
<th>No. of years of Experience</th>
<th>No. of Ph.D Students guided for the last 4 years</th>
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<td></td>
</tr>
<tr>
<td>Prof. Shaikh Mohammed Siddique</td>
<td>M.COM</td>
<td>Assistant Professor</td>
<td>Commerce</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received. :- Nil

17. Departmental projects funded by DST – FIST ; UGC, DBT, ICSSR, etc. and total grants received :- Nil

18. Research Centre / facility recognized by the University :-
   Dr. Vaidehi Kamath Has used the research facility

19. Publications:-
   Dr. Minum Saksena
   ➢ Research Paper Presented & Published on “Contribution of Non-Government Organization towards weaker sections of society with special reference to “Vatsalya” in the International seminar organized by Department of Life Long Learning and extension jointly with B.L.Amlani College of Commerce & Economic on 6-7 April 2013. ISBN no. to be received
   ➢ Research Paper Published on “A Study of motivational factors & Job Involvement in the Journal of Indian Health Psychology in March 2012.
   ➢ Written two Books in Psychology for The Institute of Distance & open Learning, University of Mumbai in 2011.
      ➢ 1.. Psychology for Human Behavior at work T.Y.Bcom October 2011.
      ➢ 2.. Industrial & Organizational Psychology T.Y.BA August 2011

20. Areas of consultancy and income generated :- No
21. Faculty as members in
   d) National committees b) International committees c) Editorial Boards: Nil

22. Student Projects.
   e) Percentage of students who have done in – house projects including inter departmental / programme
   f) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies  N-A

23. Awards / Recognitions received by faculty and students :- 2013-14
   By students
   1st prize in black out in inter college fest –entourage
2nd prize in group dance intra college fest -hope
Won various prizes in Finnacin in Raheja college fest in stock mock , quiz and debate
Best cultural organiser award was won by Asheesh Gupta and Urvi rita

Best boy award was won by Suraj Surendran
Best girl award was won bu Charmi Shah
Best CR award was won by Nigel Sequeira
Asheesh Gupta won first prize in Hint game in intra collegiate fest Prodigy
Prathamesh Gharat won in sport competition in tug of war
won in fashion show
Jinisha Jain won first prize in quiz in intra college fest Prodigy and second place in
hint game in intra college fest Prodigy
Charmy Shah was the President of Prodigy
Asheesh gupta was vice president of Mood Festa
Suraj Surendran was president of Mood Festa

Dr MINUM SAKSENA

MA in Journalism & Mass communication passed in session 2012-13 MA – II appeared
in 2013-14 result awaited

Appointed as an external examiner for M.com in Organizational Behaviour and Research
Methodology

Appointed as moderator for Introduction to psychology , Organizational Behavior and
Political Concept in BMM by Thakur College , Kandivali

Prof.-Incharge in DLLE

In-charge in Time table committee

Staff secretory

Member in Reasrech and Development cell

- Attended National Seminar on “E-merging Trends in service sector on 10th
January, 2014 organized by Lala Lajpat Rai College of commerce & economics
worked as reporter for paper presentation.
- Attended International conference on “Global Transformation” its Impact on
economics & commerce & management on 11th & 12th April 2014 organized by
Lala Lajpat Rai College.
- Attended “Udaan” inter college Fest organized by department of Life Long Learning & Extension on 20\textsuperscript{th} January 2014.

- Attended one day workshop on “Credit Based Grading System” for F.Y.BMM on 2\textsuperscript{nd} July 2011 in S.K. Sumaiya College of Arts, Science & Commerce.

- Assisted in organizing the UGC sponsored National Seminar on “Human Rights Education” at Lala Lajpat Rai College of Commerce & Economics on 24\textsuperscript{th} December 2011.

Member in student’s grievance cell

24. List of eminent academicians and scientists / visitors to the department :-
   - Ms. Archana Bhingarde
   - Mr Uday Wavikar
   - Purvish Shah
   - Vishal Gada
   - Thomas Cook
   - Arvind Dhond

25. Seminars / Conferences / workshops organized & the source of funding

   National -

   International -

26. Student profile programme / course wise:

<table>
<thead>
<tr>
<th>Name of the Course / Programme</th>
<th>Application received</th>
<th>Selected</th>
<th>Enrolled</th>
<th>Pass Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>F</td>
</tr>
<tr>
<td>FY BAF</td>
<td>283</td>
<td>66</td>
<td>33</td>
<td>33</td>
</tr>
<tr>
<td>SY BAF</td>
<td>-</td>
<td>64</td>
<td>29</td>
<td>35</td>
</tr>
<tr>
<td>TY BAF</td>
<td>-</td>
<td>55</td>
<td>25</td>
<td>30</td>
</tr>
</tbody>
</table>

*M = Male      * F = Female
27. Diversity of Students :-

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>% of students from the same state</th>
<th>% of students from other states</th>
<th>% of students from abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-15</td>
<td>64</td>
<td>4</td>
<td>NIL</td>
</tr>
<tr>
<td>2013-14</td>
<td>64</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>2012-13</td>
<td>55</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL SERVICES, DEFENSE SERVICES, etc. :-

Data is not available

29. Student Progression :

<table>
<thead>
<tr>
<th>Student progression</th>
<th>Against % enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>UG to PG</td>
<td>Data not available</td>
</tr>
<tr>
<td>PG to M.Phil</td>
<td></td>
</tr>
<tr>
<td>PG to Ph.D</td>
<td></td>
</tr>
<tr>
<td>Ph.D to Post – Doctoral</td>
<td></td>
</tr>
<tr>
<td>Employed</td>
<td>Details have been given below</td>
</tr>
<tr>
<td>• Campus selection</td>
<td></td>
</tr>
<tr>
<td>• Other than campus recruitment.</td>
<td></td>
</tr>
<tr>
<td>Entrepreneurship / Self - employment</td>
<td></td>
</tr>
</tbody>
</table>

2013-14
Urvirita in KPMG
Ashish Gupta and Siddharth Bansal in TCS

PLACEMENT REPORT 2013-2014

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>LIST OF COMPANIED</th>
<th>NO. OF STUDENTS</th>
<th>STREAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TCS (TATA CONSULTANCY SERVICES)</td>
<td>9</td>
<td>BAF</td>
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<tr>
<td>2</td>
<td>KPMG</td>
<td>9</td>
<td>BAF</td>
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<tr>
<td>SR. NO.</td>
<td>LIST OF COMPANIES</td>
<td>NO. OF STUDENTS</td>
<td>STREAM</td>
</tr>
<tr>
<td>---------</td>
<td>------------------------------</td>
<td>-----------------</td>
<td>--------</td>
</tr>
<tr>
<td>1</td>
<td>BAJAJ FINSERE</td>
<td>15</td>
<td>BAF</td>
</tr>
<tr>
<td>2</td>
<td>ADEC CO</td>
<td>5</td>
<td>BAF</td>
</tr>
<tr>
<td>3</td>
<td>IMRB</td>
<td>4</td>
<td>BAF</td>
</tr>
<tr>
<td>4</td>
<td>YOUNG CONCEPTS</td>
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<td>BAF</td>
</tr>
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<td>AIRTEL</td>
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<tr>
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<td>NOKIA</td>
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<tr>
<td>7</td>
<td>CNBC</td>
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<td>BAF</td>
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<td>ZEE NEWS</td>
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<td>BAF</td>
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<tr>
<td>9</td>
<td>JUPITER INFOMEDIA</td>
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<td>BAF</td>
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<tr>
<td>10</td>
<td>PARAXIS TECH</td>
<td>2</td>
<td>BAF</td>
</tr>
</tbody>
</table>
### 30. Details of infrastructural facilities:

- **a)** Library: Yes
- **b)** Internet facilities for staff & students: Yes
- **c)** Class rooms with ICT facility: Yes
- **d)** Laboratories: Yes

### 31. Number of students receiving financial assistance from college, University, government or other agencies:

#### 2011-12

<table>
<thead>
<tr>
<th>SR.</th>
<th>NAME OF STUDENT</th>
<th>CLASS</th>
<th>FEE WAIVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>BHAVITA PATEL</td>
<td>SY BAF</td>
<td>10,000</td>
</tr>
<tr>
<td>2</td>
<td>TEJAS SHAH</td>
<td>TY BAF</td>
<td>10,000</td>
</tr>
</tbody>
</table>

#### 2012-13

<table>
<thead>
<tr>
<th>SR</th>
<th>NAME OF STUDENT</th>
<th>CLASS</th>
<th>FEE WAIVED</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>BHAVITA PATEL</td>
<td>SY BAF</td>
<td>10,000</td>
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</table>

#### 2013-14

<table>
<thead>
<tr>
<th>SR</th>
<th>NAME OF STUDENT</th>
<th>CLASS</th>
<th>FEE WAIVED</th>
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<tbody>
<tr>
<td>1</td>
<td>KATANAM GRISH</td>
<td>SY BAF</td>
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<td>2</td>
<td>YADAV KUSUM</td>
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<td>3</td>
<td>KADAM SHRADDAA</td>
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<td>4</td>
<td>BODKE PALLVI</td>
<td>TY BAF</td>
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</tbody>
</table>
32. Details on student enrichment programmers (special lectures / workshops / seminar ) with external experts : - 6

- Seminar on Finance related topic in the month of August by Vishal Gada.
- Seminar on company secretary by Prof. Purvish Shah in the month of October.
- Seminar by Thomas cooks for guiding students regarding the further studies & career in the month of November 2013.
- Workshop was organized on “How to prepare for Banking Competitive Examination” for T.Y Students.
- A Guest Lecture on “How to prepare various competitive exams for T.Y by Prof. Arvind Dhond”.

33. Teaching methods adopted to improve student learning : -

- Presentation,
- Case study,
- Group discussion,

34. Participation in institutional Social Responsibility (ISR) and Extension activities :

Our students and staff are involved in wide range of community level programme. The institution encourages the students to contribute towards social upliftment of weaker sections of society. The students of BAF also enrolled for NSS and conducted many activities for the weaker section of society.

Every year, NSS Unit organizes seven days special rural camp in the month of December / January in the village of Vangani near Badlapur or at Hindu Seva Sangh, Mamnoli village near Kalyan. NSS volunteers conducted social service activities like free health check up, workshop on team building, meditation, yoga, exercise, shramadaan, well clean up activity, repair of roads, teaching school children, holding street plays. Along with this, the NSS co-ordinators Ms. Kranti Ukey, Dr. Vinay Pandit and Mr. Darshan Pagdhare have organized various Guest Lectures, on areas like personality development, awareness on HIV & AIDS, Environment etc.

NSS students as a part of special exercise conduct the survey of the village to find out the problems of the villagers. After the problems were identified, a copy of problems and needs of the villagers was handed over to the Sarpanch.
Our students also organize dental check-up camp, which has benefitted large number of villagers. Apart from the annual seven days camp, NSS Unit conducts large number of social activities within college premises and in neighbourhood area. They hold peace rally, malaria awareness programme, Blood donation drive etc. Various workshops are organized by NSS Unit every year on socio-economic and environmental issues.

Student enrolled in Life Long Learning & Extension activities. Under this different projects have been opted by students Like Career Project, Status of Women in Society Project, Population Education Project.

➢ They undertake variety of projects like PEC [Population Education Campaign], Career Project, SWS, Status of Women in Society. Under these projects they conduct survey on women’s problems and their status in society and try to find out solutions to such problems.
➢ DLLE students visit NGOs like Vatsalya Foundation Vatsalya trust Salaam Balak Trust, Anand Kendra etc. where they conduct activities like organizing educative talk shows, drawing competitions, teaching yoga to the children and various awareness programmes

• The Professional Service Avenue, this avenue has taken tremendous effort, and has successfully transformed the Professional Service Avenue, which was before termed as one of the boring avenues to one of the most interesting avenues. Projects like JAM, Career Guidance Sessions, and Quiz etc. have really helped in making the Professional Service Avenue interesting. The projects undertaken by the other avenues and support functions like Nasha, Entrepreneurship – Education and Employment (with The Rotary and The Interact Club), Splash, and Natures Paparazzi etc. have been thoroughly enjoyed by the members.

• The club this year also has its very own updated website, which is a one point info desk for anyone and everyone who wants to know about the club or Rotaract as a whole.

• On 4th September 2013, a project on Environmental Friendly Ganpati – Titled “Times Green Ganesha” was hosted by Lala Lajpatrai college along with leading Indian news paper Times of India. Actor Shahid Kapoor was the chief guest of the program.
➢ On 18th Sept’12 TOI along with I Love Mumbai conducted a workshop on Times Green Ganesha concept to spread the awareness of eco-friendly Ganesha Idol its control Water Pollution. Actress Kajol and Shaina NC were the chief guests of the program.

35. SWOC analysis of the department and Future plans:

Strength:
• Goal infra & trained faculty
• Students’ strength in class give one on one interaction of faculty with students.
• Theoretical knowledge with practical exposure gives students the edge to be employees and can be seen in increasing percentage of the placements of the students in the industry in the last few years.

Weakness:
• Scrapping of presentation by the university has become a weakness for BAF students in some theoretical subjects as presentations are very important for the students’ overall personality development, general smartness.
• Non-Availability of the Masters Degree after B.A.F. is a major deterrent to students who have to do M.Com but specialization in Audit & Finance, not available to them.

Opportunity:
• Limited number of students in the classroom, that gives opportunity to interact with faculties
• As it is an Emerging career discipline it helps in focusing specialization in the field of Accounts & Finance which is different from the traditional B.Com course, gives opportunities to secure jobs in this field.
• Demand for graduates in BAF by many industries.

Challenges:
• Semester pattern in the University set up leaves less time for practical training in this course etc., demanding on teachers to complete the same in given time.
• Finding faculty with specialization in BAF is challenging.
Due to constraints of inclusion of practical training which is not in the course structure providing exposure to students of BAF becomes challenging.

**BEST PRACTICES**

**BEST PRACTICE: Student Academic Progression by providing “REMEDIAL COACHING”:**

i. **Goal:**

The aim of Remedial coaching is to:

- Improve the academic skills and linguistic proficiency in various subjects.
- To raise their level of comprehension of basic subjects to provide a stronger foundation for further academic work.
- To strengthen their knowledge, skills and attitudes in subjects where quantitative and qualitative techniques are involved, so that the necessary guidance and training provided under the programme may enable the students to come up to the level necessary for perceiving higher studies efficiently and to reduce their failure and dropout rate.
- To provide career guidance and psychological counselling for capacity building to those who are in need of such counselling.

ii. **Context:**

Also considering the concept of Inclusion and in order to safeguard the interest of Scheduled Castes and Scheduled Tribes in independent democratic India, specific provisions have been made to improve the status of these people socially and educationally so that they can take their rightful place in the mainstream of the society. Despite all constitutional safeguards and measures initiated by UGC, the position of reservation for SC/ST’s, OBC and minorities is far below the expected level in the Universities. The educational development is generally low with vide variations in different status and levels of education. Therefore, special allocations for
promoting higher education for minorities have been made by providing separate assistance under various schemes including Remedial Coaching.

As students in the institution come from different socio economic backgrounds having diverse needs, the institute endeavours to cater to these needs through Remedial Coaching where faculty members put in their extra efforts for performance improvement of students other than regular classroom teaching.

iii. **Practice**

To ensure effective implementation of the Remedial Coaching Scheme, students are divided into various groups for each subject placed under the charge of one faculty member to develop rapport with the assigned group and monitor the progress of the students. Applications are invited for selection of students to provide remedial coaching from regular as well as dropped our students. Coaching classes are organised once in a week as per the subject/teaching allotment. Teachers maintain records of all the remedial classes taken. The method of instruction is through classwork, tutorials. Assignments followed by discussion and face to face interactions. Students are encouraged to form groups and help each other. Audio-visual aids are also used wherever possible. Every year the students who have failed in any subject are identified and their parents are called for a meeting wherein they are informed about the performance of their ward and the scope of improvement. Thus, the institute seeks the involvement of parents in performance improvement of the students. Vernacular medium & slow learners are identified and are encouraged to attend the remedial coaching.

iv. **Evidence of success:**

90% if the students who attend Remedial Coaching classes pass with good percentage in regular exams.

v. **Problems Encountered and Resources required :**

Although, Remedial Coaching targets a large number of students, but the response is not very satisfactory. Also some of the students who joins the coaching in the beginning does not continue till the end. Thus, it affects the overall outcome of the Remedial Coaching.

The resources required to conduct the Remedial Coaching classes includes adequate furniture, classrooms, library facilities, study material and other necessary infrastructure.
Best Practice: COMMUNITY SERVICES:

i. Goal:

Being academic institution college looks after the overall personality development of the students. Institute encourages students to participate in various community services. They are made aware about various social issues and their role as responsible citizens. Institute endeavours to imbibe moral and ethical values in student by engaging them in various community services. Institute aims at increasing students’ contribution through community services. These community services enable the students to understand the community in which they live and also to identify the needs and problems of the community by involving them in problem solving process.

Institute supports the students to develop among themselves a sense of social and civic responsibility and to utilise their knowledge in finding practical solutions to individual and community problems. Participating in various community services also helps the students to develop competence required for group living and sharing of responsibilities. There the students are made to practice national integration and social harmony. Students are given training to develop the capacity to meet emergencies and natural disasters.

ii. Context:

The Rotaract Club of Lala Lajpatrai College of Commerce & Economics believes in ‘Self Development through Service’ and hence, we have been carrying out various social service projects which comes under the COMMUNITY SERVICE avenue of the club. We not only aim at self development but also to serve the society in whichever means possible. We have also been tagged as the only institution based club with more focus on Community Service. The Club got a record media coverage in the leading Newspapers for its 8 projects.

iii. Practice

There are few significant projects done by the club in the Community Service Avenue since past 3 years. They are:

ASTITVA EK PEHCHAAN
We the Rotaractors of Rotaract Club of Lala Lajpatrai College of Commerce & Economics had arranged a talent show for the Physically & Mentally Challenged Kids named ‘ASTITVA – EK PEHCHAAN’ on 12th Oct at Lala Lajpatrai College Auditorium. This show was only to bring out the Talent of these Special Kids and not a Competition for title of ‘THE BEST’. The Show had a participation of 2 Special Schools namely, Anza Special School & Little Angles Special School along with 1 Blind School, NAB Workshop for the Blind and 1 Deaf School namely, Central School for Education of Deaf. The show had a total of 10 performances with 1 being the complementary dance from the Organizer’s side & 9 performances from the Special Kids of the Participant Schools. The event was graced by Vaibhav Ghuge, a Dancing Hero from DID Season 3. He was present to encourage the kids to carry on with their passion and also performed a small dance on a song.

Respect Your Tri-Colour

One of the biggest project undertaken by Rotaract Club of Lala Lajpatrai College of Commerce & Economics since past 4 years in which we collect the flags lying on the road and dispose it with due respect and honour. Being the 5th year of the project we not only collected 223 flags but we also created awareness a day prior i.e on 14th August, 2014 by painting T-shirts which gave messages. As India is now encouraging the use of technology and Socializing, we uploaded various pictures online which not only contributed to this cause but also created awareness amongst the people who are technosavy and socialized. We also presented Skit on various places like Gateway of India, Marine Drive etc to create awareness about disposing the flags. On the 67th Independence Day, along with celebrating the day 35 members of the Rotaract Club of Lala Lajpatrai College also contributed their bit towards the society, towards our country by not only spreading the awareness but also collecting the flags thrown on the road. We started our collection from Fountain then covering the places like Kalaghoda, Gateway of India and then Marine Drive. Going back to last year's statistics- we had collected more than 500 flags along with spreading the awareness about the cause. And as we can see there has been a drastic fall in the numbers due to the awareness created before.

A COAT TO SURVIVE
A Rainy morning was spent donating Rain Coats to the poor people & many others as well. The morning was memorable for all of us since it had never happened that any of us had donated rain coats in such a way to anyone. Rain Coats were donated at 3 places to people working in rains without a cover on the body, poor people & a few BMC and Government Authorities working in rains without any cover.

**Adopt A Human**

This project has been undertaken by Rotaract Club of Lala Lajpatrai College of Commerce and Economics in the year 2011-12. Under this initiative, our club had adopted a woman from an old age home named Manorama. The purpose behind this initiative was to give the most expensive thing one can share, that is one’s time. We made it a point to visit Manorama at least once in a month. She had been a part of our family and we had celebrated all the festivals of the year with her, be it Dussehra, Gudi Padwa, Diwali, Eid, Christmas, and many more.

**Mumbai Peace walk- Walking For World Peace**

To Promote Peace on the internationally observed UN World Peace Day, a Peace Walk was organised at Worli by the Rotaract Club of Lala Lajpatrai College and 20 Rotaract Clubs all over Mumbai. These clubs joined hands for this project along with the World Peacekeepers Movement — an initiative by Wockhardt Foundation. The Peace Walk started around 4 pm from Aarey Dairy, Worli and concluded at the Worli end of the Bandra-Worli Sea Link at around 6 pm. Our concept was to promote peace through seven values such as, Gratitude, Love, Humility, Patience, Truth, Forgiveness and Giving. With the rising violence in our country and also in the international community, a person who says ‘I am living in peace’ can be called a dreamer.

**Santa On The Way**

The Rotaract club of Lala Lajpatrai College presents "Santa On The Way" on 25th December, 2012 on the occasion of Christmas. Rtr. Priyank Savla had become the Santa. All the members and Santa went to slums areas of Agripada, Mumbai at 12pm midnight. The motive behind the project is to surprise kids and spend some time with unfortunate kids. Santa woke up the kids with his jingle bell n song and distributed chocolates to everyone.
Kids were running behind the Santa and joy n enthusiastic on the kids face was inexpressible.

Drop of hope

The Blood Donation Drive was conducted in order to make people aware of the Advantages of Blood Donation & encourage them to donate Blood every 3 months so that they can be the Unknown Heroes who can save a Life of Someone Unknown. The Aim was to organize a Blood Donation camp at Churchgate Station & spread awareness about Donation Drive along with collecting Blood for the Blood Bank. Blood Donation Drive was conducted with the help of the Blood Bank so that lives of those needy people could be saved who require the Blood at Crucial Moment of Life & Death.

Aarambh

We went on the street to perform an act conveying the message to spread Education to the people who can’t avail it due to any kind of reason. To spread awareness of Importance of Education to the Society, Street play was conducted outside Churchgate Station.

Chakachak

Chakachak was a joint initiative of 33 clubs across Mumbai which comes under Rotaract District 3140. It was meant to spread awareness about the need to maintain clean stations and surroundings as they are the lifeline of this beautiful city!! It happened at Dadar, Thane, Andheri, Borivali, Dombivali, Vashi, Khargar, Malad, Churchgate and CST stations. We collected over 97 bags of waste and our project was published in two newspapers!! The main aim behind this project was to give Mumbai’s lifeline a much needed bypass. We wanted to show people how a cleaner city can spread happiness and joy and how each and every one of us can contribute to make our city a better place to live in!

Shiksha

Basic English including Alphabets of English Language was taught to the children studying from 1st to 4th STD in the school in 4 sessions. The Concept was to teach the children basic English who don't have proper sources to learn it through the Modules of Shiksha, also to spread Education of English language, which is
assumed to be the Universal Language, amongst the children of Arya Samaj School.

**iv. Evidence of success:**

The success could not be evaluated quantitatively but the outcomes for every activity has been assessed from time to time.

**v. Problems Encountered and Resources required:**

The challenges encountered during the conduct of various activities of Community services, were basically the time constrain, issues with follow up and the most important was the financial resource required to practically conduct such activities.

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**Contact Details**

Name of the Principal : Dr. Neelam Arora  
Name of the Institution : Lala Lajpatrai College of Commerce & Economics  
City : Mumbai  
Pin Code : 400 034  
Accredited Status : B++  
Work Phone : O:022-23544707  
Fax : 022-23532896  
Website : www.lalacollege.edu.in  
E-mail : principal.llc@gmail.com  
Mobile : 09869140130
Post Accreditation Initiatives
Post Accreditation Initiatives (Quality Sustenance and Enhancement Measures)

- After the NAAC Peer Team’s visit and the recommendations put down by them to be incorporated for further quality enhancement. Our college has adopted and have implemented on those guidelines and have accordingly taken the following actions:

  * Although we have not introduced any course or programme but we have a very active Women Development Cell which takes, organizes lectures, workshops and activities on gender issues.
  * Our Library has an archive section in the area of its studies.
  * We have set and installed an English Language Laboratory to sharpen the communication and presentation of the language (English).
  * The college has been regularly organizing workshops and seminars including state level, national and even international level (in collaboration with choice college, Pune).
  * Since the last NAAC Peer team visit in March 2006, 06 Minor Research and 01 Major Research have been completed by our college faculties.
  * Experts across the various disciplines in the University and various professional bodies have been regularly invited for interaction and updation of knowledge.
  * Under the UGC Cell the college runs various certificate courses like – Human Rights, Event Management and so on.
  * Our college regularly scrutinizes the class room teaching performances though the students’ feedback form. They share their teaching learning experiences through it which later on passed on the individual subject teachers to enhance their teaching and later it to the students as per their needs.
  * We have an active Alumni Cell which maintains the records of all our past students. Once in a while our college organizes Alumni Night / Get together wherein all the past students are invited to share the platform together cherishing the old memories.
Dear Sir/Madam,

This has reference to your letter of intention (LOI) dated 24/05/2014, expressing your intention to go in Accreditation for 3rd Cycle by NAAC. Your Institution Track id is MHC0GN10075.

The Institution need to upload the SSR on Institutional website within five months i.e on or before 09th October 2014 and also intimate the NAAC after uploading in the Institutional website through letter and also e-mail one month before submitting the SSR/SAR as per NAAC guidelines. Further Institution need to submit the SSR within six months i.e before 09th November 2014 to NAAC five (05) hard copies. Extension for Submission of SSR will not be considered. The Institution needs to submit a letter from Affiliating University mentioning all the courses / programmes run under the Institution. A format is enclosed.

The following documents need to be submitted along with SSR

- Five copy of SSR.
- Affiliation Certificate in the format enclosed.
- XII Plan General Development Grant Copy from UGC.
- Declaration by Head of Institution in SSR, Original Signature in all five copies of SSR.
- Certificate of Compliance from the Institution.
- Previous five year AQAR, through E-mail naac.aqar@gmail.com

The two Minimum Institutional Requirements (MIRs) for Re-accreditation are:

i. Internal Quality Assurance Cell (IQAC) & its effective functioning.
   Institution need to submit Annual Quality Assurance Report (AQAR) submission to NAAC. Without submission of AQAR of Previous year (2009-10, 2010-11, 2011-12, 2012-13), NAAC will not be able process your application for a Re-Accreditation. If you have not submitted the AQAR after First Cycle/Second Cycle of Accreditation, Kindly submit the same. The colleges need to submit AQAR to NAAC and upload in the institution website. The NAAC has introduced a new format from January 2014 and institutions need to submit by e-mail. Kindly log on to http://www.naac.gov.in/AQAR_app. If you have already submitted kindly ignore it. The SSR will be accepted once college submits the AQARs.
ii. A functional institutional website is necessary for Re-Accreditation by NAAC. Here is the link for “Manual for Affiliated/Constituent College”
http://www.naac.gov.in/manuals_ass_accred.asp Kindly note that there is no separate Manual for Re-accreditation. The Manuals for Self-Study are generic and uniformly applicable for all the institutions. For Re-accreditation apart from the main question additional information has been sought in the last page of the manual for Quality Initiative under taken by the institution. It is suggested that institution may provide the quality enhancement and sustenance initiatives under taken after first cycle of accreditation. Kindly go through Page No. 26 of the Manual and guideline for preparing the Re-accreditation Report (RAR).

You may kindly look into the following links and submit the relevant documents within a week to NAAC such as:

Duties and Responsibilities http://www.naac.gov.in/process_for_accreditation.asp
Cycle of Accreditation http://www.naac.gov.in/cycle_accreditation.asp
For Accreditation Fee http://www.naac.gov.in/fees.asp
For Document to be submitted http://www.naac.gov.in/sr.asp

While submitting Self-Study reports please take print as back to back, so that it reduces the size of the Self-Study Report/Re-Accreditation Report and spiral binding. It is requested to submit a prospectus of the college along with SSR.

The SSR/RAR complete in all respects may be submitted to NAAC in five (5) hard copies (printed form) and its soft copy (CD) in each self-study report; it may be fixed in a cover/pouch in the last page of the Report. Kindly submit the latest sanction letter from UGC releasing the XI plan/XII plan or any other UGC grants as well as the above suggested documents along with Self-Study Report/Re-Accreditation, otherwise the college need to submit the Accreditation fee. Please suggest three suitable time slots covering 3 days (for example; 21, 22 & 23 August/September 2011) each for planning the Peer Team Visit to your institution. Kindly inform nearest airport as well as distance from the airport. Re-accreditation Report needs to be submitted to The Director, NAAC or Western Region Co-ordinator, NAAC.

The Certificate of Compliance is enclosed; kindly send it to the undersigned within a week.

For any further details you may contact the Western Region Academic Staff
Dr. Ganesh Hegde, Assistant Adviser, Phone no.: 080-23006131(D)
E-mail id: ganesh179@gmail.com

Wishing you successes in your endeavor for quality enhancement.

With regards,

Yours sincerely,

(Ganesh Hegde)

Encls: 1. Certificate of Compliance,
2. SSR Submission Format by email,
3. Affiliation Letter Format
Certificate of Accreditation

The Executive Committee of the National Assessment and Accreditation Council on the recommendation of the duly appointed Peer Team is pleased to declare the Bala Bajpat Rai College of Commerce & Economics, Mahalaxmi, Mumbai, affiliated to University of Mumbai, Maharashtra as Accredited at the B' level.

Date: March 3, 2007

Director

This certificate is valid for a period of five years with effect from March 3, 2007.

An institutional score (%) in the range of 85-80 denotes 'A' grade, 80-75 denotes 'B' grade, 75-70 denotes 'C' grade, 70-65 denotes 'D' grade, 65-60 denotes 'E' grade, 60-55 denotes 'F' grade, 55-50 denotes 'G' grade, 50-45 denotes 'H' grade, 45-40 denotes 'I' grade.

March 31, 2007/KA/1337
Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Date: 29/12/2014
Place: Mumbai

DR. NEELAM Y. ARORA
PRINCIPAL
LALA LAJPATRAI COLLEGE OF
COMMERCE & ECONOMICS
Lala Lajpatrai Marg,
Mumbai - 400 034.
Certificate of Compliance

(Affiliated College and Recognized Institution)

This is to certify that Lala Lajpatrai College of Commerce & Economics fulfills all norms.

1. Stipulated by the University of Mumbai, affiliating University and
2. UGC and
3. The affiliation and recognition is valid as on date.
4. In case the affiliation/recognition is withdrawn by the authority concerned the same will be informed to NAAC immediately.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC’s accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date : 29/12/2014
Institution Place : Mumbai

DR. NEELAM Y. ARORA
PRINCIPAL
LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS
Lala Lajpatrai Marg,
Mumbai - 400 034.